SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

1) NAME OF THE ORGANIZATION / DEPTT. Sindh Bank Ltd
2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
3) TITLE OF CONTRACT Printing & Supply of Miscellaneous Items for Marketing & Media Dept
4) TENDER NUMBER SNDB/COK/ADMIN/TD/1288/2023
5) BRIEF DESCRIPTION OF CONTRACT Printing & Supply of Miscellaneous Items for Marketing & Media Dept
6) FORUM THAT APPROVED THE SCHEME Competent Autority
7) TENDER ESTIMATED VALUE Rs.1,938,059/-
8) ENGINEER'S ESTIMATE (For civil works only)
9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 year
10) TENDER OPENED ON (DATE & TIME) 05/01/2023 at 1130Hrs
11) NUMBER OF TENDER DOCUMENTS SOLD 1 (Attach list of buyers)
12) NUMBER OF BIDS RECEIVED 2
13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 2
14) BID EVALUATION REPORT (Enclose a copy) 03/04/2023
15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M/s. Print Ideas SHERATON APARTMENT Bldg 13/B Gulshan-e-Iqbal KARACHI.
16) CONTRACT AWARD PRICE Rs.1,667,058.50
17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1st, 2nd, 3rd EVALUATION BID). 1. M/s. Print Ideas

18) METHOD OF PROCUREMENT USED : - (Tick one)

a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ✓ [Domestic/ Local]

b) SINGLE STAGE – TWO ENVELOPE PROCEDURE [ ]

c) TWO STAGE BIDDING PROCEDURE [ ]

d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE [ ]

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

SPPRA

Competent Authority

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	✔	No	

21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	t00531-22-0019 20/12/2022
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Notification 20.12.2023
No	

22) NATURE OF CONTRACT

Domestic/ Local	✔	Int.	

23) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	✔	No	

24) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	✔	No	

25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes		No	✔

26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	✔	No	

27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	✔	No	

28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	✔	No	

29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	✔	No	

30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF CONTRACT?
(Attach copy of the bid evaluation report)

Yes	✔	No	

SPPRA

31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	✔	No	

36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes		No	✔

37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes		No	✔

38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of
Authorized Officer

ARSHAD ABBAS SOOMRO
Head of Administration & Security
Administration Division
Sindh Bank Limited
Head Office Karachi

04
12/04/2023

FOR OFFICE USE ONLY

SPPRA

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited on need basis.

A notice of 15 days will be given prior to the requirement and it will be expected that the requisite will be supplied at least 5 days prior to the event. The tentative quantity may vary as per the requirement, and accordingly Bank will not be responsible if the quantity is decreased. In this context no claim will be entertained.

S.No	Description	Quantity	Specification
1	Roll up Stand on flex (Vertical)	10	3 x 5 Feet
2	Banner Horizontal	350	2 x 5 Feet
3	Plastic X stand on flex (Vertical)	350	2 x 5 banner with plastic x stand
4	Art Paper Lamination for different products	500	A-4 Size with mat lamination and double tape
5	Event Management Charges (Services & Transportation)	1	Standard
7	Flyers/Brochures	As per sheet attached "A"	
8	Brochures Holder/Stand	100	8'' x 4'' with embossed logo
11	Appreciation Shields	50	12 MM 8 inch x 12inch shield with uv printing
13	One way vision and vinyl	350	Sabri vinyl with lamination

This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first and the bidder must provide a demo unit immediately (within two working days) for necessary inspection/verification of the above specifications. If the 1st lowest bidder is disqualified in inspection/verification phase, then next lowest bid will be called upon for evaluation/technical inspection demo.

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO شہید محترمہ بینظیر بھٹو کی یاد میں

SINDH BANK

سندھ بینک

POWER TO THE PEOPLE بااختیار عوام

SNDB/COK/ADMIN/TD/1282/2023
Dated: 12/04/2023

M/s. Print Ideas
B-14. Sheraton Apartment.
Block 13/B.
Gulshan-e-Iqbal
Karachi.

Subject: <u>Contract Award-Printing & Supply of Miscellaneous Items for Marketing. Media & Publicity Department</u>

Dear Sir,

The management of Sindh Bank Limited is pleased to award the subject contract to M/s. Print Ideas, in accordance with terms and conditions mentioned in our tender dated 20/12/2022.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,

Arshad Abbas Soomro
Head of Administration Division & Chief Security Officer

SINDH BANK LIMITED
HEAD OFFICE
3RD FLOOR, FEDERATION HOUSE,
ABDULLAH SHAH GHAZI ROAD,
CLIFTON, KARACHI-75600.

UAN : +92-21-111-333-225
PHONE : +92-21-35829320
+92-21-35829394
FAX : +92-21-35870543
WEB : www.sindhbank.com.pk

یو اے این +۹۲-۲۱-۱۱۱-۳۳۳-۲۲۵
فون: +۹۲-۲۱-۳۵۸۲۹۳۲۰
+۹۲-۲۱-۳۵۸۲۹۳۹۴
فیکس: +۹۲-۲۱-۳۵۸۷۰۵۴۳
ویب: www.sindhbank.com.pk

سندھ بینک لمیٹڈ
ہیڈ آفس، تیسری منزل، فیڈریشن ہاؤس،
عبداللہ شاہ غازی روڈ، کلفٹن، کراچی۔۷۵۶۰۰

IN MEMORY OF SHAHEED MOHTARMA BENAZIR BHUTTO شہید محترمہ بینظیر بھٹو کی یاد میں

SINDH BANK

سندھ بینک

POWER TO THE PEOPLE بااختیار عوام

Letter of Acceptance

Date: 4/4/2023

M/s. Print Ideas
B-14. Sheraton Apartment.
Block 13/B.
Gulshan-e-Iqbal
Karachi.

Subject: **Contract Award-Printing & Supply of Miscellaneous Items for Marketing. Media & Publicity Department**
Contract No: SNDB/COK/ADMIN/TD/1288/2023

This is to notify you that your Bid dated 20.12.2023 for execution of the Printing & Supply of Miscellaneous Items for Marketing. Media & Publicity Department, as given in the contract data for the accepted contract amount of the equivalent of Rs. 1,667,058 /- (_____ only) as corrected and modified in accordance with instructions to bidders is hereby accepted by our agency.

You are requested to furnish the Performance Security within 28 days in accordance with the conditions of Contract, using for that purpose the Performance Security Form included in the bidding document and sign the contact agreement attached herewith within stipulated time mentioned above.

_____

Arshad Abbas Soomro
Head of Administration Division & Chief Security Officer

SINDH BANK
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بااختیار عوام

Bid Evaluation Report		
Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1288/2023
3	Tender Description	Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited
4	Method of Procurement	Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S.No.	T00531-22-0019. Notification (20/12/2022).
6	Total Bid Documents Sold	01
7	Total Bids Received	02
8	Technical / Financial Bid Opening Date & Time	05/01/2023 at 1130 Hrs.
9	No. of bids qualified	01
10	Bid(s) Rejected / Disqualified	01

Details on the above as given below:

S No	*Name of Firm or Bidder*	*Qualified / Disqualified in Technical / Eligibility Inspection/ Mandatory*	*Cost offered by the Bidder*	*Ranking in terms of cost*	*Comparison with Estimated cost (Rs.1,938,059/-)*	*Reasons for acceptance/ rejection*	*Remarks*
	1	2	3	4	5	6	7
1.	M/s. Print Ideas	Qualified	Rs.1,667,058.50	1st Lowest Bidder	Rs. 271,000.50 below the estimated cost	1st Lowest As Most Advantageous Bid	Accepted-Award of Contract
2.	M/s. Z.A Enterprises	Disqualified	Rs.1,722,500/-	2nd Lowest Bidder	Rs. 215,559/- below the estimated cost	Disqualified due to non-fulfillment of eligibility criteria	----

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, **M/s. Print Ideas** is the most advantageous bid and their bid is also below the estimated cost, hence recommended for award of contract to **Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited.**

Members Signature- Procurement Committee

Arshad Abbas Soomro
Head of Administration

Dilshad Hussain Khan
Chief Financial Officer

Syed Muhammad Aqeel
Chief Manager, IDBL Karachi

Comparison Of Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited				
GRAND TOTAL				
S. No.	Name of Bidder	Part - A	Part - B	Total
01	Print Ideas	1,665,750	1,308.50	**1,667,058.50**
02	Z.A Enterprises	1,712,500	10,000	**1,722,500**

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL.

