

**Supply & Installation of 3 Pockets (2+1) Sorting Machine  
 Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1239/2022
3	Tender Description	Supply & Installation of 3 Pockets (2+1) Sorting Machine
4	Method of Procurement	Single Stage One Envelope Bidding Procedure.
5	Tender Published & SPPRA S.No.	T00531-21-0008. Express Tribune, Daily Express, Sindh Express (21/02/2022)
6	Total Bid Documents Sold	01
7	Total Bids Received	01
8	Technical / Financial Bid Opening Date & Time	09/03/2022 at 1100 Hrs
10	No. of bids qualified	01
11	Bid(s) Rejected	-


Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical / Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.700,000/-)	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. SY Office Automation (Pvt) Ltd	Qualified	Rs.545,000/-	Only Bidder	Rs.155,000/- Below the estimated cost	Accepted as Only Qualified Evaluated Bid	Rule 48 has been Complied With.

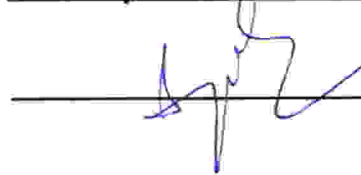
Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender documents, M/s.SY Office Automation (Pvt) Ltd is the lowest evaluated qualified bidder and their bid is also below the estimated cost, hence recommended for Supply & Installation of 3 Pockets (2+1) Sorting Machine to Sindh Bank Limited.

**Members Signature- Procurement Committee**

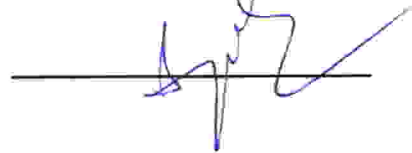
Arshad Abbas Soomro  
 Head of Administration



Dilshad Hussain Khan  
 Chief Financial Officer



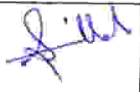
Syed Muhammad Aqeel  
 Chief Manager, IDBL Karachi



ATTENDANCE SHEET  
BID OPENING -

FOR SELECTION OF Supply & Installation of 3 Pocket (2+1) Sorting Machines

Date: 09/03/22

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1	Sy office automation (2+1) MS	Sajidullah	0304 2194346	off 110-120, Scim tract tower - B 1st floor, I. I. Chundrigar Road	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)



Date: 9/3/2

**Supply & Installation of Bank Note Sorting Machine****3 pockets (2+1)****Evaluation Performa**

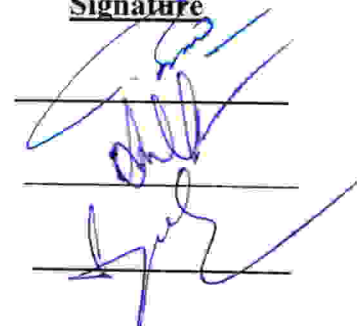
\Serial No: 01

Bidder Name: SY office Automation (Pvt) Ltd

S. No.	Requisite	Total Marks	Marks Obtained	Remarks	Attachment of relevant evidence in each case is mandatory. In case of non-compliance no mark will be awarded	Evidence attached at:
1	Banks presently on Chental List (For counting of each bank services to at least 10 branches are mandatory) for supply of relevant items	30		3 and above	Award letters to be attached duly issued from each concerned Bank for the Year 2018-20.	Annexure "A"
		20	20	1 and above		
2	Years in Business in relevant field	20	20	3 Years and above	NIN Certificate / Letter of Incorporation / Company Registration Letter / Letter or Declaration of Commencement of Business is required to be enclosed	Annexure "B"
		10		2 years and above		
		5		1 years and above		
3	Average Yearly Turnover in Last 3 Years	30	30	1 Million and above	Audit Report / Tax Return	Annexure "C"
		15		0.5 Million and above		
6	Firm's Status	20	20	Public/Private Ltd	NIN Certificate/GST Registration/ Letter of Incorporation	Annexure "F"
		10		Partnership		
		5		Proprietorship		
Total Marks		100	90	Qualified / Disqualified		

**Members Signatures- Evaluation Team**Athar Iqbal  
Administration DivisionFouzia Shamim  
Operations DivisionTaimoor Ghousi  
Finance Division**Members - Procurement Committee**

- 1 HEAD OF ADMINISTRATION
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

**Signature**

# MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT: ADMIN / IT / CONSULTANT / MEDIA  
 TENDER NAME: Supply & Installation of 3 Packet (2+1) Sorting Machines  
 TYPE OF TENDER: SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE  
 OPENING DATE: 07/03/22  
 OPENING TIME: 1100 Hours

**ATTENDANCE (MEMBER PC)**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**ATTENDANCE (REPS. OF BIDDERS)**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

TOTAL BIDS ACCEPTED FOR EVALUATION: #01

TOTAL BIDS REJECTED: \_\_\_\_\_

REMARKS: \_\_\_\_\_

NAME	FIRM	BID OFFERED
/	Sy office Automation (PVT) LTD	B. 545,000/-
/		
/		
/		
/		
/		

**SIGNATURE MEMBERS PC-ADMIN**

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Head - Procurement Div. \_\_\_\_\_

Date: \_\_\_\_\_