

**Hiring of IT Consultancy Services for Review, Update and Implementation of Enterprise Technology Governance  
 & Risk Management Frame Work  
 Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1160/2020
3	Tender Description	Hiring of IT Consultancy Services for Review, Update and Implementation of Enterprise Technology Governance & Risk Management Frame Work
4	Method of Procurement	Quality & Cost Based Selection Method
5	Tender Published & SPPRA S.No.	S.No: T00531-19-0044 Express Tribune, Daily Express, Sindhi Express (25/02/2020)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical Bid Opening Date & Time	13/03/2020 at 1100 Hrs.
9	Financial Bid Opening Date & Time	26/06/2020 at 1130 Hrs
10	No. of bids qualified	01
11	Bid(s) Rejected	-

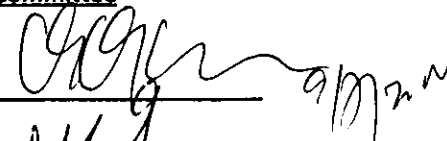
Details on the above as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Criteria	Total Cost offered by the Bidder	Quality & Cost Based Selection Method (70:30) Technical: Financial Weightage	Ranking in terms of cost	Comparison with Estimated cost (Rs.2,500,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7	8
01.	M/s. BDO Ebrahim & Co	Qualified	Rs.2,430,000/-	80 Marks Obtained out of 100	Lowest Bidder	Rs.70,000/- below the estimated cost	Accepted Qualified Evaluated Bidder	Accepted-Award of Contract
02.	M/s. Risk Associates (Pvt) Ltd	Technically Disqualified	Financial Proposal did not open	---	Technically Disqualified	---	---	---

Accordingly going by the Technical/Financial Evaluation offered in the tender document, **M/s. BDO Ebrahim & Co** stands as lowest evaluated Qualified Bidder for the Hiring of IT Consultancy Services for Review, Update and Implementation of Enterprise Technology Governance & Risk Management Frame Work for Sindh Bank Ltd, on the basis of Quality & Cost Based Selection Method.

**Members Signature- Consultant Selection Committee**

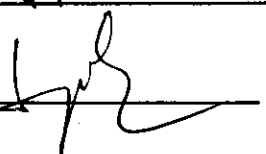
Khawaja Tajammul Hussain  
 Head of Administration

  
 \_\_\_\_\_

Saeed Jamal  
 Chief Financial Officer

  
 \_\_\_\_\_

Syed Muhammad Aqeel  
 Chief Manager, IDBL Karachi

  
 \_\_\_\_\_

Date: \_\_\_\_\_

Tender Ref No:-SNBD/COK/ADMIN/TD/1160/2020

**Calculation for Combined (Technical & Financial Calculation Quality & Cost Basis)**

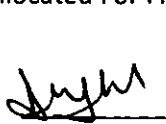
Appointment of IT Consultant :- M/S BDO Ebrahim & Co.

Description	Score	Weightage	Points Obtained
<b>(A)-Calculation of Technical Score</b>	71.44	70%	50
Weightage Of Technical Score			50
<b>(B)-Calculation Of Financial Proposal</b>	100	30%	30
Weightage Of Financial Score			30
<b>Combined Total (A+B) =</b>			80

\*As There Is only one Bid

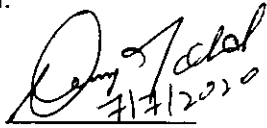
100% Marks have been

Allocated For Financial.




**Athar Iqbal**

AVP-II/ Admin Division

  
7/7/2020

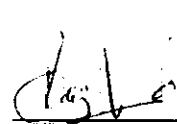
**Naeem Muhammad**

SVP-I / CISO

  
6/7/2020

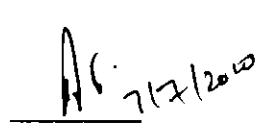
**S.Zeeshan-ul-haq**

SVP-II/IT Division



**Riaz Ahmed**

SVP/IT Division

  
7/7/2020

**Anis Iqbal**

SEVP/IT Head

**Consultant Selection Committee:-**

Chief Financial Officer

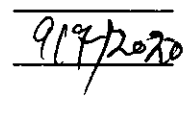
Head of Human Resource

Chief Manager (IDBL)

Signature



Date





**ATTENDANCE SHEET  
BID OPENING -**

FOR SELECTION OF Appointment of IT consultant-

Date: 26/6/2020

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	M/S BDO Ebrahim & Co	M. Rehan	0311-0255148	Lackson Square Building 1A Floor	

Signature – Consultant Selection Committee Member

Chief Financial Officer

Head of Human Resource

Chief Manager (IDBL)

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Appointment of IT Consultant

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

26/4/2020

OPENING TIME

11:30 Hours

ATTENDANCE (MEMBER PC)

ATTENDANCE (REPS. OF BIDDERS)

NAME

FIRM

/

1) M/S. BDO Eshakim & Co

/

TOTAL BIDS ACCEPTED FOR EVALUATION

#01

TOTAL BIDS REJECTED

REMARKS

Signature –Consultant Selection Committee Member

Chief Financial Officer

Head of Human Resource

Chief Manager (IDBL)

[Signature]  
[Signature]  
[Signature]

ATTENDANCE SHEET  
 BID OPENING -

FOR SELECTION OF Hiring of Consultancy Services

Date: 13-03-2020

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Risk Associates	} By <del>Dr. Khan</del>			
	BDO Ebratini & Co				

Signature – Procurement Committee Members

HR Division  
 Head of

Chief Financial Officer

Chief Manager (IDBL)

*[Handwritten signatures and lines for Procurement Committee Members]*





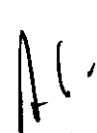


**Hiring of IT Consultant**  
**Technical Evaluation**

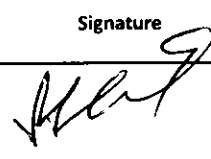
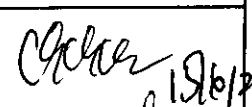

BDO Ebrahim & Co.

No.	Evaluation Factors and Description	Marks Opt.	Total Marks	Max Marks	Total Marks and Distribution ranking
1	Organization Financial Strength	20	20	20	Firm has more than Rs. 20 million annual Turnover for last Three (03) years and Audit Report is provided confirming company sound financial Position.
				15	Firm has more than Rs. 15 million annual Turnover for last Three (03) years and Audit Report is provided confirming company sound financial Position.
				10	Firm has more than Rs. 10 million annual Turnover for last Three (03) years and Audit Report is provided confirming company sound financial Position.
2	Similar projects completed/presently engaged in along with documentary proof Within last 5 years.	20	30	30	Firm has been engaged / completed three or more similar projects.
				20	Firm has been engaged / completed two similar projects.
				10	Firm has engaged / completed at least one similar projects.
<b>PROJECT TEAM</b>				<b>Weightage</b>	
	Allocated Project Manager Experience in related projects with proofs and certificates.				To be assigned by Technical Evaluation Committee by providing CVs, completed projects, experience. Project Team Team Leader 15 marks IT Specialist 15 marks
3	Team Leader	7	15		Qualification:
					Masters in Computer Science/IT Related (7 marks)
					Bachelors in Computer Science/IT Related (5 marks)
					Experience of working in IT industry
					8-10 years 5 marks
					5-7 years 3 marks
					Less than 5 years 2 marks
	Relevant/Same Experience 3 marks				
4	IT Specialist	7	15		Qualification:
					Masters in Computer Science/IT Related (7 marks)
					Bachelors in Computer Science/IT Related (5 marks)
					Experience of working in IT industry
					8-10 years 5 marks
					5-7 years 3 marks
					Less than 5 years 2 marks
	Relevant/Same Experience 3 marks				
5	Understanding of the Assignment and Proposed Methodology must present presentation.	17.44	20	6	Appreciation of TOR and understanding of the assignment
				7	Proposed Methodology
				7	Work Plan and Manning Schedule
<b>Total Obtain Marks</b>		<b>71.44</b>			

Score 71.44 Result Qualified





  
 Muhammad Ather Iqbal AVPII Admin      Naeem Muhammad SVPI CISO      Syed Zeeshan ul haq SVPII IT      Riaz Ahmed SVPI IT      Anis Iqbal Head of IT






**Consultant Selection Committee:**

CONSULTANT SELECTION COMMITTEE		
Name & Designation	Comments/Recommendation	Signature
Saeed Jamal Tariq CFO - Chairperson		
Kh. Tajammul Hussain Head of HR-Member		 19/6/2020
Syed Muhammad Aqeel Chief Manager, IDBL		

Hiring of IT Consultant
Technical Evaluation
Risk Associates

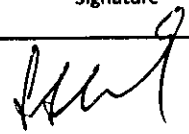
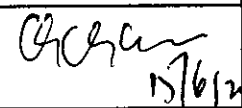

No.	Evaluation Factors and Description	Marks Opt.	Total Marks	Max Marks	Total Marks and Distribution ranking
1	Organization Financial Strength	20	20	20	Firm has more than Rs. 20 million annual Turnover for last Three (03) years and Audit Report is provided confirming company sound financial Position.
				15	Firm has more than Rs. 15 million annual Turnover for last Three (03) years and Audit Report is provided confirming company sound financial Position.
				10	Firm has more than Rs. 10 million annual Turnover for last Three (03) years and Audit Report is provided confirming company sound financial Position.
2	Similar projects completed/presently engaged in along with documentary proof Within last 5 years.	20	30	30	Firm has been engaged / completed three or more similar projects.
				20	Firm has been engaged / completed two similar projects.
				10	Firm has engaged / completed at least one similar projects.
PROJECT TEAM					Weightage
	Allocated Project Manager Experience in related projects with proofs and certificates.				To be assigned by Technical Evaluation Committee by providing CVs, completed projects, experience. Project Team Team Leader 15 marks IT Specialist 15 marks
3	Team Leader	10	15		Qualification:
					Masters in Computer Science/IT Related (7 marks)
					Bachelors in Computer Science/IT Related (5 marks)
					Experience of working in IT industry
					8-10 years 5 marks
					5-7 years 3 marks
					Less than 5 years 2 marks
	Relevant/Same Experience 3 marks				
4	IT Specialist	10	15		Qualification:
					Masters in Computer Science/IT Related (7 marks)
					Bachelors in Computer Science/IT Related (5 marks)
					Experience of working in IT industry
					8-10 years 5 marks
					5-7 years 3 marks
					Less than 5 years 2 marks
	Relevant/Same Experience 3 marks				
5	Understanding of the Assignment and Proposed Methodology must present presentation.	9	20	6	Appreciation of TOR and understanding of the assignment
				7	Proposed Methodology
				7	Work Plan and Manning Schedule
Total Obtain Marks		69			