Date:

Comparison Of Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited

PART – A

Price Schedule

S. No.	Items / Description	Quantity	Unit Rate With Taxes	Total Cost With Taxes	Unit Rate With Taxes	Total Cost With Taxes
			Print Ideas		ZA. Enterprices	
1	Roll up Stand on flex (Vertical)	10	6000	60,000	6000	60,000
2	Banner Horizontal	350 (3500 sqft)	800	280,000	1000	350,000
3	Plastic X stand on flex (Vertical)	350	2000	700,000	2200	770,000
4	Art Paper Lamination for different products	500	130	65,000	100	50,000
5	Flyer Stand	100	700	70,000	700	70,000
6	Event Management Charges (Services & Transportation)	1	15000	15,000	25000	25,000
7	Flyers	20000	7	140,000	10	200,000
8	Shields	50	5000	250,000	2000	100,000
9	One way vision and vinyl branding	350	245	85,750	250	87,500
10	Flyers	50 to 1 million				
	Total			**1,665,750**		**1,712,500**

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL

Date:

Comparison Of Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited

PART – B

Flyer/Brochure									
S.No	Quantity/Slabs for Brochures	1 Page Brochures/ Flyers	2 Folds	3 Folds	5 Folds	2 Page Brochures/ Flyers	2 Folds	3 Folds	5 Folds
		4X8	4 pages	6 pages	10 pages	4X9	4 pages	6 pages	10 pages
		Print Ideas				Z.A Enterprises			
1	50-99	Rs. 1308.50/-				Rs. 10,000/-			
2	100-499								
3	500-999								
4	1,000-4,999								
5	5,000-9,999								
6	10,000-24,999								
7	25,000-49,000								
8	50,000-74,999								
9	75,000 - 99,999								
10	100,000-199,999								
11	200,000-299,999								
12	300,000-399,999								
13	400,000-499,999								
14	500,000-999,999								
15	1,000,000 and above								
Total		**Rs. 1308.50/-**				**Rs. 10,000/-**			

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL

Date:

4

FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2022-23)

Name of Bidder PRINT IDEAS

PART – A

S#	Items / Description	Quantity	Unit Rate With Taxes	Total Cost With Taxes
1	Roll up Stand on flex (Vertical)	10	6000	60,000/-
2	Banner Horizontal	350 (3500 sqft)	800 Rs 80 Per Sqft	280,000/-
3	Plastic X stand on flex (Vertical)	350	2000	700,000/-
4	Art Paper Lamination for different products	500	130	65,000/-
5	Flyer Stand	100	700	70,000/-
6	Event Management Charges (Services & Transportation)	1	15,000	15000/-
7	Flyers	20000	7	140,000/-
8	Shields	50	5000	250,000/-
9	One way vision and vinyl branding	350	245	85,750
10	Flyers	50 to 1 million		
	Total			1,665,750

SIGNATURE MEMBERS PC-ADMIN

Head-Procurement

Head-Admin Div.

Member-IT&E

Date:

PRINT IDEAS

Proprietor

PART-b

Flyer/Brochure					
S.No	Quantity/Slabs for Brochures	1 Page Brochures/ Flyers 4X8	2 Folds 4 pages	3 Folds 6 pages	5 Folds 10 pages
1	50-99	20	30	35	50
2	100-499	20	30	35	50
3	500-999	18	30	35	50
4	1,000-4,999	15	30	35	50
5	5,000-9,999	15	25	35	45
6	10,000-24,999	12	18	35	40
7	25,000-49,000	7-50	15	35	30
8	50,000-74,999	7	12	25	25
9	75,000 - 99,999	7	12	20	25
10	100,000-199,999	7	12	18	25
11	200,000-299,999	7	12	18	25
12	300,000-399,999	7	12	18	25
13	400,000-499,999	7	12	18	25
14	500,000-999,999	7	12	18	25
15	1,000,000 and above	7	12	18	25
Total		166-50	274	356	572
Grand Total		1308-50			

***GRAND TOTAL = PART A + PART B**

1308-50 + 1665,750 = 1667,058-50

***Grand Total:**
This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7. below)

Note

1. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
2. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
3. **Calculation of bid security.** 5% of the *(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
4. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
5. **Delivery Period:** A prior notice of 10 days will be given for the supply/installation of requisite and it will be expected within 05 days of issue of the purchase order, the said supplies/installation will be made available at the site.
6. If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
7. Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

SIGNATURE MEMBERS PC-ADMIN
Head - Fin Div.
Head - Admin Div.
Member-TOBL
Date:

Proprietor

4

FINANCIAL PROPOSAL

PRICE SCHEDULE

(Applicable for the year 2022-23)

Name of Bidder ZA ENTERPRISES

PART – A

S#	Items / Description	Quantity	Unit Rate With Taxes	Total Cost With Taxes
1	Roll up Stand on flex (Vertical)	10	6000	60,000
2	Banner Horizontal	350 (3500 sqft)	1000	350,000
3	Plastic X stand on flex (Vertical)	350	2200	770,000
4	Art Paper Lamination for different products	500	100	50,000
5	Flyer Stand	100	700	70,000
6	Event Management Charges (Services & Transportation)	1	25,000	25,000
7	Flyers	20000	10	200,000
8	Shields	50	2000	100,000
9	One way vision and vinyl branding	350	250	87,500
10	Flyers	50 to 1 million		
	Total			1712,500

SIGNATURE MEMBERS PC-ADMIN

Member-Fin Div.

Member-Admin Div.

Member-IT Div.

Date:

PART-b

Flyer/Brochure					
S.No	Quantity/Slabs for Brochures	1 Page Brochures/ Flyers 4X8	2 Folds 4 pages	3 Folds 6 pages	5 Folds 10 pages
1	50-99	30		52	12
2	100-499	10			
3	500-999	30		2	
4	1,000-4,999	50		5	
5	5,000-9,999	50			14
6	10,000-24,999	30		1	
7	25,000-49,000	11		4	
8	50,000-74,999	11			16
9	75,000 - 99,999	11			
10	100,000-199,999	11		65	
11	200,000-299,999	11			17
12	300,000-399,999	11			
13	400,000-499,999	11		21	8
14	500,000-999,999	11			
15	1,000,000 and above	8			9
Total		3			
Grand Total		7			

***GRAND TOTAL = PART A + PART B**

10,000 + 1712500 = 1722500

***Grand Total:**
This amount will be considered as only the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Evaluated Bid" is the lowest. (For further clarification refer Note 7. below)

Note

1. The cost must include all applicable taxes, stamp duty (as applicable under Stamp Act 1989) duly stamped on the contract agreement, installation, commissioning, transportation and labour charges.
2. No advance payment for the supply of equipment will be made, bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
3. **Calculation of bid security.** 5% of the *(Total Amount) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
4. In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
5. **Delivery Period:** A prior notice of 10 days will be given for the supply/installation of requisite and it will be expected within 05 days of issue of the purchase order, the said supplies/installation will be made available at the site.
6. If the item is not provided/installed after 10 days of issuance of Purchase Order, a fine of Rs.500/-per day will be deducted from the bill.
7. Lowest Evaluated Bidder is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div. _____

