

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- 1) NAME OF THE ORGANIZATION / DEPTT. Sindh Bank Ltd
- 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
- 3) TITLE OF CONTRACT Supply of Transparent Plastic Compliant, Suggestion, Utility Box
- 4) TENDER NUMBER SNDB/COK/ADMIN/TD/1289/2023
- 5) BRIEF DESCRIPTION OF CONTRACT Supply of Transparent Plastic Compliant, Suggestion, Utility Box
- 6) FORUM THAT APPROVED THE SCHEME Competent Authority
- 7) TENDER ESTIMATED VALUE Rs.811,500/-
- 8) ENGINEER'S ESTIMATE  
(For civil works only) \_\_\_\_\_
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 year
- 10) TENDER OPENED ON (DATE & TIME) 05/01/2023 at 1145 Hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD 1  
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED 2
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 2
- 14) BID EVALUATION REPORT  
(Enclose a copy) 03/04/2023
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Print Ideas B-14, STRAIGHTEN APTMENT
- 16) CONTRACT AWARD PRICE Rs.1,667,058.50 716,290/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1. M/s. Print Ideas
- 18) METHOD OF PROCUREMENT USED : - (Tick one)
- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.  
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT \_\_\_\_\_

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA Identification No.)

Yes	t00531-22-0019 20/12/2022
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	Notification 20.12.2023
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A  
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED  
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY  
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT  
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF  
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT  
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE  
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO  
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN  
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of  
Authorized Officer

12/4/2023  
ARSHAD ABBAS SOOMRO  
Head of Administration & Security  
Administration Division  
Sindh Bank Limited  
Head Office Karachi

**FOR OFFICE USE ONLY**

***SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi***  
***Tele: 021-9205356; 021-9205369 & Fax: 021-9206291***

Print

Save

Reset

SNDB/COK/ADMIN/TD/1289/2023

Dated: 12/4/2023

M/s. Print Ideas  
B-14. Sheraton Apartment.  
Block 13/B.  
Gulshan-e-Iqbal  
Karachi.

**Subject: Contract Award-Supply of Transparent Plastic Complaint, Suggestion,  
Utility Box & Photograph Sets**

Dear Sir,

The management of Sindh Bank Limited is pleased to award the subject contract to  
M/s. Print Ideas, in accordance with terms and conditions mentioned in our tender  
dated 20/12/2022.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

  
Arshad Abbas Soomro  
Head of Administration Division & Chief Security Officer



**INTEGRITY PACT**

Contract Number: 1289

Dated: 12/4/2023

Contract Value: Rs. 716,290/-

Contract Title: SUPPLY of TRANSPARENT PLASTIC COMPLAINT, SUGGESTION, Utility Box

Declaration of Fees, Commissions and Brokerage etc. Payable by the Suppliers of Services Pursuant To Rule 89 Sindh Public Procurement Rules Act, 2010

Proprietor  
Said

M/s. Print Ideas hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GOS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GOS) through any corrupt business practice.

Without limiting the generality of the foregoing M/s. Print Ideas represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOS, except that which has been expressly declared pursuant hereto.

M/s. Print Ideas certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GOS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. M/s. Print Ideas accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GOS under any law, contract or other instrument, be voidable at the option of GOS.

Notwithstanding any rights and remedies exercised by GOS in this regard M/s. Print Ideas agrees to indemnify GOS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GOS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by, as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOS.

For and On Behalf of

Signature:

Name:

PRINT IDEAS  
Proprietor

For and On Behalf Of

Sindh Bank Limited

Signature:

Name:



Asst. Secy. Admin  
Head of Administration



Bid Evaluation Report		
Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1289/2023
3	Tender Description	Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets
4	Method of Procurement	Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S.No.	T00531-22-0019. Notification (20/12/2022).
6	Total Bid Documents Sold	01
7	Total Bids Received	02
8	Technical / Financial Bid Opening Date & Time	05/01/2023 at 1145 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected / Disqualified	01

Details on the above as given below:

