

# **SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY**

## **CONTRACT EVALUATION FORM**

### **TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS**

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply & Installation of Aluminum Composite Material Signboards
- 4) TENDER NUMBER SNDB/COK/ADMIN/T/1167/2020
- 5) BRIEF DESCRIPTION OF CONTRACT Same as Above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs. 7,140,000/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) -
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 01 Year
- 10) TENDER OPENED ON (DATE & TIME) 23/07/2020 At 1230 Hours
- 11) NUMBER OF TENDER DOCUMENTS SOLD 03  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 02
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 02
- 14) BID EVALUATION REPORT  
(Enclose a copy) 16/12/2020 Attached
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Advision Signs (Pvt) Ltd E1 Street no. A-1  
House no. 14, Sector C Area.  
Main Gwynnabad, Karachi
- 16) CONTRACT AWARD PRICE Rs. 4,620,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1) M/s. Advision Signs (Pvt) Ltd
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT COMPETENT AUTHORITY

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA S. No: T00531-20-0059
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Sindh Express & 07/07/2020
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 05/01/2021

Signature & Official Stamp of  
Authorized Officer

Lt Col (R) Shahzad Begg  
EVP/Head of Administration  
SINDH BANK LIMITED

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

Supply & Installation of (ACM) Front Lit Signboards for Existing Branches (1167)					
S.NO	COMPANY NAME	AMOUNT (Rs)	PAY ORDER NO	NAME OF BANK	
01	Golden Signature	300	06034947	Askari Bank	
02	Advison	300	00893643	Sindh Bank	
03	Arcika Traders & Constructor	300	27201817	Sindh Bank	
Total				600/-	

### 3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires supply and installation of Aluminium Composite Material (ACM) Front Lit Signboards for its 35 existing branches, on need basis in countrywide regions.

**The vendor is bound to supply the items demanded in the tender to any other branch of Sindh Bank if its name is not given in the tender documents.**

Requirement of LED Aluminium Composite Panel with moulded letters Signage, will be specified in financial page. The tentative quantity sign board may be about 100, which may be vary as per exact requirement. The Bank will not be responsible if the quantity is decreased. In this context no claim will be entertained.

Supply & installation of signboards will be completed within 30 days after award of contract. If the item is not provided/installed after 30 days issuance of award of contract or purchase order, a fine of Rs.5,000/- per day / per branch will be deducted from the billing. In case of failure to supply & installation signage at site after 50 days the tender will stand cancelled.

<b>Aluminium Composite Material, Front Lit Sign Board</b>	
Substrate	Aluminium composite material sheet, 4mm, of white colour. make Dadex or Equivalent
Translucent Vinyl	The letters will be of acrylic 6mm thick, approved colour vinyl (3 M 3630-76 green and 3630- 131 golden vinyl) pasted over it. The letters (Sindh Bank logo) will be in Urdu & English letters fixed over ACM which will be fixed at Proper pipe frame/bracket at proper distance with, water proof light, will be fixed
Sign Board Structure	Support for the ACM sheets will be over 1" x 2" 18g Square Pipe (I I L) Frame or equivalent. Bracket support made of Ms angles 1-1/2"x1-1/2"x1/4". All MS surfaces (pipe & angles) must be covered with rusted proof enamel paint/Red oxide.
Light	The front lit source in this sign board will be best quality water proof LED 20 Watt Light with white colour near about white fluorescent light colour, with proper hangers/brackets. The light will be installed at every 6ft. Wiring will be of Pakistan Cable/AGM/FAST make of 1.5 mm <sup>2</sup> , running in flexible pipe with proper fixing at walls.
Warranty	5 years warranty for structure damages and vinyl pasting

This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first and the bidder must provide a demo unit immediately (within two working days) for necessary inspection/verification of the above specifications. If the 1st lowest bidder is disqualified in inspection/verification phase, then next lowest bid will be called upon for evaluation/technical inspection demo.

Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on.

