

Bid Evaluation Report

Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets

1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1289/2023
3	Tender Description	Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets
4	Method of Procurement	Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S.No.	T00531-22-0019. Notification (20/12/2022).
6	Total Bid Documents Sold	01
7	Total Bids Received	02
8	Technical / Financial Bid Opening Date & Time	05/01/2023 at 1145 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected / Disqualified	01

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical / Eligibility Inspection/ Mandatory	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.811,500/-)	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. Print Ideas	Qualified	Rs.716,290/-	1 st Lowest Bidder	Rs. 95,210/- below the estimated cost	1 st Lowest As Most Advantageous Bid	Accepted-Award of Contract
2.	M/s. Z.A Enterprises	Disqualified	Rs.764,660/-	2 nd Lowest Bidder	Rs. 46,840/- below the estimated cost	Disqualified due to non-fulfillment of eligibility criteria	----


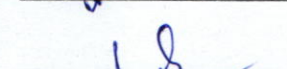

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, **M/s. Print Ideas** is the most advantageous bid and their bid is also below the estimated cost, hence recommended for award of contract to **Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets** to Sindh Bank Limited.

Members Signature- Procurement Committee

Arshad Abbas Soomro
Head of Administration

Dilshad Hussain Khan
Chief Financial Officer

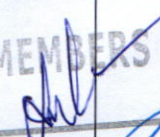
Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

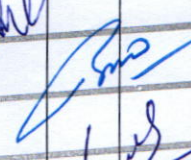




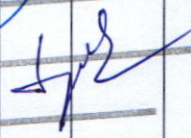
Comparison -2023 Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets

S #	Items	Approximate quantity required per branch	Quantity	Rate	Amount	Rate	Amount
				Print Ideas		ZA. Enterprises	
1	Suggestion Box / Complain Box & Utility/ Complain Box Transparent sheet 03MM Korean or equivalent made quality, Hanging box with lock, Vinyl digital printing, pasting and with Lamination Height. 12 Inches Length 08 Inches Width 03 Inches	3	30	2900	87,000	3500	105,000
2	Currency Notes Poster Acrylic Frame Crystal Transparent Acrylic Sheet 04 mm, China or equivalent made, Digital Inkjet printing on non-tear Vinyl on roll ant machines with lamination <u>Each Poster Size:</u> 16 X 14 Inches <u>Each frame Set Size:</u> 18 X 16 Inches X 02 set Each set contains 02 notes frame	Each Set	20	8300	166,000	8000	160,000
3	Counter Plates Digital Vinyl plotter cutting & pasting, white sheet 2mm (China made or equivalent) with double tape <ul style="list-style-type: none"> Payments 15 x 4 inches Receipts 15 x 4 inches Remittance 15 x 4 inches Utility 15 x 4 inches Bank Timings 8 x 12 inches Utility Timings 8 x 12 inches Washrooms / Gents & Ladies 8 x 4 inches Lockers Available 12 x 4 inches Utility Bills Accepted Here 15 x 4 inches Important 12 x 8 inches Public Notice A-4 size Emergency Exit 12 x 4 inches ATM Direction Plates A-4 size Branch Manager 12 x 4 inches Branch Staff Name(if Required) 12 x 4 inches Notice A4 15 X 4 Operation Manager 12 x 4 inches ARMS are not allowed inside the Branch 12 x 4 inches Cell Phones use prohibited inside the branch 8 X 9 Caution: Original CNIC required for online banking Say no to drugs A4 Manshiat say inkaar in Urdu COVID SOPS A4 Senior Citizen counter 15X04 Push/Pull 12 x 4 inches 	Each Set of 25 plates	10 Qty X 25 plates	640	160,000	700	175,000

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. 

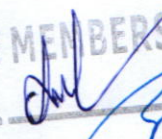
Head - Admin Div. 

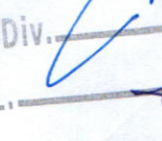
Member-IDBL. 


Date: _____

4	Acrylic Transparent Sheet 06 mm for chair moveable 06 MM Buff polishing & laser Cutting Made in Taiwan	06 X 04 = 24 X 5	1	675	81,000	650	78,000
		120 sq.ft					
5	Acrylic crystal shield with magnetic wooden box 12 mm Acrylic laser cutting shape UV embossed printing in four color Magnetic box with foam and velvet cloth piece inside Four color sindh bank printing on top of the box Design as per approved by bank	3 x 10 Inches	20	4000	80,000	4000	80,000
6	Frost vinly for Main Door	42 sq. ft	10	245	10,290	230	9,660
7	Prize Bond Poster Frame Crystal Transparent acrylic Sheet 04 MM , China made or equivalent , Digital Inkjet printing on Vinyl with Lamination.	1	10	4500	45,000	5200	52,000
	Prize bond of Rs. 40,000/-: 25,000/-: 15,000/-: 7,500/-: 1,500/-: 750/-: 200/-: 100/- Each Poster Size: 12 X 10 Inches Each frame Size: 14 X 12 Inches (If other required, It will be intimated)						
8	Photographs -16 X 20 inches 1. Quaid-e-Azam Mohammad Ali Jinnah 2. Zulfiqar Ali Bhutto 3. Shaheed Mohtrama Benazir Bhutto If other required, it will be intimated	3	30	2900	87,000	3500	105,000
*Total Amount					716,290		764,660

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. 

Head - Admin Div. 

Member-IDBL. 

Date: _____

PRICE SCHEDULE

(Applicable for the year 2022-23)

Name of Bidder

PRINT IDEAS

S #	Items	Approximate quantity required per branch	Rate	Quantity	Amount
1	Suggestion Box / Complain Box & Utility/ Complain Box Transparent sheet 03MM Korean or equivalent made quality, Hanging box with lock, Vinyl digital printing, pasting and with Lamination Height. 12 Inches Length 08 Inches Width 03 Inches	3	2900	30	87,000/-
2	Currency Notes Poster Acrylic Frame Crystal Transparent Acrylic Sheet 04 mm, China or equivalent made, Digital Inkjet printing on non-tear Vinyl on roll ant machines with lamination <u>Each Poster Size:</u> 16 X 14 Inches <u>Each frame Set Size:</u> 18 X 16 Inches X 02 set Each set contains 02 notes frame	Each Set	each set of two frame @ Rs 8,300/- SIGNATURE MEMBERS PC-ADMIN Head - Fin Div. _____ Head - Admin Div. _____ Member-DBL. _____ Date: _____	20	166,000/-

3	<p>Counter Plates Digital Vinyl plotter cutting & pasting, white sheet 2mm (China made or equivalent) with double tape</p> <ul style="list-style-type: none"> • Payments 15 x 4 inches • Receipts 15 x 4 inches • Remittance 15 x 4 inches • Utility 15 x 4 inches • Bank Timings 8 x 12 inches • Utility Timings 8 x 12 inches • Washrooms / Gents & Ladies 8 x 4 inches • Lockers Available 12 x 4 inches • Utility Bills Accepted Here 15 x 4 inches • Important 12 x 8 inches • Public Notice A-4 size • Emergency Exit 12 x 4 inches • ATM Direction Plates A-4 size • Branch Manager 12 x 4 inches • Branch Staff Name(if Required) 12 x 4 inches • Notice A4 15 X 4 • Operation Manager 12 x 4 inches • ARMS are not allowed inside the Branch 12 x 4 inches • Cell Phones use prohibited inside the branch 8 X 9 • Caution: Original CNIC required for online banking • Say no to drugs A4 • Manshiat say inkaar in Urdu • COVID SOPS A4 • Senior Citizen counter 15X04 • Push/Pull 12 x 4 inches 	Each Set of 25 plates	Each @ Rs. 640	10 Qty X 25 plates	160,000/-
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SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL

Date:

4	Acrylic Transparent Sheet 06 mm for chair moveable 06 MM Buff polishing & laser Cutting Made in Taiwan	06 X 04 = 24 X 5 120 sq.ft	Per Sq @ Rs 675	1	81,000/-
5	Acrylic crystal shield with magnetic wooden box 12 mm Acrylic laser cutting shape UV embossed printing in four color Magnetic box with foam and velvet cloth piece inside Four color sindh bank printing on top of the box Design as per approved by bank	3 x 10 Inches	4,000/-	20	80,000/-
6	Frost vinly for Main Door	42 sq. ft	Per Sq @ Rs 245	10	10,290
7	Prize Bond Poster Frame Crystal Transparent acrylic Sheet 04 MM , China made or equivalent , Digital Inkjet printing on Vinyl with Lamination. Prize bond of Rs. 40,000/-: 25,000/-: 15,000/-: 7,500/-: 1,500/-: 750/-: 200/-: 100/- Each Poster Size: 12 X 10 Inches Each frame Size: 14 X 12 Inches (If other required, it will be intimated)	1	each @ Rs. 4,500	10	45,000/-

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IOBL

Date: _____

20

PRINTED

IDEAS

Director

8	Photographs –16 X 20 inches 1. Quaid-e-Azam Mohammad Ali Jinnah 2. Zulfiqar Ali Bhutto 3. Shaheed Mohtrama Benazir Bhutto If other required, it will be intimated	3	2900	30	87,000/-
*Total Amount					716,290

* This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 6. below)

Note:

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
3. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer & branch.
5. Calculation of bid security. 5% of the *[Grand Total Amount] will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
6. Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
8. The Tender will stand cancelled if the item are not supply/installed within 20 working days of issue of supply order.
9. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/

SIGNATURE MEMBERS PC-ADMIN
 Head - Fin Div. _____
 Head - Admin Div. _____
 Member-IOBL _____
 Date: _____

PRINTED IDEAS
 Proprietor

Tender Document – Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets

upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.

10. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
11. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
12. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
13. Warranty 1 year mandatory.
14. Bidder shall arrange for sound packing and marking at his own cost during transit to avoid any loss.
15. If the company qualifies the eligibility criteria than it will be required to produce the equipment along with all relevant brochures at its location on the date and time as will be intimated by the bank for necessary inspection/verification. The site inspection phase will be checked as per the performa attached as Annexure L.

We, hereby accept all the terms and conditions as given above.

Mehdi (Owner)

(Signature of bidder with name, Designation and Company Seal)

Dated: 05-01-2023

Proprietor

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL

Date:

PRICE SCHEDULE

(Applicable for the year 2022-23)

Name of Bidder

ZA ENTERPRISES

S #	Items	Approximate quantity required per branch	Rate	Quantity	Amount
1	Suggestion Box / Complain Box & Utility/ Complain Box Transparent sheet 03MM Korean or equivalent made quality, Hanging box with lock, Vinyl digital printing, pasting and with Lamination Height. 12 Inches Length 08 Inches Width 03 Inches	3	3500	30	105000
2	Currency Notes Poster Acrylic Frame Crystal Transparent Acrylic Sheet 04 mm, China or equivalent made, Digital Inkjet printing on non-tear Vinyl on roll ant machines with lamination <u>Each Poster Size:</u> 16 X 14 Inches <u>Each frame Set Size:</u> 18 X 16 Inches X 02 set Each set contains 02 notes frame	Each Set	8000	20	160000

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____


Head - Admin Div. _____

Member-IDBL. _____


Date: _____

3	<p>Counter Plates Digital Vinyl plotter cutting & pasting, white sheet 2mm (China made or equivalent) with double tape</p> <ul style="list-style-type: none"> • Payments 15 x 4 inches • Receipts 15 x 4 inches • Remittance 15 x 4 inches • Utility 15 x 4 inches • Bank Timings 8 x 12 inches • Utility Timings 8 x 12 inches • Washrooms / Gents & Ladies 8 x 4 inches • Lockers Available 12 x 4 inches • Utility Bills Accepted Here 15 x 4 inches • Important 12 x 8 inches • Public Notice A-4 size • Emergency Exit 12 x 4 inches • ATM Direction Plates A-4 size • Branch Manager 12 x 4 inches • Branch Staff Name(if Required) 12 x 4 inches • Notice A4 15 X 4 • Operation Manager 12 x 4 inches • ARMS are not allowed inside the Branch 12 x 4 inches • Cell Phones use prohibited inside the branch 8 X 9 • Caution: Original CNIC required for online banking • Say no to drugs A4 • Manshiat say inkaar in Urdu • COVID SOPS A4 • Senior Citizen counter 15X04 • Push/Pull 12 x 4 inches 	Each Set of 25 plates	700	10 Qty X 25 plates	17500
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SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. 

Head - Admin Div. 

Member-IDBL. 

Date: _____

Tender Document – Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets

4	Acrylic Transparent Sheet 06 mm for chair moveable 06 MM Buff polishing & laser Cutting Made in Taiwan	06 X 04 = 24 X 5 120 sq.ft	650	1	78000
5	Acrylic crystal shield with magnetic wooden box 12 mm Acrylic laser cutting shape UV embossed printing in four color Magnetic box with foam and velvet cloth piece inside Four color sindh bank printing on top of the box Design as per approved by bank	3 x 10 Inches	4000	20	80000
6	Frost vinly for Main Door	42 sq. ft	230	10	9660
7	Prize Bond Poster Frame Crystal Transparent acrylic Sheet 04 MM , China made or equivalent , Digital Inkjet printing on Vinyl with Lamination. Prize bond of Rs. 40,000/-: 25,000/-: 15,000/-: 7,500/-: 1,500/-: 750/-: 200/-: 100/- <u>Each Poster Size:</u> 12 X 10 Inches <u>Each frame Size:</u> 14 X 12 Inches (If other required, It will be intimated)	1	5200	10	52000

SIGNATURE MEMBERS PC-ADMIN
 Head - Fin Div. _____
 Head - Admin Div. _____
 Member-IDBL. _____
 Date: _____