Head - Admin Div. _____

Member-IDBL _____

Date: _____

8. In case it is reviled at any stage after installation of the equipment that the asked specification of the tender have not been met, the amount of the total installation of that specific equipment will be fined to the vendor with appropriate action as deemed necessary by the procurement committee
9. Qualified company will also be bound to sign a bond/undertaking that in case of any observation arising in respect of quality of the equipment within the warranty period, the company will be liable to address it at his own cost, non-compliance of the same will result into initiation of a case against the company for non-commitment.
10. All conditions in the contract agreement attached as Annexure G are part of this tender document.
11. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 days) on SPPRA website.
12. The Tender will stand cancelled if the item are not supply/installed within 15 working days of issue of supply order.
13. The tender will stand cancelled if any of the given condition of the tender in not met in strictly as per the requisite of the tender document.
14. In case financial bids are the same, the successful bidder will be the one who has highest turnover of the two in the eligibility criteria evaluation.
15. Warranty is of 1 year.
16. The site inspection phase will be checked as per the performa attached as Annexure L.

We, hereby accept all the terms and conditions as given above.

Mehtab-uddin (Owner)

(Signature of bidder with name, Designation and Company Seal)

Dated: 05-01-2023

IDEAS

Proprietor

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL.

Date:

SINDH BANK
سندھ بینک

Date: 5/1/23

Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited
Evaluation Performa

Serial No: 01 *Bidder Name:* Print Ideas

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced		Document attached as Annexure
1	Experience with at least 2 x Banks on related subject	Letters to be attached duly issued from each concerned Bank verifying that the company is currently working for them	✓ Yes	No	A
2	Minimum 3 year experience in the related field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	✓ Yes	No	B
3	Average Yearly Turn Over in Last 3 Years 5 Million per Year	Tax Return/Audit Reports of Last 3 Years	✓ Yes	No	C
	Qualified ✓ / Disqualified				

Members Signatures- Evaluation Team

Athar Iqbal
Administration Division

Fouzia Shamim
Operations Division

Hasan Raza
Finance Division

Members Procurement Committee **Signature**

1 HEAD OF ADMINISTRATION

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

SINDH BANK
سندھ بینک
POWER TO THE PEOPLE

Date: 5/1/23

Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited
Evaluation Performa

Serial No: 02 *Bidder Name:* ZA Enterprises

S. No.	Requisite	Vendor Action	Sufficient Evidence Produced		Document attached as Annexure
1	Experience with at least 2 x Banks on related subject	Letters to be attached duly issued from each concerned Bank verifying that the company is currently working for them	Yes	No ✓	A
2	Minimum 3 year experience in the related field	NTN Certificate / Letter of Incorporation / Company Registration Letter is required to be enclosed	Yes	No ✓	B
3	Average Yearly Turn Over in Last 3 Years 5 Million per Year	Tax Return/Audit Reports of Last 3 Years ✓	Yes	No ✓	C
	Qualified / Disqualified				

Members Signatures- Evaluation Team

Athar Iqbal Administration Division	Fouzia Shamim Operations Division	Hasan Raza Finance Division

Members Procurement Committee **Signature**

1 HEAD OF ADMINISTRATION

2 CHIEF FINANCIAL OFFICER

3 CHIEF MANAGER, IDBL

SINDH BANK
POWER TO THE PEOPLE

ATTENDANCE SHEET

BID OPENING - Media Department Sindh Bank Ltd.

FOR SELECTION OF Printing & Supply Miscellaneous Items for Marketing &

Date: 05-01-2023

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
01	Print Ideas	Aziz	033-[illegible]	[illegible] Shah [illegible] Blk 13	
02	ZA Enterprises	Hars	0333 2087346		

Signature –Procurement Committee Members

Head of Administration _____

Chief Financial Officer _____

Chief Manager (IDBL) _____

MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT: ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME: Printing & Supply of Miscellaneous Items for Market & Media Department, Sindh Bank limited

TYPE OF TENDER: SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE /TWO STAGE-TWO ENVELOPE

OPENING DATE: 05-1-23

OPENING TIME: 1130 Hrs.

ATTENDANCE (MEMBER PC)

ATTENDANCE (REPS. OF BIDDERS)

NAME	FIRM	BID OFFERED
① Print Ideas		Rs. 1,667,058/50
② 2A Enterprises		Rs. 1,722,500/00

TOTAL BIDS ACCEPTED FOR EVALUATION: #02

TOTAL BIDS REJECTED:

REMARKS:

SIGNATURE MEMBERS PC-ADMIN

Head - Fin Div.

Head - Admin Div.

Member-IDBL.

Date:

PRINT IDEAS
A DIGITAL DESTINATION
B-14, Sheraton Apartment, Block 13/B, Gulshan-e-Iqbal, Karachi | Tel: 021-34960897 | Cell: 0345-2104632
Email: printideas1@gmail.com | NTN 3072506-2

INTEGRITY PACT

Contract Number: 1288 **Dated:** 12/4/2023

Contract Value: Rs. 1,667,058.50/-

Contract Title: Printing & Supply of Miscellaneous Item

Declaration of Fees, Commissions and Brokerage etc. Payable by the Suppliers of Services Pursuant To Rule 89 Sindh Public Procurement Rules Act, 2010

M/s. Print Ideas hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GOS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GOS) through any corrupt business practice.

Without limiting the generality of the foregoing **M/s. Print Ideas** represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOS, except that which has been expressly declared pursuant hereto.

M/s. Print Ideas certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GOS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. **M/s. Print Ideas** accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GOS under any law, contract or other instrument, be voidable at the option of GOS.

Notwithstanding any rights and remedies exercised by GOS in this regard **M/s. Print Ideas** agrees to indemnify GOS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GOS in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by , as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOS.

For and On Behalf of

Signature: _____

Name: _____

PRINT IDEAS
Proprietor

For and On Behalf Of

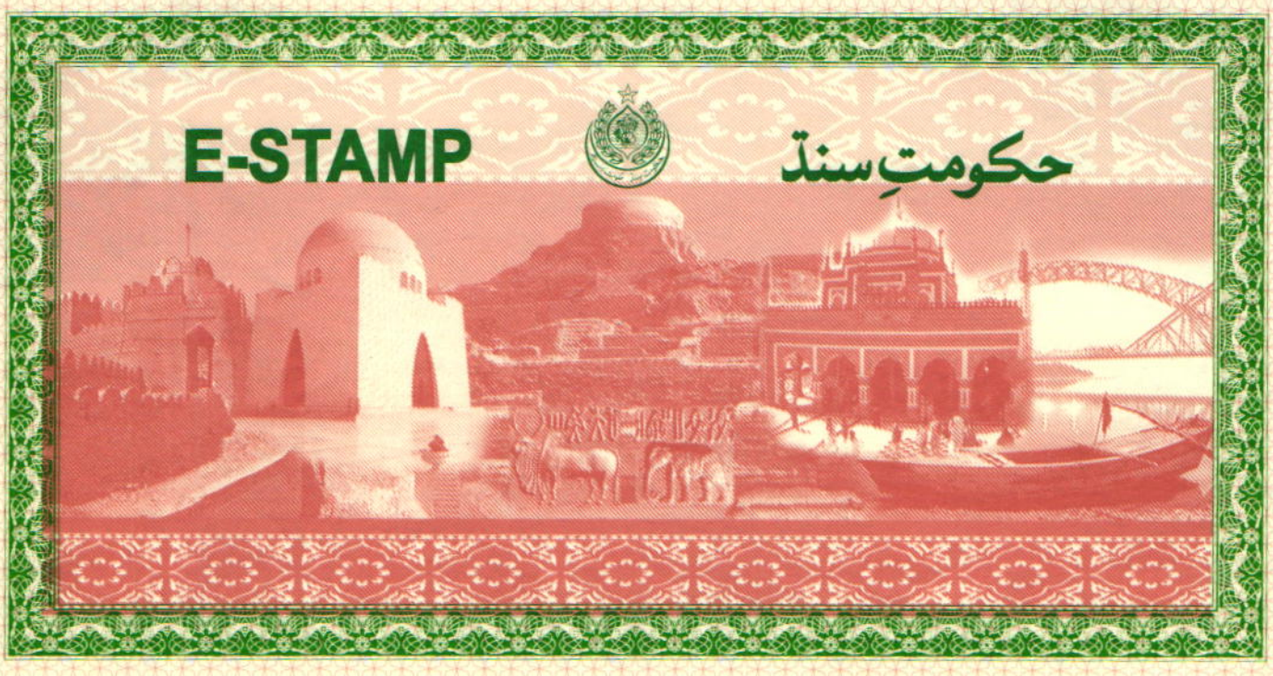
Sindh Bank Limited

Signature: _____

Name: _____

Head of Administration

961972



SND-0369-16820821656 GoS-KHI-DF5F5D5B55263010

Non-Judicial **Rs 5,800/-**

Description	: Contract - 15(a)
Principal	: Sindh Bank [36540087]
Contractor	: Print Ideas [30725062]
Applicant	: Mehtab [42201-4291329-5]
Stamp Duty Paid by	: Print Ideas [30725062]
Issue Date	: 12-Sep-2023, 02:23:26 PM
Paid Through Challan	: 202357B509147D15
Amount in Words	: Five Thousand Eight Hundred Rupees Only

Please Write Below This Line

Agreement for Supply & Printing of Miscellaneous Items for Marketing & Media

THIS **AGREEMENT** is entered into at Karachi on this the 12 day of ~~Sept~~ April, 2023

BETWEEN

M/S. Print Ideas, a Sole Proprietorship concern, having its principal place of business at **B-14, Sheraton Apartment, Block 13/B, Gulshan-e-Iqbal, Karachi** (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (Hereinafter referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE BANK" intends to acquire the services of "Supplier" for **Supply & Printing of Miscellaneous Items for Marketing & Media** (goods) for its upcoming Branches and Supplier agrees to provide the following services to the bank, as per tender opening date **05-01-2023**, along with Price Schedule mentioned in Financial Proposal which is attached herewith and marked as Annexure-A:

The terms and conditions are as follows:

Terms & Conditions:

1) All terms and conditions of the tender document will remain part of this agreement.

2) A prior notice of 15 days will be given for the supply of requisite supplies and it will be expected within 03 days, the said supplies will be made available at the site.

3) The Supplier shall supply the said goods as per specifications of the tender within 03 days from the date of issue of Purchase Order by the Bank.

4) A fine of Rs 500/- per day will be charged, if even after 10 days of issuance of order, the supplies are not provided, installed and made operational till the requisite is completed.

5) In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 10 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.

6) Supplier agrees to maintain adequate inventory of the goods so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected item is not available, then the Supplier will provide the backup of the same product/item or better till the resolution of the fault is met, without any extra cost to the Bank.

7) The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.

8) The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.

9) Delivery will be made by the Supplier at different locations prescribed by the Bank.

10) Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.

11) Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.

12) A party may change its address for notice by giving a notice to the other Party in writing of such change.

13) The contractor will not assign the job to anyone, except prior permission of the bank.

14) This agreement is valid for a period of one year commencing from 12/9/22 to 12/9/24

Warranty

- The warranty of the goods is One year comprehensive onsite from the date of delivery.

Payment Schedule:

100% will be paid after due satisfaction letter/email from concerned branch manager.
If the obligation of warranty period are not met or delayed, the repair etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the equipment will also be borne by the supplier.

Performance Security:

5% of the total tender amount will be submitted by the supplier as performance security to the bank as per SPPRA Rule 39 and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied.

Authorized Representative:

- Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.

Termination of Agreement by the Bank:

a) If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
b) If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
c) If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
d) If two (2) unsatisfactory letters/email are issued by the Bank for unsatisfactory performance by the supplier.

Goods Faith:

The Parties undertake to act in goods faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

Settlement of Disputes:

- The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.

- If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall first complaint redressal committee of the bank and if parties could not reach at amicable situation, then the matter will be referred to arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

Conflict of Interest:

The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

Confidentiality:

Except with the prior written consent of the Bank, the supplier and the Personnel shall not at any time communicate to any person or entity and confidential information

3 SCOPE OF WORK / TECHNICAL SPECIFICATION

Sindh Bank Limited (SNDB) requires Printing & Supply of Miscellaneous Items for Marketing & Media Department, Sindh Bank Limited on need basis.

A notice of 15 days will be given prior to the requirement and it will be expected that the requisite will be supplied at least 5 days prior to the event. The tentative quantity may vary as per the requirement, and accordingly Bank will not be responsible if the quantity is decreased. In this context no claim will be entertained.

S.No	Description	Quantity	Specification
1	Roll up Stand on flex (Vertical)	10	3 x 5 Feet
2	Banner Horizontal	350	2 x 5 Feet
3	Plastic X stand on flex (Vertical)	350	2 x 5 banner with plastic x stand
4	Art Paper Lamination for different products	500	A-4 Size with mat lamination and double tape
5	Event Management Charges (Services & Transportation)	1	Standard
7	Flyers/Brochures	As per sheet attached "A"	
8	Brochures Holder/Stand	100	8'' x 4'' with embossed logo
11	Appreciation Shields	50	12 MM 8 inch x 12inch shield with uv printing
13	One way vision and vinyl	350	Sabri vinyl with lamination

This is a Single Stage one envelop procedure, therefore 1st lowest bid will be evaluated first and the bidder must provide a demo unit immediately (within two working days) for necessary inspection/verification of the above specifications. If the 1st lowest bidder is disqualified in inspection/verification phase, then next lowest bid will be called upon for evaluation/technical inspection demo.

Buyer List		
S.No	Company Name	AMOUNT DEPOSITED
1	Print Ideas	339
2	ZA Enterprises	339
Total		678

acquired in the course of the Services, nor shall the supplier and the Personnel make public the recommendations formulated in the course of, or as a result of, the Services.

INDEMNIFICATION.

M/s. Print Ideas (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the SNDB and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).

This Article shall survive termination of this Agreement.

ACCESS TO REGULATOR.

M/s. Print Ideas and SNDB agree to provide State Bank of Pakistan necessary access to the documentation and accounting records in relation to the **Supply & Printing of Miscellaneous Items for Marketing & Media** and right to conduct on – site inspection, If required.

Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	Abdul Aziz
First complain if the call is not resolved **"within specified response time"** (12 hours)	Landline Phone	021-34960897
	Email	printideas1@gmail.com
	Cell	0333-2489995
LEVEL-2	Name/Designation (Manager/GM)	Rahim
Second complain, if the call is attended within **"Specified Response Time" and not attended / or** the problem still unresolved even after complaining at Level-1 (24 hours)	Landline Phone	021-34960897
	Email	printideas1@gmail.com
	Cell	0334-3255395
LEVEL-3	Name/Designation (owner of the firm)	Mehtab-ud-din
Third complain, if the call is attended within **"Specified Response Time" and not attended /or** the problem still unresolved even after complaining at Level-2	Landline Phone	021-34960897
	Email	printideas2@gmail.com
	Cell	0345-2109632
Note: Ensure that no column above is left blank		

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature _____

Name Mehtab

Designation C.E.O

Company Name Print Ideas

Address B-14, Sherston building

Block 13-b, Gulshan-e-Iqbal, Karachi

Stamp

Witness:

Signature _____

Name Abdul Aziz

Designation General Manager

Address A203, 2nd Floor

Block 13-A, Gulshan-e-Iqbal, Karachi

Costumer Signature _____

Name **Arshad Abbas Soomro**

Designation **Head of Administration**

Company Name **Sindh Bank Limited**

Address **Federation House, Sindh Bank Ltd. Head Office, Karachi**

Stamp

SINDH BANK LTD. ADMIN DIVISION

Witness:

Signature _____

Name _____

Designation _____

Address _____

_____

Signature _____

Name ATHER IQBAL

Designation VP-II / INCHARGE PROCUREMENT

Company Name **Sindh Bank Limited**

Address **Federation House, Sindh Bank Ltd. Head Office Karachi**

PRINT IDEAS KARACHI