

**Supply & Installation of Compatible Printer Toners & Drum Kits (For Brother, Samsung, HP Canon or Equivalent)**

**Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1219/2021
3	Tender Description	Supply & Installation of Compatible Printer Toners & Drum Kits (For Brother, Samsung, HP Canon or Equivalent)
4	Method of Procurement	Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S.No.	S.No: T00531-20-0044 Express Tribune, Daily Express, Sindh Express (05/10/2021)
6	Total Bid Documents Sold	02
7	Total Bids Received	02
8	Technical / Financial Bid Opening Date & Time	21/10/2021 at 1100 Hrs.
9	No. of bids qualified	02
10	Bid(s) Rejected	-

Details on the above as given below:

S. No.	Name of Firm or Bidder	Qualified / Disqualified in Technical/ Eligibility Inspection	Total Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.14,000,000/-)	Reasons for acceptance/ rejection	Remarks
0	1	2	3	4	5	6	7
01.	M/s. FFF Computer	Qualified	Rs.12,212,500/-	1 <sup>st</sup> Lowest Bidder	Rs.1,787,500/- Below the estimated cost	Accepted - Evaluated Qualified Bidder	Accepted for Award of Contract
02.	M/s. Syan Tech	Qualified	Rs.13,995,800/-	2 <sup>nd</sup> Lowest Bidder	Rs.4,200/- Below the estimated cost	High in Bid	-----

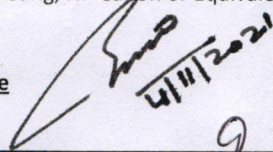
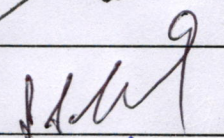
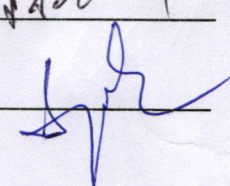
Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender documents, **M/s. FFF Computer** is the lowest evaluated qualified bidder and their bid is also below the estimated cost hence recommended for Supply & Installation of Compatible Printer Toners & Drum Kits (For Brother, Samsung, HP Canon or Equivalent) for Sindh Bank Limited.

**Members Signature- Procurement Committee**

Arshad Abbas Soomro  
Chairperson-Head of Administration

Saeed Jamal  
Member-Chief Financial Officer

Syed Muhammad Aqeel  
Member- Chief Manager, IDBL Karachi

Date: 21/10/18

**Supply & Installation of Compatible Printer Toners and Drum kits (For Brother, Samsung, HP & Canon or Equivalent)**  
**Evaluation Performa**

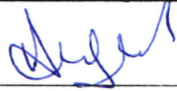
Serial No: 01

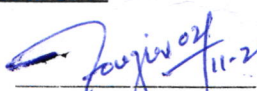
Bidder Name: FFF Computers

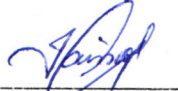
**2.6.5 Eligibility Criteria**

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attach as Annexure "1")	Yes ✓	No
2	10 Million Average Turn Over in last 3 Years	Audit Report / Tax Return (attach as Annexure "2")	Yes ✓	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attach as Annexure "3")	Yes ✓	No
4	Offices in all four provinces in Pakistan. office in Karachi is mandatory	Complete address along with PTCL landline numbers (attach as Annexure "4")	Yes ✓	No
5	Company must provide list of clients including at least 3 banks in Pakistan	Attached Purchase Order (Attach as Annexure "5")	Yes ✓	No
6	Having SLA (Service Level Agreement) with banks Minimum 300 branches	Attached Service Level Agreement (Attach as Annexure "6")	Yes ✓	No
Qualified / Disqualified				

**Members Signatures- Evaluation Team**

  
 Athar Iqbal  
 Administration Division

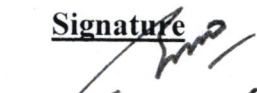
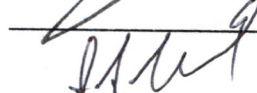
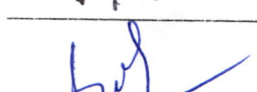
  
 Fouzia Shamim  
 Operations Division

  
 Taimoor Ghausi  
 Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Signature

**Supply & Installation of Compatible Printer Toners and Drum kits (For Brother, Samsung, HP & Canon or Equivalent)**

**Evaluation Performa**


Serial No: 02


Bidder Name: Syam teek


**2.6.5 Eligibility Criteria**

S. No.	Requisite	*Evidence required to be attached	Compliance / Proof	
1	Minimum 03 Years in business in the relevant field	Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business / NTN. (attach as Annexure "1")	Yes ✓	No
2	10 Million Average Turn Over in last 3 Years	Audit Report / Tax Return (attach as Annexure "2")	Yes ✓	No
3	Registration with Income Tax and Sales Tax	NTN & GST Certificates (attach as Annexure "3")	Yes ✓	No
4	Offices in all four provinces in Pakistan, office in Karachi is mandatory	Complete address along with PTCL landline numbers (attach as Annexure "4")	Yes ✓	No
5	Company must provide list of clients including at least 3 banks in Pakistan	Attached Purchase Order (Attach as Annexure "5")	Yes ✓	No
6	Having SLA (Service Level Agreement) with banks Minimum 300 branches	Attached Service Level Agreement (Attach as Annexure "6")	Yes ✓	No
Qualified / Disqualified				

**Members Signatures- Evaluation Team**

  
Athar Iqbal  
Administration Division

  
Fouzia Shamim  
Operations Division

  
Taimoor Ghausi  
Finance Division

**Members - Procurement Committee**

- 1 HEAD OF ADMIN
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

**Signature**


Head - Fin Div.

Head - Admin Div.

Member-IDBL.

Date:

#### 4 FINANCIAL PROPOSAL

##### PRICE SCHEDULE

(Applicable for the year 2021-2022)

Name of Bidder FFF COMPUTERS

S. No	Description	Tentative Quantity (A)	Unit Price In Rs. Inclusive of all Taxes & Delivery charges (B)	Total Amount in Rs. Inclusive of all Taxes & Delivery Charges (C) (A x B = C)
1	<u>Printer Samsung ML-3310 ND</u> Toner Original or Compatible or Equivalent	650	4,300	2,795,000
2	<u>Printer Samsung ML-3320 ND</u> Toner Original or Compatible or Equivalent	250	5,000	1,250,000
3	<u>Printer HP M-401</u> Toner Original or Compatible or Equivalent	1200	2,200	2,640,000
4	<u>Printer HP M-402</u> Toner Original or Compatible or Equivalent	600	2,500	1,500,000
5	<u>Printer HP Deskjet 2050</u> HP-61 Color Cartridges Original	15	13,000	195,000
6	<u>Printer HP FPW-137</u> Toner Original or Compatible or Equivalent	20	12,300	246,000
7	<u>Printer Canon C-LBP-214</u> Toner Original or Compatible or Equivalent	400	3,100	1,240,000
8	<u>Printer Canon C-LBP-226</u> Toner Original or Compatible or Equivalent	400	5,300	2,120,000
9	<u>Printer Brother 5350 ND (Toner - 3290)</u> Toner Original or Compatible or Equivalent	15	3,800	57,000
10	<u>Printer Brother 5250 ND (Drum Kit - 3215)</u> Drum Kit Original or Compatible or Equivalent	15	11,300	169,500
*Total Amount				12,212,500

##### \*Total Amount:

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 6, below)

##### Note

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provide/installed on due date (date given on supply order) a fine of Rs.500/-per day will be deducted from the bill.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, transportation, labour & delivery charges upto Sindh Bank Ltd Head Office & 330 branches countrywide.



## 4 FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2021-2022)

Name of Bidder SYAN TECH.

S. No	Description	Tentative Quantity (A)	Unit Price In Rs. Inclusive of all Taxes & Delivery charges (B)	Total Amount in Rs. Inclusive of all Taxes & Delivery Charges (C) (A x B = C)
1	<u>Printer Samsung ML-3310 ND</u> Toner <del>Original</del> or Compatible or Equivalent	650	4,800	3,120,000
2	<u>Printer Samsung ML-3320 ND</u> Toner <del>Original</del> or Compatible or Equivalent	250	5,500	1,375,000
3	<u>Printer HP M-401</u> Toner <del>Original</del> or Compatible or Equivalent	1200	2,925	3,510,000
4	<u>Printer HP M-402</u> Toner <del>Original</del> or Compatible or Equivalent	600	3,100	1,860,000
5	<u>Printer HP Deskjet 2050</u> HP-61 Color Cartridges Original	15	15,210	228,150
6	<u>Printer HP FPW-137</u> Toner <del>Original</del> or Compatible or Equivalent	20	13,000	260,000
7	<u>Printer Canon C-LBP-214</u> Toner <del>Original</del> or Compatible or Equivalent	400	3,100	1,240,000
8	<u>Printer Canon C-LBP-226</u> Toner <del>Original</del> or Compatible or Equivalent	400	5,500	2,200,000
9	<u>Printer Brother 5350 ND (Toner - 3290)</u> Toner <del>Original</del> or Compatible or Equivalent	15	3,510	52,650
10	<u>Printer Brother 5250 ND (Drum Kit - 3215)</u> Drum Kit <del>Original</del> or Compatible or Equivalent	15	10,000	150,000
*Total Amount				13,995,800/-