Tender Document – Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets

8	Photographs –16 X 20 inches 1. Quaid-e-Azam Mohammad Ali Jinnah 2. Zulfikar Ali Bhutto 3. Shaheed Mohtrama Benazir Bhutto If other required, it will be intimated	3	3500	30	105,000
*Total Amount					164,660

* This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 6. below)

Note:

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
3. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer & branch.
5. Calculation of bid security. 5% of the *[Grand Total Amount] will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
6. Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
8. The Tender will stand cancelled if the item are not supply/installed within 20 working days of issue of supply order.
9. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/

SIGNATURE MEMBERS PC-ADMIN 21

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL. _____

Date: _____

Date: 5/1/21

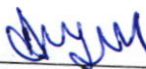
Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets Evaluation Performa


Serial No: 01


Bidder Name: ZA Enterprises

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced		Document attached as Annexure
1	Experience with at least 2 x Banks on related subject	Letters to be attached duly issued from each concerned Bank verifying that the company is currently working for them	Yes	No <input checked="" type="checkbox"/>	A
2	Minimum 3 year experience in the related field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	Yes	No <input checked="" type="checkbox"/>	B
3	Average Yearly Turn Over in Last 3 Years 2.5 Million per Year	Tax Return/ Audit Report of Last 3 Years	Yes	No <input checked="" type="checkbox"/>	C
Qualified / Disqualified <input checked="" type="checkbox"/>					

Members Signatures- Evaluation Team


Athar Iqbal
Administration Division

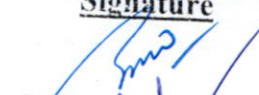
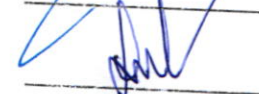
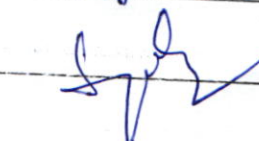

Fouzia Shamim
Operations Division


Hasan Raza
Finance Division

Members Procurement Committee

Signature

- 1 HEAD OF ADMINISTRATION
- 2 CHIEF FINANCIAL OFFICER
- 3 CHIEF MANAGER, IDBL

Date: 5/1/23


Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets Evaluation Performa


Serial No: 02


Bidder Name: Print Ideas

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced		Document attached as Annexure
1	Experience with at least 2 x Banks on related subject	Letters to be attached duly issued from each concerned Bank verifying that the company is currently working for them	✓ Yes	No	A
2	Minimum 3 year experience in the related field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	✓ Yes	No	B
3	Average Yearly Turn Over in Last 3 Years 2.5 Million per Year	Tax Return/ Audit Report of Last 3 Years	✓ Yes	No	C
<div style="text-align: center;">✓ Qualified / Disqualified</div>					

Members Signatures- Evaluation Team


Athar Iqbal
Administration Division


Fouzia Shamim
Operations Division


Hasan Raza
Finance Division

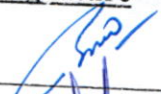
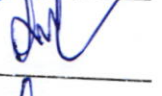
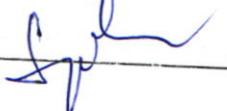
Members Procurement Committee

1 HEAD OF ADMINISTRATION

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

Signature

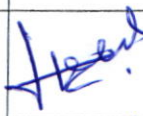





ATTENDANCE SHEET

BID OPENING - Utility Box & Photograph Sets

FOR SELECTION OF Supply of Transparent Plastic Complaint, Suggestion.

Date: 05-01-23

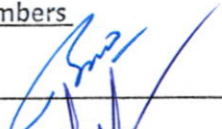
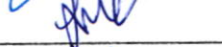
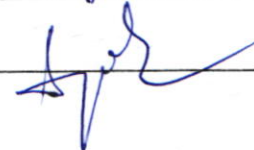
S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	ZA Enterprises	HEXIS	0333-2087346	Jamshyd Road	
02	Print Ideas	Abdul Aziz	0333-2484993	Flt Lt Rd, Jamshyd	

Signature –Procurement Committee Members

Head of Administration

Chief Financial Officer

Chief Manager (IDBL)

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL / FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

Utility Box & Photograph Sets

TENDER NAME

Supply of Transparent Plastic Complaint Suggestion,

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

05-01-23

OPENING TIME

1145 Hrs.

ATTENDANCE (MEMBER PC)

TYPE

TEAM

TYPE

DATE

NAME

FIRM

BID OFFERED

ATTENDANCE (REPS. OF BIDDERS)

ATT

① 2A Enterprises
② Print Dealers

Rs. 764,660/-
Rs. 716,290/-

TOTAL BIDS ACCEPTED FOR EVALUATION

#02

TOTAL BIDS REJECTED

REMARKS

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDL

Date: