

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- Sindh Bank Ltd
- 1) NAME OF THE ORGANIZATION / DEPTT. _____
 - 2) PROVINCIAL / LOCAL GOVT./ OTHER Scheduled Bank
 - 3) TITLE OF CONTRACT Provision of Photocopier Machine on Rental Basis
 - 4) TENDER NUMBER SNDB/COK/ADMIN/TD/1297/2023
 - 5) BRIEF DESCRIPTION OF CONTRACT Provision of Photocopier Machine on Rental Basis
 - 6) FORUM THAT APPROVED THE SCHEME Competent Authority
 - 7) TENDER ESTIMATED VALUE Rs.31 Million
 - 8) ENGINEER'S ESTIMATE
(For civil works only) _____
 - 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) 1 Year
 - 10) TENDER OPENED ON (DATE & TIME) 10.03.2023 at 1100 Hrs
 - 11) NUMBER OF TENDER DOCUMENTS SOLD 2
(Attach list of buyers) _____
 - 12) NUMBER OF BIDS RECEIVED 1
 - 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS 1
 - 14) BID EVALUATION REPORT 17.08.2023
(Enclose a copy) _____
 - 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER M?s. Trade Link - Office No. 2SS-A,
 - 16) CONTRACT AWARD PRICE Rs.28,592,064/-
 - 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT 1. Trade Link
(i.e. 1st, 2nd, 3rd EVALUATION BID). _____

18) METHOD OF PROCUREMENT USED :- (Tick one)

- | | | | |
|----|--|-------------------------------------|--|
| a) | SINGLE STAGE – ONE ENVELOPE PROCEDURE | <input checked="" type="checkbox"/> | <input type="checkbox"/> Domestic/ Local |
| b) | SINGLE STAGE – TWO ENVELOPE PROCEDURE | <input type="checkbox"/> | <input type="checkbox"/> |
| c) | TWO STAGE BIDDING PROCEDURE | <input type="checkbox"/> | <input type="checkbox"/> |
| d) | TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE | <input type="checkbox"/> | <input type="checkbox"/> |

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

Competent Authority

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	T00531-22-0031. 22.02.2023
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Express Tribune, Daily Express & SObh 22.02.2023
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?

(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	No

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	No

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	No

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	No

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	No

 Signature & Official Stamp of
Authorized Officer

22/08/2022
ARSHAD ABBAS SOOMRO
Head of Administration & Security
Administration Division
Sindh Bank Limited
Head Office Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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