

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. SINDH BANK LIMITED/ADMINISTRATION
- 2) PROVINCIAL / LOCAL GOVT./ OTHER SCHEDULED BANK
- 3) TITLE OF CONTRACT Supply & Installation of Notebooks
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/1188/2021
- 5) BRIEF DESCRIPTION OF CONTRACT Same as above
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs.1,800,000/-
- 8) ENGINEER'S ESTIMATE
(For civil works only) _____
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Year
- 10) TENDER OPENED ON (DATE & TIME) 16/02/2021 at 1100 Hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD 1
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 1
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS _____
- 14) BID EVALUATION REPORT
(Enclose a copy) _____
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s.Faiz Scientific
- 16) CONTRACT AWARD PRICE Rs.1,890,000/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT
(i.e. 1st, 2nd, 3rd EVALUATION BID). 1. M/s. Faiz Scientific Company
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Competent Authority

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA NIT ID:T00531-20-0015
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Sindhi Express (26/01/2021)
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

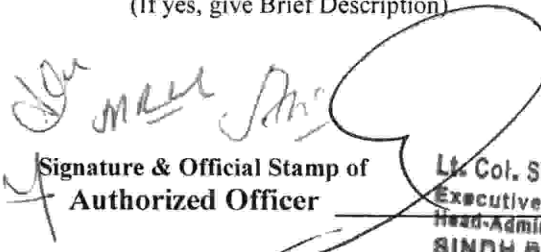
Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	no


Signature & Official Stamp of
Authorized Officer

Lt. Col. Shahzad Begg (R)
Executive Vice President
Head-Administration Division
SINDH BANK LIMITED

17/05/21

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

Print

Save

Reset

PURCHASE ORDER

PO No: 212

Date: 17-05-2021

M/s Faiz Scientific Company,
D-28, D- Market,
P.E.C.H.S, Block-6,
Shahrah -e- Faisal,
Karachi.

Subject: Supply and Installation of Notebooks

Dear Sir,

With reference to the Tender Bid SNDB/COK/ADMIN/TD/1188/2021 dated 26-01-2021 for Supply and Installation of Notebooks at Sindh Bank Ltd, submitted by you. After detail review the Sindh Bank Ltd management is pleased to inform that your Tender Bid is accepted.


Kindly proceed as per tender document to supply Notebooks at Head Office Sindh Bank. Further detail is as follows.


S.No	Product	Quantity	Unit Price PKR	Total Price (PKR) (Including All Taxes)
1	One Apple Notebooks Model No. OAL-Ci5-10G (Specification as per tender document)	15	126,000/-	1,890,000/-

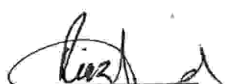
Terms & Conditions

Payment Terms 100% upon delivery & Installation.
Delivery Within 2 weeks.
Taxes/Deduction Above prices are inclusive of all taxes.

Thanks,


M. Rashid Memon
VP-I/I.T. Division


S. Zeeshan-ul-Haq
SVP-II/I.T. Division


Riaz Ahmed
SVP-I/I.T. Division


S. Ata Hussain
EVP/I.T. Head

*Beloved
received*

SINDH BANK LIMITED
HEAD OFFICE
3RD FLOOR, FEDERATION HOUSE,
ABDULLAH SHAH GHAZI ROAD,
CLIFTON, KARACHI-75600.

UAN : +92-111-333-225
PHONE : +92-21-35829320
+92-21-35829394
FAX : +92-21-35870543
WEB : www.sindhbank.com.pk

پولے این ۳۳۳-۱۱۱-۹۲
فون : +۹۲-۲۱-۳۵۸۲۹۳۲۰
+۹۲-۲۱-۳۵۸۲۹۳۹۳
فیکس : +۹۲-۲۱-۳۵۸۷۰۵۴۳
ویب : www.sindhbank.com.pk

سندھ بینک لمیٹڈ
ہیڈ آفس و تیسری منزل، فیڈریشن ہاؤس،
عبداللہ شاہ غازی روڈ، کلکشن، کراچی-۷۵۶۰۰