Score 69	Disqualified
----------	--------------

Muhammad Ather Iqbal AVPII Admin     
 Naeem Muhammad SVPI CISO     
 Syed Zeeshan ul haq SVPII IT     
 Riaz Ahmed SVPI IT     
 Anis Iqbal Head of IT

**Consultant Selection Committee:**

CONSULTANT SELECTION COMMITTEE		
Name & Designation	Comments/Recommendation	Signature
Saeed Jamal Tariq CFO - Chairperson		
Kh. Tajammul Hussain Head of HR-Member		 15/6/20
Syed Muhammad Aqeel Chief Manager, ID&L		



# SUMMARY OF COSTS

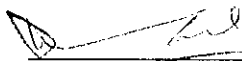
Description	Amount (PKR)
Professional Fees of Phase 1 and Phase 2	2,250,000 /-
(Since Sales Tax @ 8%)	180,000 /-
<b>Total Costs inclusive of Taxes</b>	<b>2,430,000 /-</b>

## Notes:

Total Cost will be considered for Bid evaluation purposes:

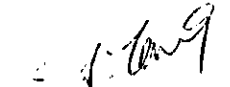

- If the item is not provided/installed after 30 days of issuance of Purchase Order, a fine of Rs.3,000/-per day will be deducted from the bill.
- All quotes should be inclusive of all applicable taxes, levies, stamp duties etc. as applicable in Pakistan.
- Calculation of bid security. 5% of the Total Amount will be submitted with the tender document as bid security in the shape of Pay Order/Demand Draft /Bank Guarantee in favor of Sindh Bank Ltd.
- No conditional bids shall be accepted.
- No escalation shall be payable during the services
- In case it is reviled at any stage after commencement of assignment that the asked specification of the tender have not been met, the amount of the total contract awarded will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
- Pre Bid Meeting will be conducted at Sindh Bank Ltd, Head Office, Basement - 2, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi within a week time before opening of tender to further clarify the assignment/scope of work given in tender documents and at the same time, queries will be addressed if any by the interested bidder.
- Alternate Bids are not allowed.
- Attachment of Affidavit (specimen attached as Annexure "G") on stamp paper from the owner of the company is mandatory.
- GST/Income Tax Registration/Registration With Sindh Revenue Board is compulsory.

We, hereby accept all the terms and conditions as given above.

 (WARRANTY NAMED) Executive Director  
(Signature of bidder with name, Designation and Company Seal)

Dated: 12-MARCH-2020



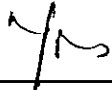
**OFFICE ORDER**

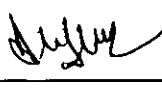
**SUBJECT: EXTENSION FOR BID VALIDITY PERIOD**


As per SPPRA Rule 38 (2), approval is solicited for further Ninety (90) days extension of "Bid Validity Period" for the following tender having SPPRA NIT ID No: T00531-19-0044

**1. Appointment of Information Technology Consultant**

The reason for extension is due to COVID-19 pandemic, the bid evaluation report, agreement and award of contract could not be finalized within the stipulated time.

  
\_\_\_\_\_  
Farhan A Siddiqui  
AVP-II/Admin Division

  
\_\_\_\_\_  
Ather Iqbal  
AVP-II/Admin Division

  
\_\_\_\_\_  
Zeeshan ul Haq  
SVP/IT Division

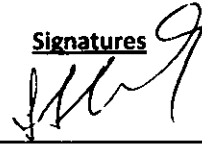
**Members Signature- Consultant Selection Committee**

Saeed Jamal Tariq  
Chief Financial Officer  
(Chairperson)

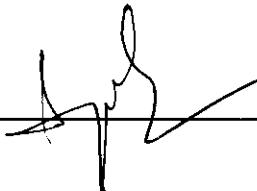
Kh. Tajamul Hussain  
Head of HR  
(Member)

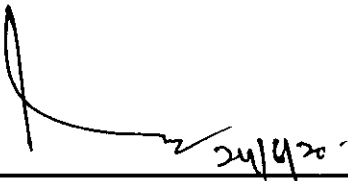
Syed Muhammad Aqeel  
Chief Manager, IDBL Karachi  
(Member)

**Signatures**

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_  
24/6/20  
**President/CEO**