S No	Name of Firm or Bidder	Qualified / Disqualified in Technical / Eligibility Inspection/ Mandatory	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.811,500/-)	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. Print Ideas	Qualified	Rs.716,290/-	1 <sup>st</sup> Lowest Bidder	Rs. 95,210/- below the estimated cost	1 <sup>st</sup> Lowest As Most Advantageous Bid	Accepted-Award of Contract
2.	M/s. Z.A Enterprises	Disqualified	Rs.764,660/-	2 <sup>nd</sup> Lowest Bidder	Rs. 46,840/- below the estimated cost	Disqualified due to non-fulfillment of eligibility criteria	----

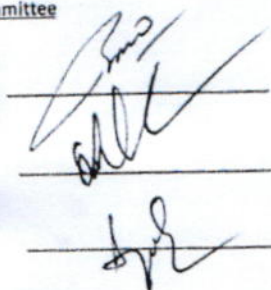
Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, **M/s. Print Ideas** is the most advantageous bid and their bid is also below the estimated cost, hence recommended for award of contract to **Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets** to Sindh Bank Limited.

Members Signature- Procurement Committee

Arshad Abbas Soomro  
Head of Administration

Dilshad Hussain Khan  
Chief Financial Officer

Syed Muhammad Aqeel  
Chief Manager, IDBL Karachi

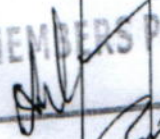


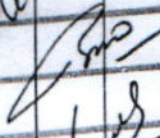


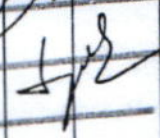
### Comparison -2023 Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets

S #	Items	Approximate quantity required per branch	Quantity	Rate	Amount	Rate	Amount
				Print Ideas		ZA. Enterprises	
1	<b>Suggestion Box / Complain Box &amp; Utility/ Complain Box</b> Transparent sheet 03MM Korean or equivalent made quality, Hanging box with lock, Vinyl digital printing, pasting and with Lamination Height. 12 Inches Length 08 Inches Width 03 Inches	3	30	2900	87,000	3500	105,000
2	<b>Currency Notes Poster Acrylic Frame</b> Crystal Transparent Acrylic Sheet 04 mm, China or equivalent made, Digital Inkjet printing on non-tear Vinyl on roll ant machines with lamination Each Poster Size: 16 X 14 Inches Each frame Set Size: 18 X 16 Inches X 02 set Each set contains 02 notes frame	Each Set	20	8300	166,000	8000	160,000
3	<b>Counter Plates</b> Digital Vinyl plotter cutting & pasting, white sheet 2mm (China made or equivalent) with double tape <ul style="list-style-type: none"> <li>Payments 15 x 4 inches</li> <li>Receipts 15 x 4 inches</li> <li>Remittance 15 x 4 inches</li> <li>Utility 15 x 4 inches</li> <li>Bank Timings 8 x 12 inches</li> <li>Utility Timings 8 x 12 inches</li> <li>Washrooms / Gents &amp; Ladies 8 x 4 inches</li> <li>Lockers Available 12 x 4 inches</li> <li>Utility Bills Accepted Here 15 x 4 inches</li> <li>Important 12 x 8 inches</li> <li>Public Notice A-4 size</li> <li>Emergency Exit 12 x 4 inches</li> <li>ATM Direction Plates A-4 size</li> <li>Branch Manager 12 x 4 inches</li> <li>Branch Staff Name(if Required) 12 x 4 inches</li> <li>Notice A4 15 X 4</li> <li>Operation Manager 12 x 4 inches</li> <li>ARMS are not allowed inside the Branch 12 x 4 inches</li> <li>Cell Phones use prohibited inside the branch 8 X 9</li> <li>Caution: Original CNIC required for online banking</li> <li>Say no to drugs A4</li> <li>Manshiat say inkaar in Urdu</li> <li>COVID SOPS A4</li> <li>Senior Citizen counter 15X04</li> <li>Push/Pull 12 x 4 inches</li> </ul>	Each Set of 25 plates	10 Qty X 25 plates	640	160,000	700	175,000

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. 

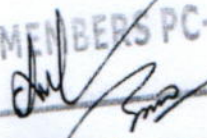
Head - Admin Div. 

Member-IDBL. 

Date: \_\_\_\_\_

4	Acrylic Transparent Sheet 06 mm for chair moveable 06 MM Buff polishing & laser Cutting Made in Taiwan	06 X 04 = 24 X 5	1	675	81,000	650	78,000
		120 sq.ft					
5	Acrylic crystal shield with magnetic wooden box 12 mm Acrylic laser cutting shape UV embossed printing in four color Magnetic box with foam and velvet cloth piece inside Four color sindh bank printing on top of the box Design as per approved by bank	3 x 10 Inches	20	4000	80,000	4000	80,000
6	Frost vinly for Main Door	42 sq. ft	10	245	10,290	230	9,660
7	Prize Bond Poster Frame Crystal Transparent acrylic Sheet 04 MM , China made or equivalent , Digital Inkjet printing on Vinyl with Lamination. Prize bond of Rs. 40,000/-: 25,000/-: 15,000/-: 7,500/-: 1,500/-: 750/-: 200/-: 100/- Each Poster Size: 12 X 10 Inches Each frame Size: 14 X 12 Inches (If other required, It will be intimated)	1	10	4500	45,000	5200	52,000
8	Photographs -16 X 20 Inches 1. Quaid-e-Azam Mohammad Ali Jinnah 2. Zulfiqar Ali Bhutto 3. Shaheed Mohtrama Benazir Bhutto If other required, it will be intimated	3	30	2900	87,000	3500	105,000
*Total Amount					716,290		764,660

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. 

Head - Admin Div. 

Member-IDBL. 

Date: \_\_\_\_\_



**PRICE SCHEDULE**

(Applicable for the year 2022-23)

Name of Bidder

*PRINT IDEAS*

S #	Items	Approximate quantity required per branch	Rate	Quantity	Amount
1	<b>Suggestion Box / Complain Box &amp; Utility/ Complain Box</b> Transparent sheet 03MM Korean or equivalent made quality, Hanging box with lock, Vinyl digital printing, pasting and with Lamination Height. 12 Inches Length 08 Inches Width 03 Inches	3	2900	30	87,000/-
2	<b>Currency Notes Poster Acrylic Frame</b> Crystal Transparent Acrylic Sheet 04 mm, China or equivalent made, Digital Inkjet printing on non-tear Vinyl on roll ant machines with lamination <u>Each Poster Size:</u> 16 X 14 Inches <u>Each frame Set Size:</u> 18 X 16 Inches X 02 set Each set contains 02 notes frame	Each Set	each set of two frames @ Rs 8,300/-	20	166,000/-

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Head - IT &amp; Net.

Date:

**PRINT IDEAS**

Proprietor

3	<p><b>Counter Plates</b>  <b>Digital Vinyl plotter</b>  <b>cutting &amp; pasting,</b>  <b>white sheet 2mm</b>  <b>(China made or</b>  <b>equivalent) with</b>  <b>double tape</b></p> <ul style="list-style-type: none"> <li>• Payments 15 x 4 inches</li> <li>• Receipts 15 x 4 inches</li> <li>• Remittance 15 x 4 inches</li> <li>• Utility 15 x 4 inches</li> <li>• Bank Timings 8 x 12 inches</li> <li>• Utility Timings 8 x 12 inches</li> <li>• Washrooms / Gents &amp; Ladies 8 x 4 inches</li> <li>• Lockers Available 12 x 4 inches</li> <li>• Utility Bills Accepted Here 15 x 4 inches</li> <li>• Important 12 x 8 inches</li> <li>• Public Notice A-4 size</li> <li>• Emergency Exit 12 x 4 inches</li> <li>• ATM Direction Plates A-4 size</li> <li>• Branch Manager 12 x 4 inches</li> <li>• Branch Staff Name(if Required) 12 x 4 inches</li> <li>• Notice A4 15 X 4</li> <li>• Operation Manager 12 x 4 inches</li> <li>• ARMS are not allowed inside the Branch 12 x 4 inches</li> <li>• Cell Phones use prohibited inside the branch 8 X 9</li> <li>• Caution: Original CNIC required for online banking</li> <li>• Say no to drugs A4</li> <li>• Manshiat say inkaar in Urdu</li> <li>• COVID SOPS A4</li> <li>• Senior Citizen counter 15X04</li> <li>• Push/Pull 12 x 4 inches</li> </ul>	Each Set of 25 plates	Each @Rs.640	10 Qty X 25 plates	160,000/-
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SIGNATURE MEMBERS PC-ADMIN

Head - Fin Dir. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDB \_\_\_\_\_

Date: \_\_\_\_\_

PRINTED  
IDEAS  
Proprietor



## Tender Document – Supply of Transparent Plastic Complaint, Suggestion, Utility Box &amp; Photograph Sets

4	Acrylic Transparent Sheet 06 mm for chair moveable 06 MM Buff polishing & laser Cutting Made in Taiwan	06 X 04 = 24 X 5 120 sq.ft	Per Sq Ft @ Rs 675	1	81,000/-
5	Acrylic crystal sheild with magnetic wooden box 12 mm Acrylic laser cutting shape UV embossed printing in four color Magnetic box with foam and velvet cloth piece inside Four color sindh bank printing on top of the box Design as per approved by bank	3 x 10 Inches	4,000/-	20	80,000/-
6	Frost viny for Main Door	42 sq. ft	Per Sq Ft @ Rs 245	10	10,290
7	Prize Bond Poster Frame Crystal Transparent acrylic Sheet 04 MM , China made or equivalent , Digital Inkjet printing on Vinyl with Lamination. Prize bond of Rs. 40,000/-: 25,000/-: 15,000/-: 7,500/-: 1,500/-: 750/-: 200/-: 100/- Each Poster Size: 12 X 10 Inches Each frame Size: 14 X 12 Inches  (If other required, It will be intimated)	1	each @ Rs. 4,500	10	45,000/-

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-GBL

Date: \_\_\_\_\_

8	<b>Photographs –16 X 20 inches</b> 1. Quaid-e-Azam Mohammad Ali Jinnah 2. Zulfiqar Ali Bhutto 3. Shaheed Mohtrama Benazir Bhutto If other required, it will be intimated	3	2900	30	87,000/-
<b>*Total Amount</b>					716,290

\* This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 6. below)

Note:

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
3. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer & branch.
5. Calculation of bid security. 5% of the \*[Grand Total Amount] will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
6. Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
8. The Tender will stand cancelled if the item are not supply/installed within 20 working days of issue of supply order.
9. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Head - IT-L.

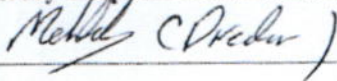
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Procurement



Tender Document – Supply of Transparent Plastic Complaint, Suggestion, Utility Box & Photograph Sets

- upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.
10. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
  11. All terms & conditions of the Contract Agreement (Annexure "G") are part of tender document.
  12. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
  13. Warranty 1 year mandatory.
  14. Bidder shall arrange for sound packing and marking at his own cost during transit to avoid any loss.
  15. If the company qualifies the eligibility criteria than it will be required to produce the equipment along with all relevant brochures at its location on the date and time as will be intimated by the bank for necessary inspection/verification. The site inspection phase will be checked as per the performa attached as Annexure L.

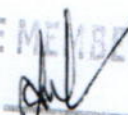
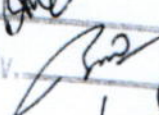
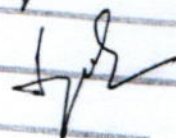
We, hereby accept all the terms and conditions as given above.



(Signature of bidder with name, Designation and Company Seal)

Dated: 05.01.2023

  
Proprietor

SIGNATURE MEMBERS PC-ADMIN  
Head - Fin Div.   
Head - Admin Div.   
Member-IDBL   
Date: \_\_\_\_\_

**PRICE SCHEDULE**

(Applicable for the year 2022-23)

Name of Bidder

**ZA ENTERPRISES**

S #	Items	Approximate quantity required per branch	Rate	Quantity	Amount
1	<b>Suggestion Box / Complain Box &amp; Utility/ Complain Box</b> Transparent sheet 03MM Korean or equivalent made quality, Hanging box with lock, Vinyl digital printing, pasting and with Lamination Height. 12 Inches Length 08 Inches Width 03 Inches	3	3500	30	105000
2	<b>Currency Notes Poster Acrylic Frame</b> Crystal Transparent Acrylic Sheet 04 mm, China or equivalent made, Digital Inkjet printing on non-tear Vinyl on roll ant machines with lamination <u>Each Poster Size:</u> 16 X 14 Inches <u>Each frame Set Size:</u> 18 X 16 Inches X 02 set Each set contains 02 notes frame	Each Set	8000	20	160000

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_



3	<p><b>Counter Plates</b>  <b>Digital Vinyl plotter</b>  <b>cutting &amp; pasting,</b>  <b>white sheet 2mm</b>  <b>(China made or</b>  <b>equivalent) with</b>  <b>double tape</b></p> <ul style="list-style-type: none"> <li>• Payments 15 x 4 inches</li> <li>• Receipts 15 x 4 inches</li> <li>• Remittance 15 x 4 inches</li> <li>• Utility 15 x 4 inches</li> <li>• Bank Timings 8 x 12 inches</li> <li>• Utility Timings 8 x 12 inches</li> <li>• Washrooms / Gents &amp; Ladies 8 x 4 inches</li> <li>• Lockers Available 12 x 4 inches</li> <li>• Utility Bills Accepted Here 15 x 4 inches</li> <li>• Important 12 x 8 inches</li> <li>• Public Notice A-4 size</li> <li>• Emergency Exit 12 x 4 inches</li> <li>• ATM Direction Plates A-4 size</li> <li>• Branch Manager 12 x 4 inches</li> <li>• Branch Staff Name(if Required) 12 x 4 inches</li> <li>• Notice A4 15 X 4</li> <li>• Operation Manager 12 x 4 inches</li> <li>• ARMS are not allowed inside the Branch 12 x 4 inches</li> <li>• Cell Phones use prohibited inside the branch 8 X 9</li> <li>• Caution: Original CNIC required for online banking</li> <li>• Say no to drugs A4</li> <li>• Manshiat say inkaar in Urdu</li> <li>• COVID SOPS A4</li> <li>• Senior Citizen counter 15X04</li> <li>• Push/Pull 12 x 4 inches</li> </ul>	Each Set of 25 plates	700	10 Qty X 25 plates	17500
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SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. \_\_\_\_\_

Head - Admin Div. \_\_\_\_\_

Member-IDBL. \_\_\_\_\_

Date: \_\_\_\_\_

4	Acrylic Transparent Sheet 06 mm for chair moveable 06 MM Buff polishing & laser Cutting Made in Taiwan	06 X 04 = 24 X 5 120 sq.ft	650	1	78000
5	Acrylic crystal sheild with magnetic wooden box 12 mm Acrylic laser cutting shape UV embossed printing in four color Magnetic box with foam and velvet cloth piece inside Four color sindh bank printing on top of the box Design as per approved by bank	3 x 10 inches	4000	20	80000
6	Frost vinly for Main Door	42 sq. ft	230	10	9660
7	Prize Bond Poster Frame Crystal Transparent acrylic Sheet 04 MM , China made or equivalent , Digital Inkjet printing on Vinyl with Lamination. Prize bond of Rs. 40,000/-: 25,000/-: 15,000/-: 7,500/-: 1,500/-: 750/-: 200/-: 100/- Each Poster Size: 12 X 10 Inches Each frame Size: 14 X 12 Inches  (If other required, It will be intimated)	1	5200	10	52,000

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL.

Date:



Pipe	2.5 inches diameters
Base Diameters	30 inches
<b>S. Steel Metallic Korean or equivalent made</b>	
Strap Length	04 feet
S.S Chain with both side clip	05 feet each



Date: 5/1/2

8	<b>Photographs – 16 X 20 inches</b> 1. Quaid-e-Azam Mohammad Ali Jinnah 2. Zulfiqar Ali Bhutto 3. Shaheed Mohtrama Benazir Bhutto If other required, it will be intimated	3	3500	30	105,000
<b>*Total Amount</b>					764,660

\* This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 6. below)

Note:

1. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
2. If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
3. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
4. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer & branch.
5. Calculation of bid security. 5% of the \*[Grand Total Amount] will be submitted with the tender document as bid security in shape of Pay Order/Demand Draft /Bank Guarantee in favour of Sindh Bank Ltd.
6. Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
7. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
8. The Tender will stand cancelled if the item are not supply/installed within 20 working days of issue of supply order.
9. If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/

SIGNATURE MEMBERS PC-ADMIN 21

Head - Fin Div.

Head - Admin Div.

Head - T&amp;B Div.



GoS-KHI-577F0DF026934946

### Non-Judicial

**Rs 2,508/-**

Description	: Contract - 15(a)
Principal	: Sindh Bank [36540087]
Contractor	: Print Ideas [30725062]
Applicant	: Mehtab [42201-4291329-5]
Stamp Duty Paid by	: Print Ideas [30725062]
Issue Date	: 12-Sep-2023, 02:24:16 PM
Paid Through Challan	: 20232E87649EFC3E
Amount in Words	: Two Thousand Five Hundred and Eight Rupees Only

Please Write Below This Line

**Agreement for Supply of Transparent Plastics Complaint, , Suggestion,  
Utility Box & Photographs Sets**

THIS AGREEMENT is entered into at Karachi  
on this the 12 day of April, 2023

BETWEEN

**M/S. Print Ideas, a Sole Proprietorship concern**, having its principal place of business at **B-14, Sheraton Apartment, Block 13/B, Gulshan-e-Iqbal, Karachi** (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

**SINDH BANK LIMITED**, a banking company incorporated under the laws of Pakistan and having its Head office at 3<sup>rd</sup> Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

**WHEREAS:**

"THE BANK" intends to acquire the services of "Supplier" for Supply of Transparent Plastics Complaint, , Suggestion, Utility Box & Photographs Sets (goods) for its upcoming Branches. Supplier agrees to provide the following services to the bank, as per tender opening date 05-11-2023, along with Price Schedule mentioned in Financial Proposal which is attached herewith marked as Annexure-A:







**E-STAMP**  
CONTINUATION SHEET  
Government of Sindh

The terms and conditions are as follows:



**Terms & Conditions:**

- 1) All terms and conditions of the tender document will remain part of this agreement.
- 2) A prior notice of 15 days will be given for the supply of requisite supplies and it will be expected within 03 days, the said supplies will be made available at the site.
- 3) The Supplier shall supply the said goods as per specifications of the tender within 03 days from the date of issue of Purchase Order by the Bank.
- 4) A fine of Rs 500/- per day will be charged, if even after 10 days of issuance of order, the supplies are not provided, installed and made operational till the requisite is completed.
- 5) In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 10 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.
- 6) Supplier agrees to maintain adequate inventory of the goods so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected item is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to the Bank.
- 7) The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- 8) The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.
- 9) Delivery will be made by the Supplier at different locations prescribed by the Bank.
- 10) Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.
- 11) Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- 12) A party may change its address for notice by giving a notice to the other Party in writing of such change.
- 13) The contractor will not assign the job to anyone, except prior permission of the bank.
- 14) This agreement is valid for a period of one year commencing from

12/4/22 to 12/4/224





#### Warranty

- The warranty of the goods is One year comprehensive onsite from the date of delivery.

#### Payment Schedule:

100% will be paid after due satisfaction letter/email from concerned branch manager.

If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.

#### Performance Security:

5% of the total tender amount will be submitted by the supplier as performance security to the bank as per SPPRA Rule 39 and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

#### Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

#### Termination of Agreement by the Bank:

- a) If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
- b) If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
- c) If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
- d) If two (2) unsatisfactory letters/email are issued by the Bank for unsatisfactory performance by the supplier.

#### Goods Faith:

The Parties undertake to act in goods faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

#### Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall first complaint redressal committee of the bank and if parties could not reach at amicable situation, then the matter will be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

#### Conflict of Interest:

The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

#### Confidentiality:

Except with the prior written consent of the Bank, the supplier and the Personnel shall not at any time communicate to any person or entity and confidential information



acquired in the course of the Services, nor shall the supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

#### INDEMNIFICATION.

**M/s. Print Ideas** (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the SNDB and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).

This Article shall survive termination of this Agreement.

#### ACCESS TO REGULATOR.

**M/s. Print Ideas** and SNDB agree to provide State Bank of Pakistan necessary access to the documentation and accounting records in relation to the **Supply of Transparent Plastics Complaint, Suggestion, Utility Box & Photographs Sets** and right to conduct on – site inspection, If required.

#### Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/ followed:-

<b>LEVEL-1</b>	Name/Designation (support staff)	Aziz
First complain if the call is not resolved " <b>within specified response time</b> " (12 hours)	Landline Phone	021-34960897
	Email	itsheaziz@hotmail.com
	Cell	0333-2489995
<b>LEVEL-2</b>	Name/Designation (Manager/GM)	Rahim
Second complain, if the call is attended within " <b>Specified Response Time</b> " and not attended / or the problem still unresolved even after complaining at Level-1 (24 hours)	Landline Phone	021-34960897
	Email	printideas2@gmail.com
	Cell	0334-3255395
<b>LEVEL-3</b>	Name/Designation (owner of the firm)	Mehrab-ud-din
Third complain, if the call is attended within " <b>Specified Response Time</b> " and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	021-34960897
	Email	printideas2@gmail.com
	Cell	0333-2489995
<b>Note: Ensure that no column above is left blank</b>		

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature Mehboob  
Name Mehboob  
Designation CEG  
Company Name Print Press  
Address Plot No. B-14, Shaden  
Apt Building, Block B-13, Gulshan-e-Iqbal, Karachi  
Stamp Plot No. 14

Customer Signature Arshad Abbas Soomro  
Name Arshad Abbas Soomro  
Designation Head of Administration  
Company Name Sindh Bank Limited  
Address Federation House, Sindh Bank  
Ltd. Head Office, Karachi  
Stamp 

Witness:  
Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Witness:  
Signature Aziz Khan  
Name A. Aziz  
Designation General Manager  
Address A203, Second Floor  
Block, B-14, Gulshan-e-Iqbal, Karachi

Signature Aziz Khan  
Name ATHEZ / 2002  
Designation VP II / INCHARGE PERSONNEL  
Company Name Sindh Bank Limited  
Address Federation House, Sindh Bank  
Ltd. Head Office Karachi

  
Mehboob



## Letter of Acceptance

Date: 06/4/2023

M/s. Print Ideas  
B-14. Sheraton Apartment.  
Block 13/B.  
Gulshan-e-Iqbal  
Karachi.

Subject: Contract Award-Supply of Transparent Plastic Complaint, Suggestion, Utility Boxes & Photograph Sets  
Contract No: SNDB/COK/ADMIN/TD/1289/2023

This is to notify you that your Bid dated 20.12.2023 for execution of the Supply of Transparent Plastic Complaint, Suggestion, Utility Boxes & Photographs Sets, as given in the contract data for the accepted contract amount of the equivalent of Rs. 716,290 /-

( ) only) as corrected and modified in accordance with instructions to bidders is hereby accepted by our agency.

You are requested to furnish the Performance Security within 28 days in accordance with the conditions of Contract, using for that purpose the Performance Security Form included in the bidding document and sign the contact agreement attached herewith within stipulated time mentioned above.

  
Arshad Abbas Soomro  
Head of Administration Division & Chief Security Officer

### 3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires Transparent Plastic Complaint, Suggestion & Utility Box, etc. for its existing branches on need basis in country wide regions as per given detail. (List of Branches attached as Annexure “H”).

S #	Items	Approximate quantity required per branch	Quantity
1	<b>Suggestion Box / Complain Box &amp; Utility/ Complain Box</b> Transparent sheet 03MM Korean or equivalent made quality, Hanging box with lock, Vinyl digital printing, pasting and with Lamination Height. 12 Inches Length 08 Inches Width 03 Inches	3	30
2	<b>Currency Notes Poster Acrylic Frame</b> Crystal Transparent Acrylic Sheet 04 mm, China or equivalent made, Digital Inkjet printing on non-tear Vinyl on roll ant machines with lamination <u>Each Poster Size:</u> 16 X 14 Inches <u>Each frame Set Size:</u> 18 X 16 Inches X 02 set Each set contains 02 notes frame	Each Set	20
3	<b>Counter Plates</b> <b>Digital Vinyl plotter cutting &amp; pasting, white sheet 2mm (China made or equivalent) with double tape</b> <ul style="list-style-type: none"> <li>• Payments 15 x 4 inches</li> <li>• Receipts 15 x 4 inches</li> <li>• Remittance 15 x 4 inches</li> <li>• Utility 15 x 4 inches</li> <li>• Bank Timings 8 x 12 inches</li> <li>• Utility Timings 8 x 12 inches</li> <li>• Washrooms / Gents &amp; Ladies 8 x 4 inches</li> <li>• Lockers Available 12 x 4 inches</li> <li>• Utility Bills Accepted Here 15 x 4 inches</li> <li>• Important 12 x 8 inches</li> <li>• Public Notice A-4 size</li> <li>• Emergency Exit 12 x 4 inches</li> <li>• ATM Direction Plates A-4 size</li> <li>• Branch Manager 12 x 4 inches</li> <li>• Branch Staff Name(if Required) 12 x 4 inches</li> <li>• Notice A4 15 X 4</li> <li>• Operation Manager 12 x 4 inches</li> <li>• ARMS are not allowed inside the Branch 12 x 4 inches</li> <li>• Cell Phones use prohibited inside the branch 8 X 9</li> <li>• Caution: Original CNIC required for online banking</li> </ul>	Each Set of 25 plates	10 Qty X 25 plates



## Tender Document – Supply of Transparent Plastic Complaint, Suggestion, Utility Box &amp; Photograph Sets

	<ul style="list-style-type: none"> <li>Say no to drugs A4</li> <li>Manshiat say inkaar in Urdu</li> <li>COVID SOPS A4</li> <li>Senior Citizen counter 15X04</li> <li>Push/Pull 12 x 4 inches</li> </ul>		
4	Acrylic Transparent Sheet 06 mm for chair moveable 06 MM Buff polishing & laser Cutting Made in Taiwan	06 X 04 = 24 X 5 120 sq.ft	1
5	Acrylic crystal sheild with magnetic wooden box 12 mm Acrylic laser cutting shape UV embossed printing in four color Magnetic box with foam and velvet cloth piece inside Four color sindh bank printing on top of the box Design as per approved by bank	3 x 10 Inches	20
6	Frost vinly for Main Door	42 sq. ft	10
7	<b>Prize Bond Poster Frame</b> Crystal Transparent acrylic Sheet 04 MM , China made or equivalent , Digital Inkjet printing on Vinyl with Lamination. Prize bond of Rs. 40,000/-: 25,000/-: 15,000/- :7,500/-:1,500/-:750/-:200/-: 100/- <u>Each Poster Size: 12 X 10 Inches</u> <u>Each frame Size: 14 X 12 Inches</u> <u>(If other required, It will be intimated)</u>	1	10
8	<b>Photographs –16 X 20 inches</b> 1. Quaid-e-Azam Mohammad Ali Jinnah 2. Zulfiqar Ali Bhutto 3. Shaheed Mohtrama Benazir Bhutto If other required, it will be intimated	3	30

This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first and the bidder must provide a demo unit immediately (within two working days) for necessary inspection/verification of the above specifications. If the 1st lowest bidder is disqualified in inspection/verification phase, then next lowest bid will be called upon for evaluation/technical inspection demo.

## 4 FINANCIAL PROPOSAL

**Buyer List**

S.No	Company Name	AMOUNT DEPOSITED
1	Print Ideas	339
2	ZA Enterprises	339
Total		678