

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Bank Ltd/Administration
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Provision of Janitorial & Signboard Cleaning Services
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/1244/2022
- 5) BRIEF DESCRIPTION OF CONTRACT Provision of Janitorial & Signboard Cleaning Services
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs.2,588/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Year
- 10) TENDER OPENED ON (DATE & TIME) Tech & Fin(21/04/2022 at 1200 Hrs)
- 11) NUMBER OF TENDER DOCUMENTS SOLD 5  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED \_\_\_\_\_
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 5
- 14) BID EVALUATION REPORT  
(Enclose a copy) 18/04/2022
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. National Cleaning & Fumigation Services  
No 548/1, 1st Floor, 21st Corridor  
DHA PH 2/1
- 16) CONTRACT AWARD PRICE Rs.1,950/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID).  
1. M/s. National Cleaning & Fumigation Services 2. M/s. Motiv  
3. M/s. Outriders 4. M/s. Prime Human Resources
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE  Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Competent Authority

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	T00531-21-0013 05.04.2022
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & Sindh Express 05.04.2022
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING COMMITMENT, IF A ROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	No

39) Date of Award of Contract: 11/6/2022

Signature & Official Stamp of  
Authorized Officer

ARSHAD ABBAS SOOMRO  
 SVP/Head of Administration  
 Administration Division  
 Sindh Bank Limited  
 Head Office Karachi

**FOR OFFICE USE ONLY**

**SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi**

**Tele: 021-9205356; 021-9205369 & Fax: 021-9206291**

Print

Save

Reset

**Provision of Janitorial & Signboard Cleaning Services**  
**Bid Evaluation Report**

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1244/2022
3	Tender Description	Provision of Janitorial & Signboard Cleaning Services
4	Method of Procurement	Single Stage One Envelope Bidding Procedure.
5	Tender Published & SPPRA S.No.	T00531-21-0013. Express Tribune, Daily Express, Sindh Express (05/04/2022).
6	Total Bid Documents Sold	05
7	Total Bids Received	05
8	Technical / Financial Bid Opening Date & Time	21/04/2022 at 1200 Hrs
9	No. of bids qualified	04
10	Bid(s) Disqualified / Rejected	01

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical / Eligibility Inspection	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.2,588/-)	Reasons for acceptance/rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. National Cleaning & Fumigation Services	Qualified	Rs.1,950/-	1 <sup>st</sup> Lowest	Rs.638/- Below the estimated cost	Accepted- Most Advantageous Bid	Accepted- Award of Contract
2.	M/s.Motivated Consultancy & Janitorial Services	Qualified	Rs.1,955/-	2 <sup>nd</sup> Lowest	Rs.633/- Below the estimated cost	2 <sup>nd</sup> Lowest	-
3.	M/s. Outriders (Pvt) Ltd	Qualified	Rs.2,099/-	3 <sup>rd</sup> Lowest	Rs.489/- Below the estimated cost	3 <sup>rd</sup> Lowest	-
4.	M/s. One Source Maintenance (Pvt) Ltd	Disqualified	Rs.3,090/-	4 <sup>th</sup> Lowest	Rs.502/- Above the estimated cost	Disqualified due to non-fulfillment of eligibility criteria	-
5.	M/s. Prime Human Resources (Pvt) Ltd	Qualified	Rs.1,944/-	—	Rs.644/- Below the estimated cost	The bidder withdrew his bid through letter dated 29-04-2022	Bid Security has been forfeited as per SPPRA Rule 37 (5) (a)

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, M/s.National Cleaning & Fumigation Services is the most advantageous bid and their bid is also below the estimated cost, hence recommended for award of contract to provide the Janitorial & Signboard Cleaning to Sindh Bank Limited - Head Office & 330 existing Branches.

Members Signature- Procurement Committee

Arshad Abbas Soomro  
Chairperson-Head of Administration

Dilshad Hussain Khan  
Member-Chief Financial Officer

Syed Muhammad Aqeel  
Member- Chief Manager, IDBL Karachi

29<sup>th</sup> April 2022

President & CEO  
Sindh Bank Limited,  
Head Office, Federation House,  
Abdullah Shah Ghazi Road,  
Clifton, Karachi.

*Handwritten:* 01/5/22  
Hamid Adnan

**Sub: Withdrawal Request from SNDB/COK/ADMIN/TD/1244/2022 Provision of Janitorial & Signboard cleaning services tender**

Dear Sir,

This is with reference to the tender and supporting documents for the participation of the above-mentioned tender, we hereby withdraw our participation from this tender due to mis-calculation in our financial proposal due to which we will not be able to provide services to Sindh Bank Limited under that pricing for the year 2022-23.

In view of the above, we are requesting Sindh Bank Limited to consider our request and return our pay order (PO # 24632404) submitted in favor of Sindh Bank Limited as bid security/earnest money in the sum of Rs. 391,000/- (PKR Three Hundred Ninety-One Thousand Only).

Sincerely,

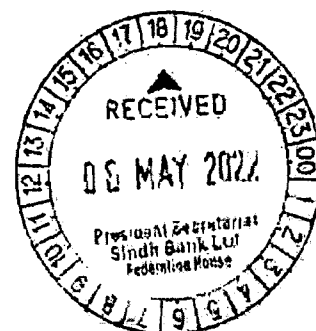
*Handwritten Signature*  
Sadiq Fareed

General Manager

Prime Human Resource Services (Private) Limited.

Tel: 021-35873464, 02135363828-29

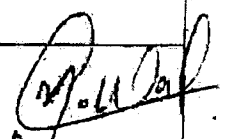
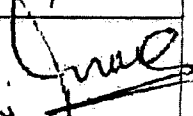

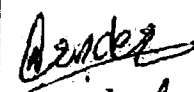
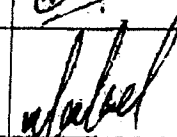
[sadiq.fareed@primehr.com.pk](mailto:sadiq.fareed@primehr.com.pk)



ATTENDANCE SHEET  
BID OPENING -

FOR SELECTION OF Provision of Janitorial & Sign Board Cleaning Service

Date: 21-04-2022

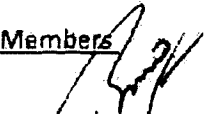
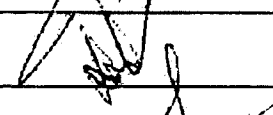

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1-	Prime HR	Haqas Jadhvi	0300-8201799	111, Park Towers Canton, Karachi	
2-	Motivated Consulting (Pvt) Ltd.	G. Mustafa	0302-240577	OFFICERS 217 Shamsh Chamber V KHI	
3-	NLFS	S. Ajmal	0310-2052126	NCPSEA Ph-2 Karachi	
4-	OPL	Arander	0311-7467041	ii. Chondaiq Road.	
5-	One source Maintenance (Pvt) Ltd.	Umar Amir	0311-3196445	G 59/12 PESH Block 2 KHI	

Signature - Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (ISBL)

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT: ADMIN / IT / CONSULTANT / MEDIA  
TENDER NAME: Provision of janitorial & signboard cleaning services  
TYPE OF TENDER: SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE  
OPENING DATE: 21-04-22  
OPENING TIME: 12 hrs.

ATTENDANCE (MEMBER PC)

1. \_\_\_\_\_  
2. \_\_\_\_\_  
3. \_\_\_\_\_  
4. \_\_\_\_\_

NAME FIRM BID OFFERED

ATTENDANCE (REPS. OF BIDDERS)

1- Prime HR		R 1944/-
2- Motivated Consultancy (Pvt) Ltd.		R 1956/-
3- NCFE		R 1950/-
4- OPL		R 2099/-
5- One Source Maintenance (Pvt) Ltd.		R 3310/-

TOTAL BIDS ACCEPTED FOR EVALUATION: #05

TOTAL BIDS REJECTED: \_\_\_\_\_



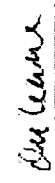
REMARKS: \_\_\_\_\_

SIGNATURE MEMBERS PC-ADMIN  
Head - Fin Div. \_\_\_\_\_  
Head - Admin Div. \_\_\_\_\_  
Member - BDL \_\_\_\_\_  
Date: \_\_\_\_\_




**SUMMARY OF TECHNICAL EVALUATION CRITERIA FOR PROVISION OF JANITORIAL & SIGNBOARD CLEANING SERVICES**

S.No	Bidders	Years in Business in Relevant Field		Points Obtained	Average Turn Over in last three years		Points Obtained	Bank Presently on Cliental List (For counting of each bank services to at least 50 branches are mandatory)		Points Obtained	Number of Offices in Provinces		Points Obtained	Grand Total	Qualified (70%) marks / Disqualified
		Total Points			Total Points			Total Points			Total Points				
		5 years & above	3 years & above		70 Million & Above	35 Million & Above		4 Banks & Above	2 Banks & Above		In 4 provinces	In 2 and above provinces			
1	Prime Human Resources Services (Pvt) Ltd	20	15	20	20	20	20	35	20	35	15	15	15	90	Qualified
2	Motivated Consultancy (Pvt) Ltd	20		20	20	20	20	20	20	20	15	15	15	75	Qualified
3	National Cleaning & Furnigation Services	20		20	20	20	20	20	20	20	15	15	15	75	Qualified
4	Outsiders (Pvt) Ltd	20		20	20	20	20	20	20	20	15	15	15	75	Qualified
5	One Source Maintenance (Pvt) Ltd	20		20	20	20	20				15	15	15	55	Disqualified