On qualification of a bidder during this process no further evaluation will be done

**Supply & Installation of Aluminum Composite Material (ACM) Front Lit Signboards**  
**Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1167/2020
3	Tender Description	Supply & Installation of Aluminum Composite Material (ACM) Front Lit Signboards
4	Method of Procurement	Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: T00531-19-0059 Express Tribune, Daily Express, Sindh Express (07/07/2020)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical / Financial Bid Opening Date & Time	23/07/2020 at 1230 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected	01

Details on the above as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified In Technical/ Eligibility Inspection	Total Cost offered by the Bidder (For 35 Existing Branches)	Ranking In terms of cost	Comparison with Estimated cost (Rs.7,140,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
01.	M/s. Advision Signs (Pvt) Ltd	Qualified - Obtained 80% in Evaluation Process	Rs.4,620,000/- (Per Branch Rs.132,000/- x 35 Branches)	1 <sup>st</sup> Lowest Bidder	Rs.2,520,000/- Below the estimated cost	Accepted - Evaluated Qualified Bidder	Accepted for Award of Contract
02.	M/s. Golden Signage	Disqualified - Obtained 27% in Evaluation Process	Rs.18,427,500/- (Per Branch Rs.526,500/- x 35 Branches)	2 <sup>nd</sup> Lowest Bidder	Rs.11,287,500/- Above the estimated cost	High In Bid	-----

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender documents, M/s. Advision Signs (Pvt) Ltd is the lowest Evaluated qualified bidder and their bid is also below the estimated cost, hence recommended for Supply & Installation of Aluminum Composite Material (ACM) Front Lit Signboards for existing 35 branches of Sindh Bank Limited.

**Members Signature- Procurement Committee**

Lt. Col. (R) Shahzad Begg  
 Chairperson-Head of Administration

Saeed Jamal  
 Member-Chief Financial Officer

Syed Muhammad Aqeel  
 Member- Chief Manager, IDBL Karachi

SNDB/COK/ADMIN/TD/1167/2020

Dated: October 05, 2020


**OFFICE ORDER**


**SUBJECT: EXTENSION FOR BID VALIDITY PERIOD**

As per SPPRA Rule 38 (2), approval is solicited for further Ninety (90) days extension of "Bid Validity Period" for the following tender having SPPRA NIT ID No: T00531-19-0059.

**1. Supply & Installation of Aluminum Composite Material (ACM) Signboards**

The reason for extension is due to the procedure developed by the bank for evaluation of tender prices to ensure value for money, the bid evaluation report / award of contract could not be finalized within the stipulated time.

  
Farhan A Siddiqui  
AVP-II/Admin Division

  
Ather Iqbal  
AVP-II/Admin Division

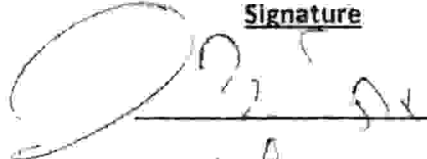
**Members Signature- Procurement Committee**

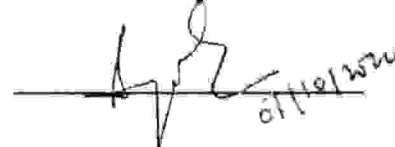
Lt. Col. (R) Shahzad Begg  
Head of Administration  
(Chairperson)

Saeed Jamal  
Chief Financial Officer  
(Member)

Syed Muhammad Aqeel  
Chief Manager, IDBL Karachi  
(Member)

**Signature**

  
for 5/10

  
5/10/20

  
7/10/20

**President/CEO**

**ACM SIGNBOARD**

S.No	Bidders	Bid Amount (Rs)	Qualified/Disqualified	Ranking	Estimated Amount	Estimated Cost
1	M/s. Advision	4,620,000	Qualified	1st Lowest	7,140,000	Rs.2,520,000/- below the estimated cost
2	M/s. Golden Signage	18,427,500	Disqualified	High in Bid	7,140,000	Rs.11,287,500/- above the estimated cost

SIGNATURE MEMBERS PCADMIN

Head - Fin Div.

Head - Admin Div.

Member-DBL.

Date:



Date: 23/7/2021


## ACM SIGNBOARDS Evaluation Performa

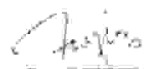
Serial No: 01

Bidder Name: Adhison Systems (Pvt) Ltd

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Firm's Status	20 15	7	Public / Private Ltd. Partnership Firm Sole Proprietorship	NTN Certificate / Letter of Incorporation / Company Registration Letter / Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure "A"
2	Banks presently on Cliental List (For counting of each bank services to at least 10 branches are mandatory for supply of relevant items having the same specification as been offered in the tender)	20 10	20	4 and above 2 and above	Award letters to be attached duly issued from each concerned Bank	Annexure "B"
3	Years in Business in relevant field	10 10 5	10	10 Years and above 5 years and above 5 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter of Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "C"
4	Average Yearly Turn Over in Last 3 Years	20 15	30	On an average of 30 M and above per year On an average of 20 M and above per year	Audit Report / Tax Return of last 3 years	Annexure "D"
5	Number of Offices in cities including Capital Territory & Federal Administration Territories	10 5 5	3	5 and above 4 and above 3 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "E"
6	Number of Bank's branches where signage have been installed	10 5 5	10	200 branches and above 140 branches and above 100 branches and above	Award letters to be attached duly issued from each concerned Bank	Annexure "F"
	Total	100	80	<b>QUALIFIED/DISQUALIFIED</b>		

Members Signatures- Evaluation Committee

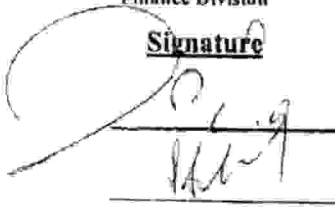

  
Athar Iqbal  
Administration Division

  
Yousaf Shaukat  
Operations Division

  
Taimoor Ghousi  
Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDB

**Signature**  
  


Date: 23/7/2020


## ACM SIGNBOARDS Evaluation Performa

Serial No: 02

Bidder Name: Golden Signage

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached as
1	Firm's Status	20 13 7	7	Public / Private Ltd. Partnership Firm Sole Proprietorship	NTN Certificate / Letter of Incorporation / Company Registration Letter / Certificate of Registration from Registrar of Firm is required to be enclosed	Annexure "A"
2	Banks presently on Clientel List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items having the same specification as been offered in the tender	20 10	0	4 and above 2 and above	Award letters to be attached duly issued from each concerned Bank	Annexure "B"
3	Years in Business in relevant field	10 10 5	5	10 Years and above 5 years and above 1 years and above	NTN Certificate / Letter of Incorporation / Company Registration Letter / Letter of Declaration of Commencement of Business with evidence is required to be enclosed	Annexure "C"
4	Average Yearly Turn Over in Last 3 Years	20 15	15	On an average of 10 M and above per year On an average of 20 M and above per year	Audit Report / Tax Return of last 3 years	Annexure "D"
5	Number of Offices in cities including Capital Territory & Federal Administration Territories	10 5 5	0	5 and above 4 and above 3 and above	Attach Company Profile with mention of complete addresses and PTCL landline numbers of the country wise offices. No mobile numbers will be accepted	Annexure "E"
6	Number of Bank's branches where signage have been installed	10 5 5	0	500 branches and above 140 branches and above 100 branches and above	Award letters to be attached duly issued from each concerned Bank	Annexure "F"
	Total	100	27	<b>QUALIFIED/DISQUALIFIED</b>		

Members Signatures- Evaluation Committee

  
Athar Iqbal  
Administration Division

  
Fouzia Shauhin  
Operations Division

  
Tajmool Ghausi  
Finance Division

Members - Procurement Committee

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IMBI.

Signature  
  


## 4. FINANCIAL PROPOSAL

## PRICE SCHEDULE

(Applicable for the year 2020-2021)

Name of Bidder

Advision Signs Pvt Ltd

S No.	Item	Descriptions	Unit/Qty	Unit Rate A	Total Qty B	No of Branch C	Total Amount AxBxC
1	Supply & Installation of Aluminium Composite Material (ACM) Front Lit Sign Boards	Aluminium composite material sheet, 4mm, of white colour make Dadex or Equivalent. The letters will be of acrylic 6mm thick, approved colour vinyl (3 M 3630-76 green and 3630-131 golden vinyl) pasted over it. The letters (Sindh Bank logo) will be in Urdu & English letters fixed over ACM which will be fixed at Proper pipe frame/bracket at proper distance with, water proof light, will be fixed Support for the ACM sheets will be over 1" x 2" 18g Square Pipe (1 I L) Frame or equivalent. Bracket support made of Ms angles 1-1/2"x1-1/2"x1/4". All MS surfaces (pipe & angles) must be covered with rusted proof enamel paint/Red oxide. The front lit source in this sign board will be best quality water proof LED 20 Watt Light with white colour near about white fluorescent light colour. with proper hangers/brackets The light will be installed at every 6ft. Wiring will be of Pakistan Cable/AGM/FAST make of 1.5 mm <sup>2</sup> , running in flexible pipe with proper fixing at walls. 5 years warranty for structure damages and vinyl pasting	1	(100)	30' x 4' = 120 Sqft Approx (size of a board)	35	4,620,000/-
*GRAND TOTAL							=4,620,000/-

**\*Grand Total:**

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 9, below)

**Note**

- The cost must include all applicable taxes, installation, labor, Stamp duty (as applicable under Stamp Act 1989) including delivery charges up to Sindh Bank Limited branches on countrywide basis.
- Bill will only be processed on the basis of following conditions -
- Certificate of satisfaction from the Branch Manager.
- Due certification that the material has been purchased from authorized sole distributor.

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL

## 4. FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2020-2021)

Name of Bidder

*Golden Signage*

Date:

S No.	Item	Descriptions	Unit/Qty	Unit Rate A	Total Qty B	No of Branch C	Total Amount AxBxC
1	Supply & Installation of Aluminium Composite Material (ACM) Front Lit Sign Boards	Aluminium composite material sheet, 4mm, of white colour. make Dadex or Equivalent. The letters will be of acrylic 6mm thick, approved colour vinyl (3 M 3630-76 green and 3630- 131 golden vinyl) pasted over it. The letters (Sindh Bank logo) will be in Urdu & English letters fixed over ACM which will be fixed at Proper pipe frame/bracket at proper distance with, water proof light, will be fixed Support for the ACM sheets will be over 1" x 2" 18g Square Pipe (I I L) Frame or equivalent. Bracket support made of Ms angles 1-1/2"x1-1/2"x1/4". All MS surfaces (pipe & angles) must be covered with rusted proof enamel paint/Red oxide. The front lit source in this sign board will be best quality water proof LED 20 Watt Light with white colour near about white fluorescent light colour, with proper hangers/brackets. The light will be installed at every 6ft. Wiring will be of Pakistan Cable/AGM/FAST make of 1.5 mm2, running in flexible pipe with proper fixing at walls. 5 years warranty for structure damages and vinyl pasting	1	526,500/-	30' x 4' = 120 Sqft Approx (size of a board)	35	18,427,500/-
<b>*GRAND TOTAL</b>							<b>18,427,500/-</b>

**\*Grand Total:** *Eighteen million Four hundred Twenty Seven Thousand Five Hundred only*

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 9, below)

#### Note

- The cost must include all applicable taxes, installation, labor, Stamp duty (as applicable under Stamp Act 1989) including delivery charges up to Sindh Bank Limited branches on countrywide basis.
- Bill will only be processed on the basis of following conditions:-
- Certificate of satisfaction from the Branch Manager.
- Due certification that the material has been purchased from authorized sole distributor.



- Warranty of 5 years (For replacing of supplied material on FOC basis, in case of any complaint in respect of quality at later stage) from reputed graphic manufacturer / authorized sole distributor for flex, vinyl and ACP as per attached format attached as Annexure H.
- **Delivery Period.** Supply & Installation of signboards will be completed within 30 days after award of contract. If the item is not provided/installed after 30 days issuance of award of contract or purchase order, a fine of Rs.5,000/- per day / per branch will be deducted from the billing. In case of failure to supply & installation signage at site after 50 days the tender will stand cancelled.
- 5% of the total amount derived from the formula i.e. {5% of the Grand Total} in the financial proposal, will made the total sum of Bid Security to be deposit with the financial proposal in shape of Pay Order/Bank Guarantee in favor of Sindh Bank Limited
- In case it is revealed at any stage after installation of the signage that the asked specification of the tender have not been met, the amount of the total installation of that specific board will be fined to the vendor with appropriate action as deem necessary by the procurement committee.
- Lowest evaluated bid is going to be the criteria for award of contract rather than considering the lowest offered bid, encompassing the lowest whole sum cost which the procuring agency has to pay for the duration of the contract. SPPRA Rule 49 may please be referred.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the signage within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
- In case financial evaluation are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.
- The tender will be considered cancelled if the contract agreement/Performance Security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
- Warranty 5 year mandatory
- No additional charges will be paid for repair/maintenance of all supplied items.
- The vendor is bound to supply the items demanded in the tender to any other branch of Sindh Bank if its name is not given in the tender documents.

