

Bid Evaluation Report		
Provision of Janitorial Services		
1	Name of Procuring Agency	Sindh Bank Ltd.
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1443/2025
3	Tender Description	Provision of Janitorial Services
4	Method of Procurement	Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S. No.	SPPRA E-PADS –S-250603059 Pakistan Observer (English) , Ummat (Urdu), Jeejal (Sindhi) (28/06/2025)
6	Total Bids Received	04
7	Technical / Financial Bid Opening Date & Time	15/07/2025 at 1130 Hrs.
8	No. of bids qualified	01
9	Bid(s) Disqualified	02
10	Bid(s) Rejected	01

Details on the above as given below:

S. No	Name of Firm or Bidder	Qualified / Disqualified in Technical / Eligibility Inspection/ Mandatory	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Per Month Estimated cost (Rs.5,000/- Service Chagres Per Month Per Janitorial Staff)	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. Prime Human Resource Service (Pvt) Ltd	Qualified	Rs.9,790/- (Service Charges Per Month Per Janitorial Staff with Cleaning Material)	Only qualified Bidder	Rs.4,790/- Above the estimated cost	Most Advantageous Bid	Accepted-Award of Contract
2.	M/s. Human Capital HR Solutions	Disqualified	Rs.802,153/- (Service Charges Per Month Per Janitorial Staff with Cleaning Material)	High in Bid	Rs.797,153/- Above the estimated cost	Disqualified due to non-fulfillment of eligibility criteria	----
3.	M/s.Al Hussaini & Company (Pvt) Ltd	Disqualified	Rs.1,318,125/- (Service Charges Per Month Per Janitorial Staff with Cleaning Material)	High in Bid	Rs.1,313,125/- Above the estimated cost	Disqualified due to non-fulfillment of eligibility criteria	----
4.	M/s. Imperial Trading	Rejected	----	----	----	Bid Rejected due Non-Submission of Financial Proposal and Bid Security	----

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, **M/s.Prime Human Resource Services (Pvt) Ltd** is the most Advantageous bid i.e. Rs.9,790/- (Service Chagres per Month per Janitorial Staff with Cleaning Material), hence recommended for award of contract for Provision of Janitorial Services for Sindh Bank Ltd.

Members Signature- Procurement Committee

Dilshad Hussain Khan
Chief Financial Officer

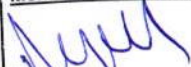
Arshad Abbas Soomro
Head of Administration


Director Works & Services
(SMIU) Karachi


SUMMARY OF EVALUATION CRITERIA FOR PROVISION OF JANITORIAL SERVICES

S.No		Bidders	Years in Business in Relevant Field			Points Obtained	Average Turn Over in last three years		Points Obtained	Bank Presently on Cliental List (For counting of each bank services to at least 50 branches are mandatory)		Points Obtained	Number of Offices in Provinces		Points Obtained	Grand Total	Qualified (70%) marks / Disqualified
			Total Points				Total Points			Total Points			Total Points				
			10 years & above	7 years & above	5 years & above		150 Million & Above	70 Million & Above		10 Banks & Above	5 Banks & Above		In 4 provinces	In 2 and above provinces			
			20	15	10		20	15		35	20		25	15			
1	Prime Human Resource Services (Pvt) Ltd	20				20	20		20		20	20	25		25	85	Qualified
2	Human Capital HR Solutions			15		15	20		20		0	0		15	15	50	Disqualified
3	Al-Hussaini & Company (Pvt) Ltd	20				20	20		20		0	0		15	15	55	Disqualified
4	Imperial Trading	Bid rejected due to bidding documents along with its financial proposal and bid security has not been submitted															Disqualified

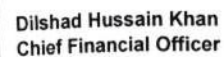
Members Signature- Evaluation Team


M. Athar Iqbal
Admin Division

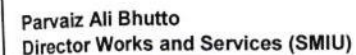

Fouzia Shamim
Operation Division


Hasan Raza
Finance Division

Members Signature- Procurement Committee

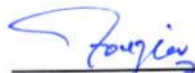


Dilshad Hussain Khan
Chief Financial Officer


Arshad Abbas Soomro
Chief Financial Officer


Parvaiz Ali Bhutto
Director Works and Services (SMIU)

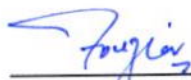
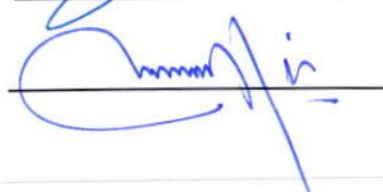
MANDATORY CONDITIONS

MANDATORY - PROVISION OF JANITORIAL SERVICES						Complied with or not
S.No	Bidders	Attachment of Affidavit (Annexure I)	FBR Registration/ Provincial Revenue Collecting Authority	Bids are submitted in prescribed Financial proposal	Authority Letter	
1	Prime Human Resource Services (Pvt) Ltd	Yes	Yes	Yes	Yes	Complied with
2	Human Capital HR Solutions	Yes	Yes	No	Yes	Not Complied
3	Al-Hussaini & Company (Pvt) Ltd	Yes	Yes	No	Yes	Not Complied
4	Imperial Trading	No	No	No	No	Not Complied

Members Signature- Evaluation TeamAthar Iqbal
Admin DivisionFouzia Shamim
Operation DivisionHasan Raza
Finance Division**Members Signature- Procurement Committee**Dilshad Hussain Khan
Chief Financial OfficerArshad Abbas Soomro
Chief Financial OfficerParvaiz Ali Bhutto
Director Works and Services (SMIU)

DISQUALIFICATION CONDITIONS**PROVISION OF JANITORIAL SERVICES**

S.No	Bidders	Black Listing on SPPRA /SINDH BANK LTD (Yes/No)	FBR Registration/ Provincial Revenue Collecting Authority (Yes/No)	Alternate Bid Offered (Yes/No)	2 X Warning Letters issued by SNDB (Yes/No)	Qualified / DisQualified
1	Prime Human Resource Services (Pvt) Ltd	No	Yes	No	No	Qualified
2	Human Capital HR Solutions	No	Yes	No	No	Qualified
3	Al-Hussaini & Company (Pvt) Ltd	No	Yes	No	No	Qualified
4	Imperial Trading	Bid rejected due to non submission of bidding documents along with its financial proposal and bid security				Disqualified

Members Signature- Evaluation TeamM.Athar Iqbal
Admin DivisionFouzie Shamim
Operation DivisionHasan Raza
Finance Division**Members Signature- Procurement Committee**Dilshad Hussain Khan
Chief Financial OfficerArshad Abbas Soomro
Chief Financial OfficerParvaiz Ali Bhutto
Director Works and Services (SMIU)

SIGNATURE PC MEMBERS/SINDH BANK LTD	
CFO/Head of Finance	
Head of Administration	
Director Works & Services	
SMIU	

7.5 FINANCIAL BID FORM/PRICE SCHEDULE PRICE SCHEDULE

(Applicable for the year 2025-2026)

Name of Bidder: Prime Human Resource Services Private Limited

Sr. No.	Description	Service Charges in (Rs).
1	Please quote your service charges (excluding taxes) per individual including provision of uniform (For detail refer note no.19 below), material (For detail refer scope of work at page no.20 & 21 of tender document), and cleaning of signboards (For scope of work refer page no.19 of tender document & List of Branches attached as Annexure "L")	9790/-
*GRAND TOTAL		

***This Grand Total will be considered as the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Most Advantageous Bid" is the lowest. (For further clarification, refer Note 7, below).**

Note

- Approximately 375 janitorial staff will be deployed in our existing countrywide branches (names of branches attached) including Head Office at Karachi, who will be paid Rs 37,000/- per month per individual as per the wage notified by the Government. Supervisor required to be deployed at Head office will paid additional of Rs 3,000/- i.e. (Rs.37,000 + Rs.3000/- = Rs.40,000/-)
- Stamp duty on agreement (as applicable under Stamp Act 1989) will be paid by the bidder.
- No advance payment for the provision for Janitorial services will be made; bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security** 5% of Rs 13,875,000/- (375 x 37,000/-) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Contract Start Time:** After 20 working days of award of contract the successful bidder has to ensure deployment of his worker at Head Office & Branches and a fine of Rs 5,000/- will be levied on per day basis and after 10 days of penalty start period the tender will stand cancelled.
- Most advantageous bid is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- EOBI & SESSI will be paid as actual by the procuring agency.
- All conditions in the contract agreement attached as Annexure II are part of this tender document.
- The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 working days) on SPPRA website.
- The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
- In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility criteria evaluation.
- The successful bidder will be required to provide neat and clean uniform along with black shoes/socks during their employment with Branches/Head Office.
- While quoting salary/wages, bidder has to ensure that government notifications have been complied with.
- Minimum salary will stand revised as & when notified by the government.
- Service Provider has to ensure that amount of salary paid on account of monthly pay to janitorial staff i.e. (Rs.37,000/- per janitorial staff per month) is disseminated without fail as and when without single rupees deduction. If any complaint in this regard is received, then tender will stand cancelled.
- The service provider is bound to supply items as mentioned at page no.20 & 21 of the tender document in kind, no cash to the branch will be given to buy any janitorial item as their end. Any complaint of disseminating cash to branch will make the service provider disqualified from the subject tender without any warning.
- The tender will be extendable for further period of two years on mutual consent on the same terms & conditions and service charges rates.

We, hereby accept all the terms and conditions as given above.

Navaid Ahmed Siddiqui
General Manager - HR Operations
Prime Human Resource Services Private Limited
Dated: 14th July 2025

SIGNATURE PC MEMBERS-SINDH BANK LTD

CFO/Head of Finance

Head of Administration

Director Works & Services
SMIU**Al-Hussaini & Company (Pvt.) Ltd.**HR Services, Manpower Janitorial Services, Construction, Developer,
General Order Suppliers & Export / Import
Testing Requirement, Travel & ToursRef. AHC/786/25Date 15/07/2025**Annexures – E****1.5 FINANCIAL BID FORM/PRICE SCHEDULE****PRICE SCHEDULE**

(Applicable for the year 2025-2026)

Name of Bidder: M/S Al-Hussaini & Company (Pvt) Ltd

Sr. No.	Description	Service Charges in ((Rs).
01	Please quote your service charges (excluding taxes) per individual including provision of uniform (For detail refer note no.19 below), material (For detail refer scope of work at page no.20 & 21 of tender document), and cleaning of signboards (For scope of work refer page no.19 of tender document & List of Branches attached as Annexure "L")	9.5%
02	*GRAND TOTAL 9.5%	1,318,125

This Grand Total will be considered as the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Most Advantageous Bid" is the lowest. (For further clarification refer Note 7. below).

Note

- Approximately 375 janitorial staff will be deployed in our exiting countrywide branches. (names of branches attached) including Head Office at Karachi, who will be paid Rs 37,000/- per month per individual as per the wage notified by the Government. Supervisor required to be deployed at Head office will paid additional of Rs.3, 000/- i.e. (Rs.37, 000 + Rs.3000/- = Rs.40, 000/)
- Stamp duty on agreement (as applicable under Stamp Act 1989) will be paid by the bidder.
- No advance payment for the provision for Janitorial services will be made; bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security. 5% of Rs 13,875,000/- (375 x 37,000/-) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Contract Start Time: After 20 working days of award of contract the successful bidder has to ensure deployment of his worker at Head Office & Branches and a fine of



D-3, 4th Floor, Amir Chamber Block-13-A, University Road, Gulshan-e-Iqbal, Karachi

Ph: 021-34688674 & 34978281 Cell: 0301-8380417 Fax: 021-34680660

www.alhussaini.com.pk Email: ahcpvtld@yahoo.com , info@alhussaini.com.pk

SIGNATURE PC MEMBERS SINDH BANK LTD

CFO/Head of Finance

Head of Administration

Director Works & Services

SMU

- Rs.5,000/- will be levied on per day basis and after 10 days of penalty start period the tender will stand cancelled.
7. Most advantageous bid is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
 8. EOBI & SESSI will be paid as actual by the procuring agency.
 9. All conditions in the contract agreement attached as Annexure H are part of this tender document.
 10. The tender will be considered cancelled if the contract agreement/performance security after due signature are not submitted with Admin Office after 5 days of completion of bid evaluation report hoisting period (3 working days) on SPPRA website.
 11. The tender will stand cancelled if any of the given condition of the tender is not met in strictly as per the requisite of the tender document.
 12. In case financial bids are the same, the successful bidder will be the one who has acquired more marks in the eligibility criteria evaluation.
 13. The successful bidder will be required to provide neat and clean uniform along with black shoes/socks during their employment with Branches/Head Office.
 14. While quoting salary/wages, bidder has to ensure that government notifications have been complied with.
 15. Minimum salary will stand revised as & when notified by the government.
 16. Service Provider has to ensure that amount of salary paid on account of monthly pay to janitorial staff i.e. (Rs.37, 000/- per janitorial staff per month) is disseminated without fail as and when without single rupees deduction. If any complaint in this regard is received, then tender will stand cancelled.
 17. The service provider is bound to supply items as mentioned at page no.20 & 21 of the tender document in kind, no cash to the branch will be given to buy any janitorial item as their end. Any complaint of disseminating cash to branch will make the service provider disqualified from the subject tender without any warning.
 18. The tender will be extendable for further period of two years on mutual consent on the same terms & conditions and service charges rates.

We, hereby accept all the terms and conditions as given above.

Manager Human Resource
M/S Al-Hussaini & Company (Pvt) Ltd





ANNEXURE "E"

7.6 FINANCIAL BID FORM/PRICE SCHEDULE

(Applicable for the year 2025-2026)

Name of Bidder: Human Capital HR Solutions

Sr. No.	Description	Service Charges in (Rs)
1	Please quote your service charges (excluding taxes) per individual including provision of uniform (For detail refer note no.19 below), material (For detail refer scope of work at page no.20 & 21 of tender document), and cleaning of signboards (For scope of work refer page no.19 of tender document & List of Branches attached as Annexure "L")	802,153/=
*GRAND TOTAL		

*This Grand Total will be considered as the "Bid Offered". Whereas be apprised that the successful bidder will be the one whose "Most Advantageous Bid" is the lowest. (For further clarification refer Note 7. below).

Note

- Approximately 375 janitorial staff will be deployed in our exiting countrywide branches (names of branches attached) including Head Office at Karachi, who will be paid Rs 37,000/- per month per individual as per the wage notified by the Government. Supervisor required to be deployed at Head office will paid additional of Rs.3,000/- i.e. (Rs.37,000 + Rs.3000/- = Rs.40,000/-)
- Stamp duty on agreement (as applicable under Stamp Act 1989) will be paid by the bidder.
- No advance payment for the provision for Janitorial services will be made; bills are only be processed for necessary payment on receipt of certificate of delivery/satisfaction from the concerned officer.
- Calculation of bid security:** 5% of Rs 13,875,000/- (375 x 37,000/-) will be submitted with the tender document as bid security in shape of Pay Order /Bank Guarantee in favour of Sindh Bank Ltd.
- In case of over writing/cutting/use of Blanco is found in the Financial Bid document, the bid will be taken as null & void however if the figures are readable and are also duly signed only then, bid will be accepted.
- Contract Start Time:** After 20 working days of award of contract the successful bidder has to ensure deployment of his worker at Head Office & Branches and a fine of Rs.5,000/- will be levied on per day basis and after 10 days of penalty start period the tender will stand cancelled.
- Most advantageous bid is going to be the criteria for award of contract rather than considering the lowest bid offered, encompassing the lowest whole sum cost which the Procuring Agency has to pay for the services/items during contract period. SPPRA Rule 49 may please be referred. The successful bidder will be the one whose total sum of cost is the lowest. As it is package tender, so no partial lowest cost will be considered for award of any work.
- EOB & SSSI will be paid as actual by the procuring agency.
- All conditions in the contract agreement attached as Annexure H are part of this tender document.
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- Minimum salary will stand revised as & when notified by the government.
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- The tender will be extendable for further period of two years on mutual consent on the same terms & conditions and service charges rates.

We, hereby accept all the terms and conditions as given above.

HUMAN CAPITAL
HR SOLUTIONS



(Signature of bidder with name, Designation and Company Seal/Stamp)

Dated: 15-July-2025

ATTENDANCE SHEET
BID OPENING -

FOR SELECTION OF Provision of Tainted Sewer

Date: 15-07-2025

S.No	Company Name	Name of Company Representative	Contact No.	Company Address	Signature
1)	Prime HZ	Sateen Subhash	0304-3682114	Office III First Floor, Park Towers Karachi	
2)	HUMAN CAPITAL	M. Saad			
3)	HL-Hessari	M. Saad	03018380 412		
04	IMPERIAL	Sy Gao			

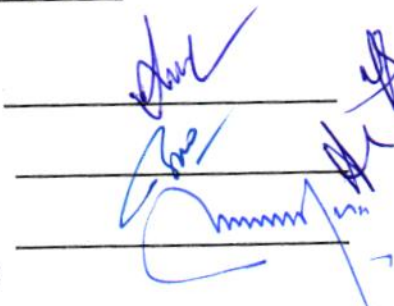
Signature -Procurement Committee Member

Chief Financial Officer

Head of Administration

Director Works & Service

Sindh Madressatul Islam University



MINUTES OF THE OPENING OF THE TENDER (TECHNICAL /FINANCIAL PHASE)

TYPE OF PROCUREMENT

ADMIN / IT / CONSULTANT / MEDIA

TENDER NAME

Provision of Technical Services

TYPE OF TENDER

SINGLE STAGE-ONE ENVELOPE / SINGLE STAGE-TWO ENVELOPE / TWO STAGE / TWO STAGE-TWO ENVELOPE

OPENING DATE

15-07-2025

OPENING TIME

10:30 Hours

ATTENDANCE (MEMBER PC)

Chief Financial Officer

Head of Administration

Director Works & Service

Sindh Madressatul Islam University

NAME

FIRM

BID OFFERED

ATTENDANCE (REPS. OF BIDDERS)

① Pink Hz

Rs 9790/-

② Idaraw (AST)

Rs 802153/-

③ Al Hussaini

Rs 1318125/-

④ Imperial Trading

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TOTAL BIDS ACCEPTED FOR EVALUATION

#04

TO BIDS REJECTED

REMARKS

SIGNATURE PC MEMBERS SINDH BANK LTD

CFO/Head of Finance

Head of Administration

Director Works & Services

SMIU