**Members Signature-Evaluation Team**

 M. Arshad Abbasi  
 Admin Division  
 F. Saeed  
 Operation Division  
 T. Amir  
 Finance Division

**Members Signature-Procurement Committee**


 A. Abbas  
 Head of Administration  
 D. Hussain Khan  
 Chief Financial Officer  
 S. Muhammad Azeem  
 Chief Manager, IDBL Karachi

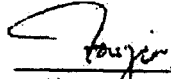


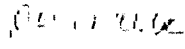
**DISQUALIFICATION CONDITIONS****PROVISION OF JANITORIAL & SIGN BOARD CLEANING**

S.No	Bidders	Black Listing on SPPRA /SINDH BANK LTD (Yes/No)	FBR Registration/ Provincial Revenue Collecting Authority (Yes/No)	Alternate Bid Offered (Yes/No)	Tender Fee Submitted (Yes/No)
1	Prime Human Resources Services (Pvt) Ltd	No	Yes	No	Yes
2	Motivated Consultancy (Pvt) Ltd	No	Yes	No	Yes
3	Natural Cleaning & Fumigation Services	No	Yes	No	Yes
4	Outdoors (Pvt) Ltd	No	Yes	No	Yes
5	One Source Maintenance (Pvt) Ltd	No	Yes	No	Yes

**Members Signature- Evaluation Team**

  
M Athar Iqbal  
Admin Division

  
Fouzia Shanim  
Operation Division

  
Taimoor Ghausi  
Finance Division

**Members Signature- Procurement Committee**

- 1 Arshad Abbas Soomro  
HEAD OF ADMINISTRATION
- 2 Dilshad Hussain  
CFO
- 3 Syed Muhammad Aqeel  
Chief Manager, IDBL




## FINANCIAL PROPOSAL

PRICE SCHEDULE for IOBL

Applicable for the year 2022-2023

Date: \_\_\_\_\_

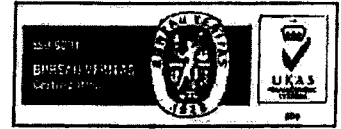
Name of Bidder: M/S Prime Human Resource Services Pvt Ltd

Sr. No.	Description	Service Charges in (Rs).
1	Please quote your service charges (excluding taxes) per individual including provision of uniform (For detail refer note no.13 below), material (For detail refer scope of work at page no.14 & 15 of tender document), and cleaning of signboards ( For scope of work refer page no.13 of tender document & List of Branches attached as Annexure "H")	1,944/-
<b>*GRAND TOTAL</b>		<b>1,944/-</b>

\*This Grand Total will be considered as the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7. below).

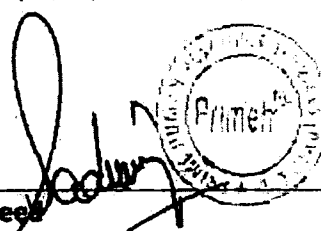
**Note**

- Approximately 391 janitorial staff will be deployed in our exiting countrywide branches (names of branches attached) including Head Office at Karachi, who will be paid Rs. 20,000/- per month per individual as per the wage notified by the Government. Supervisor required to be deployed at Head office will paid additional Rs.2,500/- i.e. (Rs.20,000 + Rs.2,500/- = Rs.22,500/-)
- Stamp duty on agreement (as applicable under Stamp Act 1989) will be paid by the bidder.
- No advance payment for the provision for Janitorial services will be made; bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security.** 5% of Rs 7,820,000/- (391 x 20,000/-) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Contract Start Time:** After 20 working days of award of contract the successful bidder has to ensure deployment of his worker at Head Office & Branches and a fine of Rs.5,000/- will be levied on per day basis and after 10 days of penalty start period the tender will stand cancelled.
- Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- EOBI & SESSI will be paid as actual by the procuring agency.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.



12. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility criteria evaluation.
13. The successful bidder will be required to provide neat and clean uniform along with black shoes/socks during their employment with Branches/Head Office.
14. While quoting salary/wages, bidder has to ensure that government notifications have been complied with.
15. Minimum salary will stand revised as & when notified by the government.
16. Service Provider has to ensure that amount of salary paid on account of monthly pay to janitorial staff i.e. (Rs.20,000/- per janitorial staff per month) is disseminated without fail as and when without single rupees deduction. If any complaint in this regard is received then tender will stand cancelled.
17. The service provider is bound to supply items as mentioned at page no.14 & 15 of the tender document in kind, no cash to the branch will be given to buy any janitorial item as their end. And complaint of disseminating cash to branch will make the service provider disqualified form the subject tender without any warning.
18. The tender will be extendable for further period of two years on mutual consent on the same terms & conditions and service charges rates.

We, hereby accept all the terms and conditions as given above.



Sadiq Fareed  
GM-Verification/Recruitment & Account Management  
Prime Human Resource Services Pvt. Ltd  
Dated: 13<sup>th</sup> April 2022

SIGNATURE MEMBERS PC-ADM:

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL \_\_\_\_\_

Date: \_\_\_\_\_

## 4. FINANCIAL PROPOSAL

### PRICE SCHEDULE

(Applicable for the year 2022-2023)

Name of Bidder National Cleaning & Sanitation

Sr. No.	Description	Service Charges in (Rs.)
1	Please quote your service charges (excluding taxes) per individual including provision of uniform (For detail refer note no.13 below), material (For detail refer scope of work at page no.14 & 15 of tender document), and clearing of signboards ( For scope of work refer page no.13 of tender document & List of Branches attached as Annexure "H")	1950 /-
<b>*GRAND TOTAL</b>		<b>1950 /-</b>

**\*This Grand Total will be considered as the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7. below).**

#### Note

- Approximately 391 janitorial staff will be deployed in our exiting countrywide branches (names of branches attached) including Head Office at Karachi, who will be paid Rs 20,000/- per month per individual as per the wage notified by the Government. Supervisor required to be deployed at Head office will paid additional of Rs.2,500/- i.e. (Rs.20,000 + Rs.2,500/- = Rs.22,500/-)
- Stamp duty on agreement (as applicable under Stamp Act 1989) will be paid by the bidder
- No advance payment for the provision for Janitorial services will be made; bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security.** 5% of Rs 7,820,000/- (391 x 20,000/-) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Contract Start Time:** After 20 working days of award of contract the successful bidder has to ensure deployment of his worker at Head Office & Branches and a fine of Rs.5,000/- will be levied on per day basis and after 10 days of penalty start period the tender will stand cancelled.
- Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- EOBI & SESSI will be paid as actual by the procuring agency.
- All conditions in the contract agreement attached as Annexure G are part of this tender document.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 working days) on SPPRA website.



11. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
12. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility criteria evaluation.
13. The successful bidder will be required to provide neat and clean uniform along with black shoes/socks during their employment with Branches/Head Office.
14. While quoting salary/wages, bidder has to ensure that government notifications have been complied with.
15. Minimum salary will stand revised as & when notified by the government.
16. Service Provider has to ensure that amount of salary paid on account of monthly pay to janitorial staff i.e. (Rs.20,000/- per janitorial staff per month) is disseminated without fail as and when without single rupees deduction. If any complaint in this regard is received then tender will stand cancelled.
17. The service provider is bound to supply items as mentioned at page no.14 & 15 of the tender document in kind, no cash to the branch will be given to buy any janitorial item as their end. Any complaint of disseminating cash to branch will make the service provider disqualified from the subject tender without any warning.
18. The tender will be extendable for further period of two years on mutual consent on the same terms & conditions and service charges rates.

We, hereby accept all the terms and conditions as given above.

Shakeel Ahmad / C.E.O.

(Signature of bidder with name, Designation and Company Seal/Stamp)

Dated: 21-04-2022

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

21/04/2022  
\_\_\_\_\_

SIGNATURE MEMBER IS PC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

**4. FINANCIAL PROPOSAL**

**PRICE SCHEDULE**

(Applicable for the year 2022-2023)

Name of Bidder Motivated Consultancy Pvt. Ltd.

Sr. No.	Description	Service Charges in (Rs).
	Please quote your service charges (excluding taxes) per individual including provision of uniform (For detail refer note no.13 below), material (For detail refer scope of work at page no.14 & 15 of tender document), and cleaning of signboards ( For scope of work refer page no.13 of tender document & List of Branches attached as Annexure "H")	1955/-
	*GRAND TOTAL	1955/-

**\*This Grand Total will be considered as the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7, below).**

**Note**

1. Approximately 391 janitorial staff will be deployed in our exiting countrywide branches (names of branches attached) including Head Office at Karachi, who will be paid Rs 20,000/- per month per individual as per the wage notified by the Government. Supervisor required to be deployed at Head office will paid additional of Rs.2,500/- i.e. (Rs.20,000 + Rs.2,500/- = Rs.22,500/-)
2. Stamp duty on agreement (as applicable under Stamp Act 1989) will be paid by the bidder.
3. No advance payment for the provision for Janitorial services will be made; bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
4. Calculation of bid security. 5% of Rs 7,820,000/- (391 x 20,000/-) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
5. In case of over writing/cutting/use of Blanco Is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
6. **Contract Start Time:** After 20 working days of award of contract the successful bidder has to ensure deployment of his worker at Head Office & Branches and a fine of Rs.5,000/- will be levied on per day basis and after 10 days of penalty start period the tender will stand cancelled

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