Signature of Bidder \_\_\_\_\_





ATTENDANCE SHEET  
BID OPENING -

FOR SELECTION OF Supply of (ACTH) Signboard

Date: 23/7/20

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Golden Signage	Raza Muband		0300-3606542	P.Y.
02	Advison Signs (Pvt) Ltd	(Shahzad Khan)		0300-9238777	Shahzad Khan

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

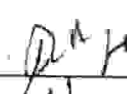

Chief Manager (IDBL)

*(Handwritten signatures of Procurement Committee Members)*

OPENING OF BID  
 FINANCIAL PROPOSALS

FOR SELECTION OF Supply of (ACM) Sig-bond

Date: 23/7/20

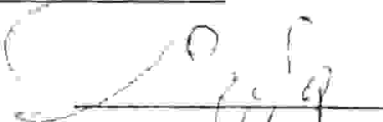


S.No	Company Name	Total Bid Offered		Signature of Company Representative	Remarks
		Announced	Evaluated		
01	Golden Sijrage	R. 18,427,500/-	R. 18,427,500/-		
02	Admiral Sijrage	R. 18,427,500/-	R. 18,427,500/-		

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

# MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply of (A2+1) Sign Board

TYPE OF TENDER

SINGLE STAGE-SINGLE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

23/7/20

OPENING TIME

12:30

ATTENDANCE (MEMBER PC)

NAME

FIRM

ATTENDANCE (REPS. OF BIDDERS)

① Golden Signage  
Car nt division Sign (PMT) Not

TOTAL BIDS ACCEPTED FOR EVALUATION

TOTAL BIDS REJECTED

REMARKS

SIGNATURE MEMBERS PC-ADMIN

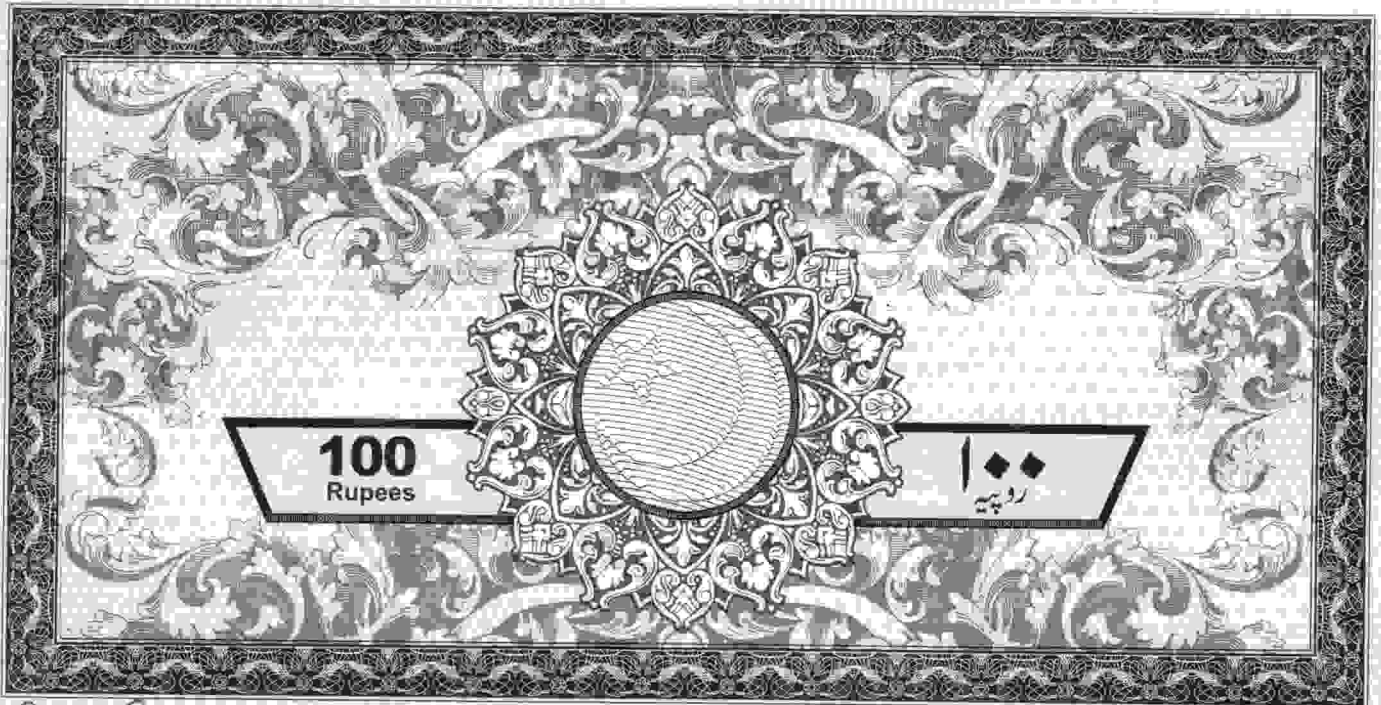
Presiding Officer

Member PC-ADMIN

Member PC-ADMIN

Date:





107090  
AZAM ALAM STAMP VENDER

18 DEC 2020

Licence #59, G-7, Spanis Homes, Phase-I, D.H.A. Karachi

S.M.O. DATE

Issued To With Address

Through With Address

Purpose

Value Rs

Stamp Vender's Signature

Not For Use Free Will & Divorce Deed

Vender Not Responsible Any Fake Documentation

Shahid Saeed Bhatti  
Advocate Leger 1990

Rupees one Hundred only



**Agreement for Supply & Installation of Aluminum Composite Material  
(ACM) Front Lit Signboards**

This Agreement is entered into at Karachi on this the 5 day of January, 2020

**BETWEEN**

**M/S. Advision Sign's Pvt. Ltd.**, having its principal place of business at **Plot # 18/B, Sector C Area Main Qayumabad Road, Karachi**, (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

**AND**

**SINDH BANK LIMITED**, a banking company incorporated under the laws of Pakistan and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.



**WHEREAS:**

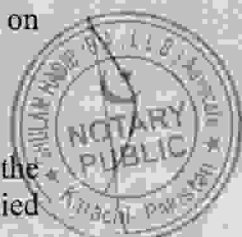
"THE BANK" intends to acquire the services of "Supplier" for Supply & Installation of Aluminum Composite Material (ACM) Front Lit Sign Board (goods) for its 35 Existing Branches and Supplier agrees to provide the services to the bank, as per tender opening date, along with of description and Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

The terms and conditions are as follows:



### Terms & Conditions:

- All terms and conditions of the tender document will remain part of this agreement.
- Supply & Installation of Aluminum Composite Material (ACM) Front Lit Sign Board will be completed within 30 days after award of contract. If the item is not provided/installed after 30 days issuance of award of contract or purchase order, a fine of Rs. 5,000/- per day / per branch will be deducted from the billing. In case of failure to supply & Installation signage at site after 50 days the tender will stand cancelled.
- Supplies will be required to be given after 30 days of award of contract. Subsequent supply will be required within ten days of issuance of purchase order.
- The Supplier shall supply the said goods as per specifications of the tender within 04 days from the date of issue of Purchase Order by the Bank
- In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 10 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.
- Supplier agrees to maintain adequate inventory of the goods so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected item is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to the Bank.
- The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.
- Delivery will be made by the Supplier at different locations prescribed by the Bank
- The cost must include all taxes, installation, labor including delivery charges upto the branches of the Branches of the Bank on country wide locations.
- Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non- commitment and forfeiting of performance security or any other action as deemed necessary.
- Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- A party may change its address for notice by giving a notice to the other Party in writing of such change.



- The vendor is bound to supply the items and demanded in the tender to any other branch of Sindh Bank if its name is not given in the Tender Documents.
- The contractor will not assign their job to anyone, except prior written permission of the bank.
- This agreement is valid for a period of one year commencing from 5/1/22 to 5/1/23



#### Warranty

- Warranty of 5 years (For replacing of supplied material/goods on Free of Cost basis, in case of any complaint in respect of quality at later stage) from reputed graphic manufacturer / authorized sole distributor for flex, vinyl and ACM.

#### Payment Schedule:

Bill will only be processed on the basis of following conditions.

- Certificate of satisfaction from the concerned Branch Manager
- Due certificate that the material has been purchased from Authorize sole distributor.

If the obligation of warranty period are not met or delayed, the repair etc. requirement of this account will be carried out by the bank & the billed amount will be deducted from the performance security /upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.



#### Performance Guarantee:

5% of the total tender amount of will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

#### Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

#### Termination of Agreement by the Bank:

- If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If two (2) unsatisfactory letters/email are issued by the Bank for unsatisfactory performance by the supplier.



#### Goods Faith:

- The Parties undertake to act in goods faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

#### Warranty – B

Below mentioned items are covered under one year warranty period as per the tender specifications.

1. Electrical Wiring.
2. LED



#### Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall first complaint, redressal committee of the bank and if parties could not reach at amicable situation, then the matter will be referred to the grievance committee of Bank and if the matter could not be resolved the matter will be referred for arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan proceedings of arbitration shall be conducted in English.

#### Conflict of Interest:

- The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

#### Confidentiality:

- Except with the prior written consent of the Sindh Bank, the Supplier and the Personnel shall not at any tie communicate to any person or entity and confidential information acquired in the course of the Services not shall the Supplier and the Personnel make public the recommendations formulated in the course of , or as a result of, the Services.

#### Indemnity

- Supplier (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the Bank and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officer, employees and agents )Collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, cost, damages and expenses (Including without limitation reasonable attorneys', accountant and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether international or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier or any of its representations, warranties or concenants contained in this Agreement (Including, without lamination ,any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifiers performance under this Agreement.
- This article shall survive after termination of this Agreement.

#### ACCESS TO REGULATOR.

Supplier and The Bank agree to provide State Bank of Pakistan necessary access to the documentation and accounting records in relations to the Supply & Installation of Aluminum Composite Material (ACM ) Front Lit Signboard and right to conduct on – site inspection, If required.

#### Anti – Money Laundering.

"Supplier acknowledge that they do not violate any statutory / prudential requirement on anti-money laundering or record keeping procedure as per existing laws / rules regulations of locals as well as foreign jurisdictions"

#### Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-



<b>LEVEL-1</b>	Name/Designation (support staff)	<b>Muhammad Riaz</b>
First complain if the call is not resolved " <b>within specified response time</b> " (24 hours)	Landline Phone	<b>021-35805001</b>
	Email	<a href="mailto:info@advision.net.pk">info@advision.net.pk</a>
	Cell	<a href="tel:0305-2322205">0305-2322205</a>
<b>LEVEL-2</b>	Name/Designation (Manager/GM)	<b>Shakeeb Ahmed</b>
Second complain, if the call is attended within " <b>Specified Response Time</b> " and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Landline Phone	<b>021-35805001</b>
	Email	<a href="mailto:info@advision.net.pk">info@advision.net.pk</a>
	Cell	<a href="tel:0336-5527606">0336-5527606</a>
<b>LEVEL-3</b>	Name/Designation (owner of the firm)	<b>M. Khurram Waqas</b>
Third complain, if the call is attended within " <b>Specified Response Time</b> " and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	<b>021-35805001</b>
	Email	<a href="mailto:Khurram@advision.net.pk">Khurram@advision.net.pk</a>
	Cell	<a href="tel:0300-9238777">0300-9238777</a>
<b>Note: Ensure that no column above is left blank</b>		



In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature

Name : M. Khurram Waqas

Designation: CEO

Company Name : Advision Sign's Pvt. Ltd.

Address: Plot # 18- Street # 1-A Sector ( C )  
Area Near Graveyard Qayyumabad,  
Karachi.

Witness:

Signature

Name

Designation

Address

Stamp

Signature

Name Lt. Col. (R) Shahzad Begg

Designation Head of Administration

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office, Karachi.

Customer Signature

Name

Designation

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office Karachi

Stamp

Customer Signature

Name

Designation

Company Name Sindh Bank Limited

Address Federation House, Sindh Bank  
Ltd. Head Office Karachi





SNDB/COK/ADMIN/TD/1167/2020

Dated: 05/01/2021

M/s. Advision Signs (Pvt) Ltd  
Plot No.18 – Street No.1-A, Sector Area  
Near Graveyard Qayyumabad  
Karachi

**Subject: Contract Award – Supply & Installation of Aluminum Composite  
Material Signboards**

Dear Sir,

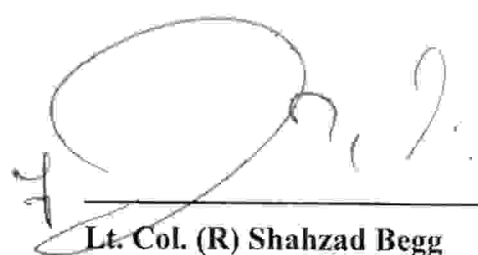
The management of Sindh Bank Limited is pleased to award the subject contract to

M/s. Advision Signs (Pvt) Ltd in accordance with terms and conditions mentioned in

our tender dated 07/07/2020.

Sincerely,

For & behalf of Sindh Bank Limited,

  
Lt. Col. (R) Shahzad Begg  
EVP-1/Head of Administration Division