

Bid Evaluation Report

Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1288/2023
3	Tender Description	Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited
4	Method of Procurement	Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S.No.	T00531-22-0019. Notification (20/12/2022).
6	Total Bid Documents Sold	01
7	Total Bids Received	02
8	Technical / Financial Bid Opening Date & Time	05/01/2023 at 1130 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected / Disqualified	01

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical / Eligibility Inspection/ Mandatory	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.1,938,059/-)	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. Print Ideas	Qualified	Rs.1,667,058.50	1 st Lowest Bidder	Rs. 271,000.50 below the estimated cost	1 st Lowest As Most Advantageous Bid	Accepted-Award of Contract
2.	M/s. Z.A Enterprises	Disqualified	Rs.1,722,500/-	2 nd Lowest Bidder	Rs. 215,559/- below the estimated cost	Disqualified due to non-fulfillment of eligibility criteria	----

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, **M/s. Print Ideas** is the most advantageous bid and their bid is also below the estimated cost, hence recommended for award of contract to **Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited**.

Members Signature- Procurement Committee

Arshad Abbas Soomro
Head of Administration

Dilshad Hussain Khan
Chief Financial Officer

Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

Comparison Of Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited				
GRAND TOTAL				
S. No.	Name of Bidder	Part - A	Part - B	Total
01	Print Ideas	1,665,750	1,308.50	1,667,058.50
02	Z.A Enterprises	1,712,500	10,000	1,722,500

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

Comparison Of Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited

PART - A

Price Schedule							
S. No.	Items / Description	Quantity	Unit Rate	Total Cost	Unit Rate With	Total Cost	Total Cost
			With Taxes	With Taxes	Taxes	With Taxes	With Taxes
				Print Ideas	ZA. Enterprises		
1	Roll up Stand on flex (Vertical)	10	6000	60,000	6000	60,000	60,000
2	Banner Horizontal	350	800	280,000	1000	350,000	350,000
		(3500 sqft)					
3	Plastic X stand on flex (Vertical)	350	2000	700,000	2200	770,000	770,000
4	Art Paper Lamination for different products	500	130	65,000	100	50,000	50,000
5	Flyer Stand	100	700	70,000	700	70,000	70,000
6	Event Management Charges (Services & Transportation)	1	15000	15,000	25000	25,000	25,000
7	Flyers	20000	7	140,000	10	200,000	200,000
8	Shields	50	5000	250,000	2000	100,000	100,000
9	One way vision and vinyl branding	350	245	85,750	250	87,500	87,500
10	Flyers	50 to 1 million					
Total				1,665,750		1,712,500	1,712,500

SIGNATURE MEMBERS PC-ADMIN
 Head - Fin Div. _____
 Head - Admin Div. _____
 Member-IDBL. _____
 Date: _____

Comparison Of Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited

PART - B

Flyer/Brochure																					
S.No	Quantity/Slabs for Brochures	1 Page Brochures/ Flyers 4X8		2 Folds 4 pages		3 Folds 6 pages		5 Folds 10 pages		2 Page Brochures/ Flyers 4X9		2 Folds 4 pages		3 Folds 6 pages		5 Folds 10 pages					
		Print Ideas																Z.A Enterprises			
		Rs. 1308.50/-																Rs. 10,000/-			
1	50-99																				
2	100-499																				
3	500-999																				
4	1,000-4,999																				
5	5,000-9,999																				
6	10,000-24,999																				
7	25,000-49,000																				
8	50,000-74,999																				
9	75,000 - 99,999																				
10	100,000-199,999																				
11	200,000-299,999																				
12	300,000-399,999																				
13	400,000-499,999																				
14	500,000-999,999																				
15	1,000,000 and above																				
Total		Rs. 1308.50/-														Rs. 10,000/-					

SIGNATURE
Head - Fin Div.
Head - Admin D
Member-IDBL.
Date:

Rs. 1308.50/-

Rs. 10,000/-

SIGNATURE MEMBERS PC-ADMIN
 Head - Fin Div. _____
 Head - Admin Div. _____
 Member-IDBL. _____
 Date: _____

Rs. 1308.50/-

4

FINANCIAL PROPOSAL**PRICE SCHEDULE**

(Applicable for the year 2022-23)

Name of Bidder

PRINT IDEAS**PART - A**

S#	Items / Description	Quantity	Unit Rate With Taxes	Total Cost With Taxes
1	Roll up Stand on flex (Vertical)	10	6000	60,000/-
2	Banner Horizontal	350 (3500 sqft)	800 Rs 80 per sqft	280,000/-
3	Plastic X stand on flex (Vertical)	350	2000	700,000/-
4	Art Paper Lamination for different products	500	130	65,000/-
5	Flyer Stand	100	700	70,000/-
6	Event Management Charges (Services & Transportation)	1	15,000	15,000/-
7	Flyers	20000	7	140,000/-
8	Shields	50	5000	250,000/-
9	One way vision and vinyl branding	350	245	85,750
10	Flyers	50 to 1 million		
	Total			1,665,750

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

PRINT IDEAS
Director

PART-b

Flyer/Brochure					
S.No	Quantity/Slabs for Brochures	1 Page Brochures/ Flyers 4X8	2 Folds 4 pages	3 Folds 6 pages	5 Folds 10 pages
1	50-99	20	30	35	50
2	100-499	20	30	35	50
3	500-999	18	30	35	50
4	1,000-4,999	15	30	35	50
5	5,000-9,999	15	25	35	45
6	10,000-24,999	12	18	35	40
7	25,000-49,000	7-50	15	35	30
8	50,000-74,999	7	12	25	25
9	75,000 - 99,999	7	12	20	25
10	100,000-199,999	7	12	18	25
11	200,000-299,999	7	12	18	25
12	300,000-399,999	7	12	18	25
13	400,000-499,999	7	12	18	25
14	500,000-999,999	7	12	18	25
15	1,000,000 and above	7	12	18	25
Total		166-50	274	356	572
Grand Total		1308-50			

***GRAND TOTAL = PART A + PART B**

$$1308-50 + 1665,750 = 1667,058.50$$

***Grand Total:**

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7. below)

Note

- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security.** 5% of the *(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Delivery Period:** A prior notice of 10 days will be given for the supply/installation of requisite and it will be expected within 05 days of issue of the purchase order, the said supplies/installation will be made available at the site.
- If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
- Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

4

FINANCIAL PROPOSAL**PRICE SCHEDULE**

(Applicable for the year 2022-23)

Name of Bidder

ZA ENTERPRISES**PART - A**

S#	Items / Description	Quantity	Unit Rate With Taxes	Total Cost With Taxes
1	Roll up Stand on flex (Vertical)	10	6000	60,000
2	Banner Horizontal	350 (3500 sqft)	1000	350,000
3	Plastic X stand on flex (Vertical)	350	2200	770,000
4	Art Paper Lamination for different products	500	100	50,000
5	Flyer Stand	100	700	70,000
6	Event Management Charges (Services & Transportation)	1	25,000	25,000
7	Flyers	20000	10	200,000
8	Shields	50	2000	100,000
9	One way vision and vinyl branding	350	250	87,500
10	Flyers	50 to 1 million		
	Total			1712,500

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL.

Date:

PART-b

Flyer/Brochure					
S.No	Quantity/Slabs for Brochures	1 Page Brochures/ Flyers 4X8	2 Folds 4 pages	3 Folds 6 pages	5 Folds 10 pages
1	50-99	30		52	13
2	100-499	10			
3	500-999	30			
4	1,000-4,999	50			
5	5,000-9,999	50			
6	10,000-24,999	30			14
7	25,000-49,000	11			
8	50,000-74,999	11			16
9	75,000 - 99,999	11			
10	100,000-199,999	11		65	
11	200,000-299,999	11			17
12	300,000-399,999	11			
13	400,000-499,999	11		21	8
14	500,000-999,999	11			
15	1,000,000 and above	8			9
Total		3			
Grand Total		7			

***GRAND TOTAL = PART A + PART B**

$$10,000 + 1712500 = 1722500$$

***Grand Total:**

This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7. below)

Note

- The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
- No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security.** 5% of the *(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Delivery Period:** A prior notice of 10 days will be given for the supply/installation of requisite and it will be expected within 05 days of issue of the purchase order, the said supplies/installation will be made available at the site.
- If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
- Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

16

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

Tender Document-Printing & Supply of Miscellaneous Items for Marketing & Media Department , Sindh Bank Limited

8. In case it is reviled at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
9. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
10. All conditions in the contract agreement attached as Annexure G are part of this tender document.
11. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
12. The Tender will stand cancelled if the item are not supply/installed within 15 working days of issue of supply order.
13. The tender will stand cancelled if any of the given condition of the tender in not met in strictly as per the requisite of the tender document.
14. In case financial bids are the same, the successful bidder will be the one who has highest turnover of the two in the eligibility criteria evaluation.
15. Warranty is of 1 year.
16. The site inspection phase will be checked as per the performa attached as Annexure L.

We, hereby accept all the terms and conditions as given above.

Mehrez-uddin (Director)

(Signature of bidder with name, Designation and Company Seal)

Dated: 05-01-2023

PRINTING
IDEAS

Proprietor
Mehrez

SIGNATURE MEMBERS PC-ADMIN
 H - Fin Div. *[Signature]*
 H - Admin Div. *[Signature]*
 Member-IDBL. *[Signature]*
 Date: *[Signature]*

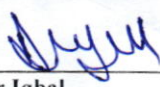
Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited Evaluation Performa

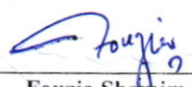
Serial No: 01

Bidder Name: Print Ideas

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced		Document attached as Annexure
1	Experience with at least 2 x Banks on related subject	Letters to be attached duly issued from each concerned Bank verifying that the company is currently working for them	✓ Yes	No	A
2	Minimum 3 year experience in the related field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	✓ Yes	No	B
3	Average Yearly Turn Over in Last 3 Years 5 Million per Year	Tax Return/Audit Reports of Last 3 Years/	✓ Yes	No	C
Qualified / Disqualified					

Members Signatures- Evaluation Team


 Athar Iqbal
 Administration Division


 Fouzia Shannim
 Operations Division


 Hasan Raza
 Finance Division

Members Procurement Committee

1 HEAD OF ADMINISTRATION

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

Signature





Printing & Supply of Miscellaneous Items for Marketing & Media
Department, Sindh Bank Limited
Evaluation Performa

Serial No: 02

Bidder Name: ZA Enterprises

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced		Document attached as Annexure
1	Experience with at least 2 x Banks on related subject	Letters to be attached duly issued from each concerned Bank verifying that the company is currently working for them	Yes	No ✓	A
2	Minimum 3 year experience in the related field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	Yes	No ✓	B
3	Average Yearly Turn Over in Last 3 Years 5 Million per Year	Tax Return/Audit Reports of Last 3 Years	Yes	No ✓	C
Qualified / Disqualified					

Members Signatures- Evaluation Team

Athar Iqbal
Administration Division

Fouzia Shumim
Operations Division

Husan Reza
Finance Division

Members Procurement Committee

1 HEAD OF ADMINISTRATION

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

Signature

(Signatures of Procurement Committee Members)

ATTENDANCE SHEET
 BID OPENING -

Media Department Sindh Bank Ltd.
 FOR SELECTION OF Printing & Supply Miscellaneous Items for Marketing &

Date: 05-01-2023

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Print Ideas	Azee	033-24447	Flr 2 Sulhan M-134	
02	2A Enterprises	Haris	0333 2087346		

Signature -Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Printing & Supply of Miscellaneous Items for Market & Media Department, Sineth Back limits

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

05-1-23

OPENING TIME

1130 Hrs.

ATTENDANCE (MEMBER PC)

TYPE

ITEM

QTY

NAME

FIRM

BID OFFERED

ATTENDANCE (REPS. OF BIDDERS)

ATT

YF

TF

TF

TF

TOTAL BIDS ACCEPTED FOR EVALUATION

TOTAL BIDS REJECTED

REMARKS

① Print Ideas
② 2A Envelopes

B. 1,667,058/00
B. 1,722,500/00

#02

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-DEB. _____

Date: _____