PURCHASE ORDER

PO No: 212

Date: 17-05-2021

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 D-28, D- Market,
 P.E.C.H.S, Block-6,
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M. Rashid Memon
 VP-I/I.T. Division



S. Zeeshan-ul-Haq
 SVP-II/I.T. Division



Riaz Ahmed
 SVP-I/I.T. Division



S. Ata Hussain
 EVP/I.T. Head

Bid Evaluation Report						
Supply and Installation of Notebooks						
1	Name of Procuring Agency	Sindh Bank Ltd.				
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1188/2021				
3	Tender Description	Supply and Installation of Notebooks				
4	Method of Procurement	Single Stage One Envelop Bidding Procedure				
5	Tender Published & SPPRA S. No.	SPPRA S No. 00531-20-0017				
6	Total Bid Documents Sold	01				
7	Total Bids Received	01				
8	Technical Bid Opening Date	16/02/2021				
9	Financial Bid Opening Date	16/02/2021				
10	No of Bid Technically Qualified	1				
11	Bid(s) Rejected	0				
S. No.	Name of Company	Cost Offered by Bidder	Ranking in Terms of Cost	Comparison with Estimated Cost (Rs.1,800,000)	Reason for Acceptance/ Rejection	Remarks
0	1	2	3	4	5	6
1	M/s Faiz Scientific Company	Rs. 1,890,000/- @Rs.126,000/-per unit for 15 Notebooks	Qualified Bidder	Rs. 90,000/- above with the estimated cost	Accepted Being the Qualified Bidder	Rule 48 have been complied

Note: M/s Faiz Scientific Company is selected for Supply and Installation of Notebooks to Sindh Bank Ltd being the qualified bidder.

Members – Procurement Committee

(Mr. Saeed Jamal) Chief Financial Officer – EVP – Chairperson

(Col. Shahzad Begg) Head of Administration – EVP – Member

(Mr. Syed Muhammad Aqeel) Chief Manager, IDBL, KHI –AVP – Member

Signature

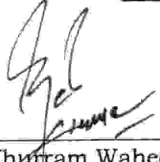
Date: 06-04-2021


Subject:

Certificate
Compliance of SPPRA Rule 48
TENDER REF NO. SNDB/ADMIN/TD/1188/2021

This is to certify that as only one bid was received against the tender, so Rule 48 has been complied with detail as follows.

Market Price	Current Tender Price
Rs.129,000/- per Unit (Quotation Attached)	Rs.126,000/per Unit (BER Attached)


S. Khurram Waheed
OG-I/I.T. Division


M. Rashid Memon
VP-I/I.T. Division

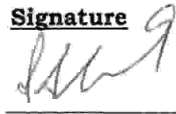

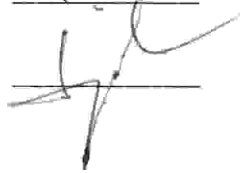
Members - Procurement Committee

(Mr. Saeed Jamal) Chief Financial Officer – EVP – Chairperson

(Col. Shahzad Begg) Head of Administration – EVP – Member

(Mr. Syed Muhammad Aqeel) Chief Manager, IDBL, KHI –AVP – Member

Signature

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

4 FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2021-2022)

Name of Bidder Faiz Scientific Company

S.NO	Item	Unit Price	Quantity	Amount (PKR)
1	Notebooks	Rs.126,000/=	15	Rs. 1,890,000/=
*Total Amount (In PKR)				Rs. 1,890,000/=

* This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note. 6 below).

Note

- The total cost must include all applicable taxes, duties and other charges as mentioned in the description column. Stamp duty (as applicable under Stamp Act 1989), delivery charges upto Sindh Bank Limited branches on Countrywide basis.
- No advance payment for supply of goods will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the branch manager.
- Calculation of Bid Security.** 5% of the Grand Total Amount of the Financial Proposal will be submitted along with tender as Bid Security.
- In case it is revealed at any stage after supply of the goods/items that the asked specification of the tender have not been met, the amount of the supply of that specific goods will be fined to the vendor with appropriate action as deem necessary by the procurement committee.
- Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the goods within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment or cancellation of tender as will be decided by the Procurement Committee.
- Lowest evaluated bid is going to be the criteria for award of contract rather than considering the lowest offered bid, encompassing the lowest whole sum cost which the procuring agency has to pay for the duration of the contract. SPPRA Rule 49 may please be referred.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.
- The tender will be considered cancelled if the contract agreement after due signature is not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period 3 days) on SPPRA website.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the technical evaluation.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Contract agreement will be executed after deposit of 5% performance security of the total tender amount in shape of Pay Order/Bank Guarantee in favor of Sindh Bank Limited.
- Quality is ensured. In case it is revealed at any stage after supply of the items that the asked specifications of the tender have not been met, the performance security will be forfeited.
- Free backup facility in case the item is reported defective.
- Goods to be delivered have to be packed in such a way that no damage is reported by the branch on delivery. In case of any such complaint is received the bidder will replace that item at his own cost.
- If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be deducted from the performance security / upcoming payment due to supplier
- Payment will be made in Pak Rupee.

Note. There can be subsequent modification or amendment to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd. & SPPRA website regularly.

Signature & Stamp of Bidder _____

FAIZ SCIENTIFIC COMPANY
Address / Location: D-4322 MGT
Block-6, Market-6 Faizal Karschi



Allied Computer Services

Name of Trust



Manufacturers Plain & Pre-Printed Computer Stationery, Importer, Wholesaler & Supplier Printers, Photocopiers, Fax & Computer Peripherals, Complete Range of Ribbons, Toners, Ink Cartridges, Drums, Data Cartridges, Networking Items Desktop Systems, Laptops, Tablet PC & Office Supplies.

NTN : 15-06-0901089-7 GST : 12-00-8500-690-28

Address : RB - 3/19/1, D.M. Wafai Road,
Near H.O. Akhbar Daily "Aman"
Pakistan Chowk, Karachi.

Phone : 92-21 32217436, 32210412, 32626806

Fax : 92-21 32621687

E-mail : allied.computer123@gmail.com

Apr 6, 2021

SINDH BANK LTD.
BASEMENT , FEDRATION HOUSE ,
CLIFTON ,
KARACHI

SUBJECT : QUOTATION FOR LAPTOP .

Dear Sir ,

With reference to your enquiry regarding supply of above subjected items , we are pleased to quote our lowest prices as below :

S.# .	Description	UNIT RATE
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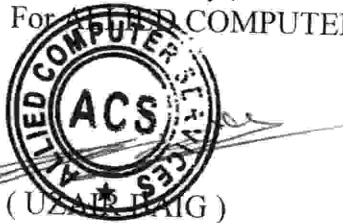
01.	HP LAPTOP Intel Corei5 Processor, 10 th Generation, 8GB RAM, 1 TB SATA HDD, DVD WRITER, 15.6" FHD LED, LAN, WIFI, BT, USB Ports, Windows 10 Professional OEM, Carrying Bag, 01-Year Local Warranty	@Rs 129,000/- Each
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Prices Inclusive 17% GST.

Payment within 15 days

Thanking you and assuring you for our best services at all times.

Yours Faithfully ,
For ALLIED COMPUTER SERVICES



Members: Pakistan Association of Printing and Graphic Arts Industry
Karachi Chamber of Commerce & Industry



M/s Fariz Scientific Company

Eligibility Criteria

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter of Declaration of Commencement of Business / NTN. (attach as Annexure "1")	Yes	No
2	Turn Over in last 3 Years should be atleast 5 million	Audit Report / Tax Return (attach as Annexure "2")	Yes	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attach as Annexure "3")	Yes	No
4	Offices in minimum 3 major cities. Office in Karachi is mandatory	Complete address along with PTCL landline numbers (attach as Annexure "4")	Yes	No
5	The offered product must have been supplied / installed by the manufacturer in 03 countries including Pakistan	Certificates from Manufacturer (attach as Annexure "5")	Yes	No
6	Company must provide a valid Manufacturer Authorization Certificate for Sale/Deal in Pakistan	Manufacturer Authorization Certificate (Attach as Annexure "6")	Yes	No
7	The Product Quoted in the bid must be currently used by at least two Banks in Pakistan other than Sindh Bank.	Attach Purchase Order (Attach as Annexure "7")	Yes	No
Qualified / Disqualified				

ELIGIBILITY CRITERIA NOTE

- There can be subsequent clarification to this specific tender for which it is advised to keep yourself abreast with the notification being hoisted on Sindh Bank Ltd & SPPRA websites regularly.
- Attachment of relevant evidence in eligibility criteria is mandatory. In case of non-provision of evidence in any of the requisite, bidder will be disqualified.
- The bidder's may participate with joint venture if required.

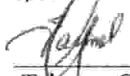
MANDATORY


- Attachment of Affidavit (specimen attached as Annexure "H") on stamp paper from the owner of the company.
- Writing of tender reference as given in the NIT on the Envelop, carrying tender document is must or the bank will not be responsible if the documents are not received by the Procurement Committee on time.


DISQUALIFICATION

The bidder will be considered disqualified prior to/during technical/financial evaluation process or after award of contract if:

- Black listed by SPPRA & Sindh Bank Ltd.
- Issued with two (2) warning letters/emails by the Sindh Bank Ltd in the past to the bidder for unsatisfactory performances.
- Alternate bid is offered.
- Subletting of Contract.** The qualified bidder sublets the contract in any form/stage to any other agency.
- The tender is deposited without Tender Fee.
- Verification from Client.** During verification process of the client list the response by any of the bank is unsatisfactory on account of previous performance.
- Specification of Supplied Items.** After supply, if the specification of supplied items are found different with the items produced in front of committee at the time of technical evaluation.
- Premature Termination.** In the past, if the company agreement has been prematurely been terminated after due qualification in any of the category of the tender.
- Non - Attachment of Annexure "A" (With Financial Proposal) & Annexure "B" of tender document (With Financial Proposal if Bank Guarantee is going to be submitted as Bid Security).


Taimoor Ghousi
AVP/ Finance Division.

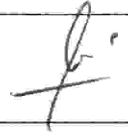

Arsan Ali
VP/ Operations Div


Syed Zeeshan-ul-Haq
SVP/ I.T. Division

ATTENDANCE SHEET
 BID OPENING -

FOR SELECTION OF Supply & Installation of Notebooks

Date: 16-02-2021

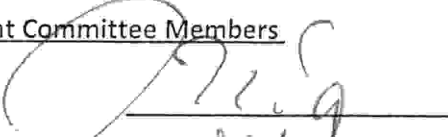
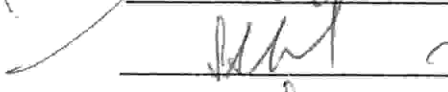
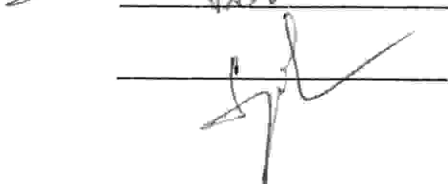
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Faz Scientific Co	Muhammad	0345 8259460	D28 Dmanker Block 6 PECHS Karachi	

Signature –Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply & Installation of Notebooks

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

16-02-21

OPENING TIME

1130 Hours

ATTENDANCE (MEMBER PC)

NAME

FIRM

ATTENDANCE (REPS. OF BIDDERS)

~~_____~~
~~_____~~
~~_____~~
~~_____~~
~~_____~~
~~_____~~

1) Fair Scientific Company

TOTAL BIDS ACCEPTED FOR EVALUATION

101

TOTAL BIDS REJECTED

REMARKS

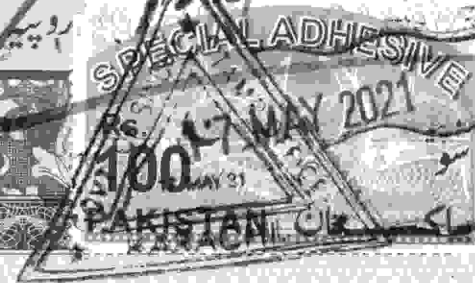
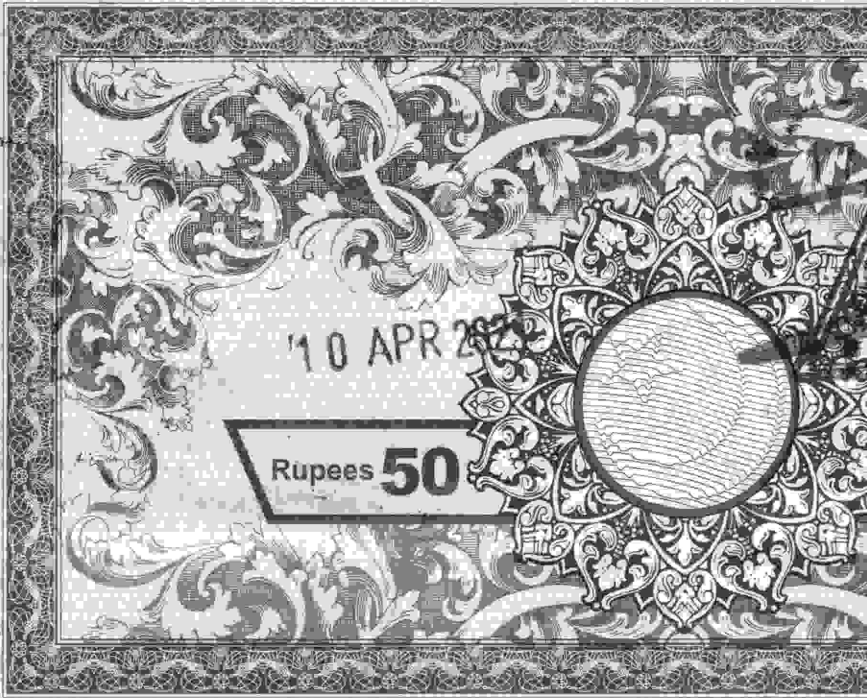
SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDB

Date:



ASGHAR ALI SHAIKH DOR

Licence No 16, Sect No. 32 City Court Karachi

S.No. 25426 MUHAMMAD NAWAZ

ISSUED TO WITH ADDRESS ADVOCATE

THROUGH WITH ADDRESS

PURPOSE

VALUE RS ATTACHED

STAMP VENDOR SIGNATURE

10 APR 2021

OFFICE SUPERINTENDENT
Karachi.

17 MAY 2021

TENDER REFERENCE NO. SNDB/COK/ADMIN/TD/1188/2021

Agreement

(For Supply & Installation of Notebooks)

This agreement is made at Karachi on this 17-05-2021

BETWEEN

SINDH BANK a banking company incorporated under the laws of Pakistan, having its Head office at Address: 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi. Hereinafter referred to as "**SINDH BANK**".

AND

M/S Faiz Scientific Company is a sole proprietor company, having its office at D-28, D-Market, Main Shahrah-e-Faisal, Karachi. Hereinafter referred to as "**M/S Faiz Scientific Company**".

WHEREAS **M/S Faiz Scientific Company** has agreed to provide Notebooks to **SINDH BANK** as per tender dated 16-02-2021.

Further Detail is as follows.

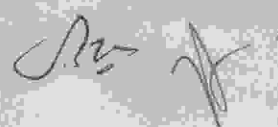
S.No	Product	Quantity	Unit Price PKR	Total Price (PKR) (Including All Taxes)
1	One Apple Notebooks (Specification as per tender document)	15	126,000/-	1,890,000/-

Terms & Conditions:

1. All terms and condition of the tender documents will remain part of this agreement.
2. M/S Faiz Scientific Company shall provide the performance security in the form acceptable to "SINDH BANK" for the 10% of the tender value for the period of 1 Year from the date of Submission of performance security. In case M/S Faiz Scientific Company does not fulfill its commitments, "SINDH BANK" reserves the right to enforce the performance security as per SPPRA Rules.
3. M/S Faiz Scientific Company shall supply Notebook as per specifications and upon the recommendations of the Technical / Standardized Committee appointed by "SINDH BANK" within 6 weeks from the date of receipt of Purchase Order.
4. "SINDH BANK" will have the option to enforce the performance bond on happening of any or all the following events.
 - a. If M/S Faiz Scientific Company fails to deliver the Notebooks as per agreed Schedule.
 - b. If M/S Faiz Scientific Company fails to get the Notebooks inspected by the Technical Committee.
 - c. If the Notebooks supplied by M/S Faiz Scientific Company fails to perform as per Bank's requirement.

In addition to above "SINDH BANK" will have the option to cancel the tender and offer the same to the next lowest bidder.

5. The warranty of the equipment is one year comprehensive onsite from the date of delivery.
6. The warranty will be effective while the Goods remain in the premises of the Sindh Bank and the Sindh Bank will not be responsible to send the equipment to the "M/S Faiz Scientific Company" site. In case however if any portion of equipment required to be shifted to "M/S Faiz Scientific Company" site, M/S Faiz Scientific Company will provide equivalent backup during the warranty period.
7. M/S Faiz Scientific Company agrees to maintain adequate inventory of the parts so that the replacement is available within 24 hours, if any fault arises in the equipment during the warranty period. In case the effected part is not available, then the "M/S Faiz Scientific Company" will provide backup equipment of the same product or better till the resolution of the fault, without any extra cost to the Sindh Bank. The "M/S Faiz Scientific Company" will provide 12 Month Principal Back Warranty to cover Advance Hardware Replacement, 24x7 Technical Assistance.
8. M/S Faiz Scientific Company also undertakes to bear all kind of taxes i.e., Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
9. "SINDH BANK" reserves the right to Test/Check the item to ensure that it is provided as per specification in the tender document. For any discrepancies, "SINDH BANK" reserve the right to forfeit full security deposit/ cancel the order for the supply and blacklisted the M/S Faiz Scientific Company forever as per SPPRA Rules. The decision of "SINDH BANK" shall be final and binding upon the M/S Faiz Scientific Company.
10. In the event of the default on the part of the Faiz Scientific Company, in the performance of any condition of the contract and if such default is not remedied within 15-20 days it shall be lawful for "SINDH BANK" to enforces full or part of the Earnest money / Performance Security and or cancel the whole part of the supply order from M/S Faiz Scientific Company and the decision of "SINDH BANK" will be final and legally binding on the M/S Faiz Scientific Company.
11. Proportionate payments against supply of equipment will be made within Thirty days from the equipment delivery date.
12. Delivery will be made by the M/S Faiz Scientific Company at different branches and Head Office Karachi of the Sindh Bank as prescribe by bank.
13. In case of failure to supply the requisite within 7 working days after the delivery time, as described under clause no 3 of this agreement, penalty of Rs.1,000/- per day may be charged.
14. The term of this agreement shall be for the period of one year, commencing from the date of signing of this agreement and may be extended every year after mutual written consent of both parties.



15. Confidentiality

- i. **Confidential Information.** For the purposes of this Agreement, the term "Confidential Information" shall mean any information comes in possession of M/S Faiz Scientific Company on and its personnel during normal course of business / Services shall be the property of the SINDH BANK at all times and / or any of the SINDH BANK's communications, whether in oral, written, graphic, magnetic, electronic, or other form, that is either conspicuously marked "confidential" or "proprietary," or is known to be confidential or proprietary, or is of a confidential or proprietary nature, and that is made in the course of discussions, studies, or other work undertaken shall be kept confidential by M/S Faiz Scientific Company.
- ii. M/S Faiz Scientific Company Acknowledges that the SINDH BANK is under strict confidentiality obligations with regard to all the information and affairs of its Customers. Therefore, M/S Faiz Scientific Company shall not disclose any data, information or other affairs of SINDH BANK's customers which may come to the knowledge of M/S Faiz Scientific Company in providing the above services. M/S Faiz Scientific Company undertakes to obtain from its employees involved in the Services to provide written undertakings to maintain the confidentiality obligations of M/S Faiz Scientific Company under this Agreement.
- iii. In the event of breach of this clause, M/S Faiz Scientific Company shall be liable to pay damages to the SINDH BANK and indemnifies the SINDH BANK against any injury arising out of any breach of this clause by the SINDH BANK.
- iv. This clause shall also survive after termination of this Agreement.

16. INDEMNIFICATION.

- i. M/S Faiz Scientific Company (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the SINDH BANK and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).
- ii. This clause shall also survive after termination of this Agreement.

17. Ensuring Access to SBP

M/S Faiz Scientific Company and SINDH BANK will ensure that the State Bank of Pakistan is provided necessary access to the documentation and records in relation to the outsourced activities and the right to conduct on-site to M/S Faiz Scientific Company if required.

18. Termination of Agreement by the Bank:

- If the M/S Faiz Scientific Company, in the judgment of "SINDH BANK" has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- If, as the result of Force Majeure, the M/S Faiz Scientific Company is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- If the Sindh Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- If issued two (2) warning letters /emails by Sindh Bank Ltd for unsatisfactory current performance of M/S Faiz Scientific Company.

19. Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
20. A party may change its address for notice by giving a notice to the other Party in writing of such change.
21. M/S Faiz Scientific Company will not assign its job to anyone, except prior written permission of "SINDH BANK".



22. Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by "SINDH BANK" or the M/S Faiz Scientific Company may be taken or executed by the authorized officials.

23. Goods Faith:

The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

24. Conflict of Interest:

M/S Faiz Scientific Company shall hold the Sindh Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

25. Anti- Money Laundering Requirement:

M/S Faiz Scientific Company acknowledge that they do not violate any statutory/prudential requirement on anti money laundering or record keeping procedure as per existing laws/rules and regulations of locals as well as foreign jurisdiction.

26. Governing Law Jurisdiction

This Agreement shall in all respects be constructed and be governed in the accordance with the Laws of Pakistan and both the parties i.e. SINDH BANK and M/S Faiz Scientific Company, hereby submits to the jurisdiction of the local courts in Karachi in any legal proceedings and as regard any claims or matter relating to this Agreement.

27. Force Majeure

Neither party shall be liable for any failure to perform or observe its obligations under this Agreement, if such failures or delays are caused by acts of God, wars, riots, strikes, accident, explosion, fire, shortage of labor or materials, labor disputes, government restrictions, or any other cause beyond its reasonable control. In the event of the occurrence of any of the foregoing, the date of performance shall be deferred for a period of time equal to the time lost by reason of the delay. The affected party shall notify the other in writing of such events or circumstances promptly upon their occurrence.

28. Settlement of Disputes:

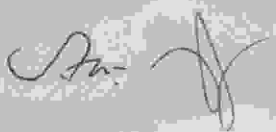
- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

29. Obligation of the Contractor:

1. M/S Faiz Scientific Company shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency, and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices, and employ appropriate technology and safe and effective equipment, machinery, materials and methods. M/S Faiz Scientific Company shall always act, in respect of any matter relating to this Agreement or to the Services, as faithful advisers to the Sindh Bank, and shall always support and safeguard the Sindh Bank legitimate interests in any dealing with Sub-Suppliers or third Parties.
2. If the obligation of warranty period is not met or delayed, the repair etc. requirement on this account will be carried out by "SINDH BANK" & the billed amount will be deducted from the performance security/ upcoming payment due to M/S Faiz Scientific Company. Risk & subsequent cost to this effect if any will be liability of the M/S Faiz Scientific Company and any subsequent expenses on the equipment will also be borne by the M/S Faiz Scientific Company.

30. Extension of Time:

Any period within which Party shall, pursuant to this agreement, complete any action or task, shall be extended for a period equal to the time during which such Party was unable to perform such action because of Force Majeure.



31. Taxes and Duties

M/S Faiz Scientific Company and its Personnel shall be liable to pay such direct or indirect taxes duties, fees, and other impositions levied under the Applicable Laws, the amount of which deemed to have been included in Contract Price.

32. Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:

LEVEL-1	Name/Designation (support staff)	Rahman Ullah Khan
First complain if the call is not resolved " within specified response time " (24 hours)	Landline Phone	+92 34380500
	Email	support@faizscientific.com
	Cell	0345-8226144
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	Saeed Ismail
Second complain, if the call is attended within " Specified Response Time " and not attended / or the problem still unresolved even after complaining at Level-1 (48 hours)	Landline Phone	+92 34380500
	Email	saeed@faizscientific.com
	Cell	0346-2020722
LEVEL-3	Name/Designation (CEO of the firm)	Syed Tahir Rizvi
Third complain, if the call is attended within " Specified Response Time " and not attended / or the problem still unresolved even after complaining at Level-2	Landline Phone	+92 34380500
	Email	ceo@faizscientific.com
	Cell	0344-4555555
Note: Ensure that no column above is left blank		

FOR AND ON BEHALF OF
M/S FAIZ SCIENTIFIC COMPANY

Signature:

Name:

Designation:

CNIC No.:

FOR AND ON BEHALF OF
SINDH BANK LIMITED

Signature:

Name:

Designation:

CNIC No.:

Signed in the presence of the following witnesses:

1. Signature:

Name:

CNIC No.:

2. Signature:

Name:

CNIC No.:

3. SCOPE OF WORK

Sindh Bank Limited requires Supply & Installation of Notebooks. The requirement will be issued on need basis. Therefore quantity may vary depends on the requirement of the bank, accordingly bank will not be responsible if the quantity asked is not as per scope of work below and in this context no claim will be entertained. Payment will be done on supply of actual numbers of items. The purchase of item will be spread over the year as needed.

Required items should strictly be original/genuine and in accordance with the below specifications.

Notebook		QTY
Specification		15
Processor	Intel Core i5-Processor, 10 TH Generation Or Equivalent OR Higher	
Memory	8 GB RAM	
Hard Disk	1TB SATA OR Higher	
Network Card	Gigabit (10/100/1000 Mbps) Ethernet Card	
Optical Drive	DVD R/Writer	
Display	15.6" FHD Bright View Widescreen Display (LED)	
Operating System	Windows 10 Professional (License) OEM	
Communication	LAN,WI-FI, Blue Tooth, USB Ports	
Sound	Integrated Stereo Sound	
Camera	Built in Webcam with Microphone	
Battery	6 Cell or more ,Minimum 2 Hours Backup Time	
Power Adapter	Original Power Adapter	
Warranty	1-YEAR Local Comprehensive Warranty Backed by Principal Manufacturer Including Parts and Labor.	
Delivery	2 Weeks.	
Bag	Company's Original Bag	

NOTE

- The tender will be dealt as per single stage one envelope method i.e. the financial and technical bids will be opened at one time and after announcing of financial bids, the contract will be awarded to a bidder who qualifies the eligibility criteria & Offered lowest evaluated financial bid.
- This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first. If the 1st lowest bidder is disqualified evaluation criteria, then next lowest bid will be evaluated. Similarly if 2nd bidder is disqualified, then 3rd lowest bidder will be evaluated and so on. On qualification of a bidder during this process no further evaluation will be done.
- Selected bidder must provide a demo/sample unit immediately (within two working days) for necessary inspection/verification of the specifications.

<u>Buyer Record</u>		
S.No	Company Name	AMOUNT DEPOSITED
1	Faiz Scientific	300
Total		300