**\*Total Amount:**

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 6. below)

**Note**

- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- If the item is not provide/installed on due date (date given on supply order) a fine of Rs.500/-per day will be deducted from the bill.
- The cost must include all taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, transportation, labour & delivery charges upto Sindh Bank Ltd Head Office & 330 branches countrywide.



Circular

SNDB/CO/ADMIN/BIDDING/CIRC/1219/2021

Date: 21-10-2021

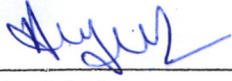
Opening of Tender for Selection of Supply of compatible Printers Toner & Drum  
kits

Bidders have been called upon to participate for the subject purpose. Members of the procurement committee are requested to attend the event as per the given schedule:

Bid Opening Date: 21-10-21

Bid Opening Time: 1100 Hours.

Venue : Board Room

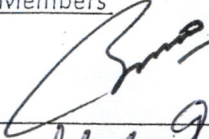
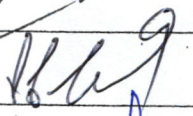
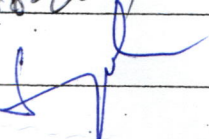
  
Ather Iqbal  
Incharge Procurement

Signature –Procurement Committee Members

Head of Administration

Chief Financial Officer

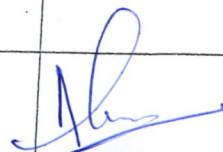
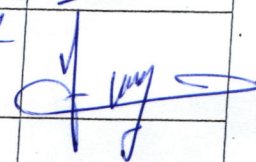
Chief Manager (IDBL)

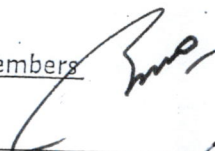
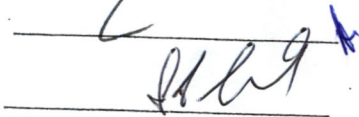
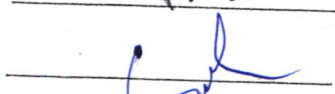
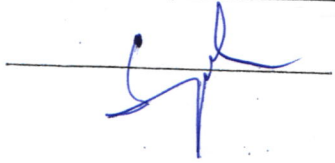
  
  


ATTENDANCE SHEET  
 BID OPENING -

FOR SELECTION OF Supply of Compatible Printer Toners & Drum Kits

Date: 21-10-2021

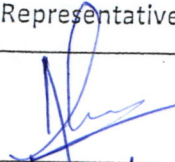
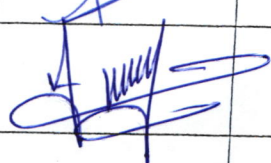
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Syan Tech	Munawwar	0321 2423377	NAZ Chamber	
02	FFF Computer	Farooq Ahmad	0335- 2413848	Ameenul Haq Gudow Karachi	

Signature -Procurement Committee Members   
 Head of Administration   
 Chief Financial Officer   
 Chief Manager (IDBL) 

OPENING OF BID  
 FINANCIAL PROPOSALS

FOR SELECTION OF Supply of compatible Printer Toner & Drum kits

Date: 21-10-21

S.No	Company Name	Total Bid Offered		Signature of Company Representative	Remarks
		Announced	Evaluated		
01	Syan Tech	Rs. 13,995,800/-			
02	FFF Computer	Rs. 13,212,570/-			

Signature -Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)


MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Supply of compatible Printer Toner & Drum kits.

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

21-10-2021

OPENING TIME

1100 Hrs.

ATTENDANCE (MEMBER PC)

NAME

FIRM

ATTENDANCE (REPS. OF BIDDERS)

① Syan Tech  
② FFF Computer

Mr. Ahmer  
Mr. Faraz Ahmed

TOTAL BIDS ACCEPTED FOR EVALUATION

#02

TOTAL BIDS REJECTED

REMARKS

SIGNATURE MEMBERS

Head - Fin Div.

Head - Admin Div.

Member - Insp.

Date: