

SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

CONTRACT EVALUATION FORM

TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

- Sindh Bank Ltd/Administration
- 1) NAME OF THE ORGANIZATION / DEPTT. _____
- 2) PROVINCIAL / LOCAL GOVT./ OTHER _____ Scheduled Bank
- 3) TITLE OF CONTRACT _____ Supply & Printing of Quarterly & Half yearly Reports
- 4) TENDER NUMBER _____ SNDB/COK/ADMIN/TD/1445/2025
- 5) BRIEF DESCRIPTION OF CONTRACT _____ Supply & Printing of Quarterly & Half yearly Reports
- 6) FORUM THAT APPROVED THE SCHEME _____ Competent Authority
- 7) TENDER ESTIMATED VALUE _____ Rs.1,000,000/-
- 8) ENGINEER'S ESTIMATE _____
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) _____ 1 years
- 10) TENDER OPENED ON (DATE & TIME) _____ 07.07.2025 at 1130 Hrs
- 11) NUMBER OF TENDER DOCUMENTS SOLD _____ FOC
(Attach list of buyers)
- 12) NUMBER OF BIDS RECEIVED _____ 1
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS _____ 1
- 14) BID EVALUATION REPORT _____ 15.07.2025
(Enclose a copy)
- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER _____ M/s. SAAM Printers, off No C-3, Hwa
Apt. A-1 Behind
Sindh
Secretariat
Bueno
Road
- 16) CONTRACT AWARD PRICE _____ Rs.1,020,723.60/-
- 17) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT _____ 1.M/s. SAAM Printers
(i.e. 1st, 2nd, 3rd EVALUATION BID).

18) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE ☒ Domestic/ Local
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE ☐
- c) TWO STAGE BIDDING PROCEDURE ☐
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE ☐

PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e.
EMERGENCY, DIRECT CONTRACTING ETC. WITH BRIEF REASONS:

19) APPROVING AUTHORITY FOR AWARD OF CONTRACT _____

20) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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21) ADVERTISEMENT :

i) SPPRA Website
(If yes, give date and SPPRA Identification No.)

Yes	SPPRA EPADS - 250603018 23.06.2025
No	

ii) News Papers
(If yes, give names of newspapers and dates)

Yes	Notification 23.06.2025
No	

22) NATURE OF CONTRACT

Domestic/ Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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23) WHETHER QUALIFICATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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24) WHETHER BID EVALUATION CRITERIA
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A
METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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26) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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27) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED
BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY
COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT
THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER EVALUATION REPORT GIVEN TO BIDDERS BEFORE THE AWARD OF
CONTRACT?
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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31) ANY COMPLAINTS RECEIVED
(If yes, result thereof)

Yes	
No	NO

32) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS
(If yes, give details)

Yes	
No	NO

33) WAS THE EXTENSION MADE IN RESPONSE TIME?
(If yes, give reasons)

Yes	
No	NO

34) DEVIATION FROM QUALIFICATION CRITERIA
(If yes, give detailed reasons.)

Yes	
No	NO

35) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT
BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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36) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE
SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO
BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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37) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN
THE CONTRACT (BANK GUARANTEE ETC.)?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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38) SPECIAL CONDITIONS, IF ANY
(If yes, give Brief Description)

Yes	
No	

Signature & Official Stamp of
Authorized Officer

22/7/2025
ARCHAD ABBAS SOOMRO
Head of Administration & Security
Administration Division
Sindh Bank Limited
Head Office Karachi

FOR OFFICE USE ONLY

SPPRA, Block. No.8, Sindh Secretariat No.4-A, Court Road, Karachi

Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

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Bid Evaluation Report		
Supply & Printing of Quarterly & Half Yearly Reports for Sindh Bank Ltd		
1	Name of Procuring Agency	Sindh Bank Limited
2	Tender Reference No.	SNDB/COK/ADMIN/TD/1445/2025
3	Tender Description	Supply & Printing of Quarterly & Half Yearly Reports for Sindh Bank Ltd
4	Method of Procurement	Single Stage One Envelope Bidding Procedure
5	Tender Published & SPPRA S. No.	SPPRA E-PADS -S-250603018 Notification (23/06/2025)
6	Total Bids Received	01
7	Technical / Financial Bid Opening Date & Time	07/07/2025 at 1130 Hrs.
8	No. of bids qualified	01
9	Bid(s) Rejected / Disqualified	00

Details on the above as given below:

S. No	Name of Firm or Bidder	Qualified / Disqualified in Technical / Eligibility Inspection/ Mandatory	Cost offered by the Bidder	Ranking in terms of cost	Comparison with Estimated cost (Rs.1,000,000/-)	Reasons for acceptance/ rejection	Remarks
1	2	3	4	5	6	7	
1.	M/s. SAAM Printers	Qualified	Rs.1,020,723.60	Only Bidder	Rs.20,723.60 Above the Estimated Cost	Accepted as Most Advantageous Bid	Accepted- Award of Contract and Rule 48 has been complied with

Accordingly, going by the Technical/Financial Evaluation criteria laid down in the tender document, **M/s. SAAM Printers** is the most advantageous bid i.e. **Rs.1,020,723.60**, and their bid is also below the estimated cost, hence recommended for award of contract for **Supply & Printing of Quarterly & Half Yearly Reports of Sindh Bank Ltd.**

Members Signature- Procurement Committee

Dilshad Hussain Khan
Chief Financial Officer

Arshad Abbas Soomro
Head of Administration

Director Works & Services
(SMIU) Karachi

3. SECTION –III TECHNICAL SPECIFICATIONS/SCOPE OF WORK

Sindh Bank Limited (SNDB) requires proposal from the Contractors/Vendors for SUPPLY & PRINTING OF QUARTERLY & HALF YEARLY REPORTS FOR SINDH BANK LTD on need basis. The tender is extendable for two years on mutual terms & conditions on same terms & conditions.

The tentative quantity for branches may vary, and accordingly Bank will not be responsible if the quantity is decreased. In this context no claim will be entertained.

Technical Specification for Quarterly & Half Yearly Reports for

Branches

S. No.	Description	Specification
1	Size	8.5 X 5.5
3	Pages	108 pages in each form
4	Cover	108 (4+4 Printing) 90 gm Matt Paper
5	Binding	Pin binding with packaging & delivery
6	Title	260 gm Art Card (5 Color Printing) wit Matt Lamination

SAMPLE SPECIMEN CAN BE SEEN FROM ADMINISTRATION DIVISION, HEAD OFFICE.

SNDB/COK/ADMIN/TD/1445/2025

Dated: 22/07/2025

**M/s. SAAM Printers,
G-3, Hina Apartments.
AM. Behind Sindh Secretariat.
Burns Road.
Karachi.**

Subject: Contract Award –Supply & Printing of Quarterly & Half Yearly Reports

Dear Sir,

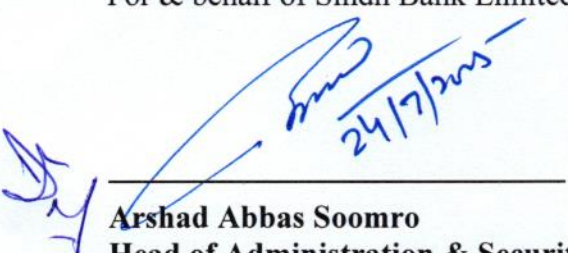
The management of Sindh Bank Limited is pleased to award the subject contract to

M/s. SAAM Printers in accordance with terms and conditions mentioned in our tender dated 23.06.2025.

Please acknowledge.

Sincerely,

For & behalf of Sindh Bank Limited,


Arshad Abbas Soomro
Head of Administration & Security Division



INTEGRITY PACT

Contract Number: 1445

Dated: 22/7/2025

Contract Value: Rs. 1,020,723.60

Contract Title: Supply & Printing of Quarterly & Half Yearly

Declaration of Fees, Commissions and Brokerage etc. Payable by the Suppliers of Services Pursuant To Rule 89 Sindh Public Procurement Rules Act, 2010

M/s. SAAM hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (Gos) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (Gos) through any corrupt business practice.

Without limiting the generality of the foregoing, M/s. SAAM represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from Gos, except that which has been expressly declared pursuant hereto.

M/s. SAAM certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with Gos and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. M/s. SAAM accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to Gos under any law, contract or other instrument, be voidable at the option of Gos.

Notwithstanding any rights and remedies exercised by Gos in this regard, M/s. SAAM agrees to indemnify Gos for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to Gos in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by, as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from Gos.

For and On Behalf of

SAAM PRINTERS

Signature: Mehmood Alam

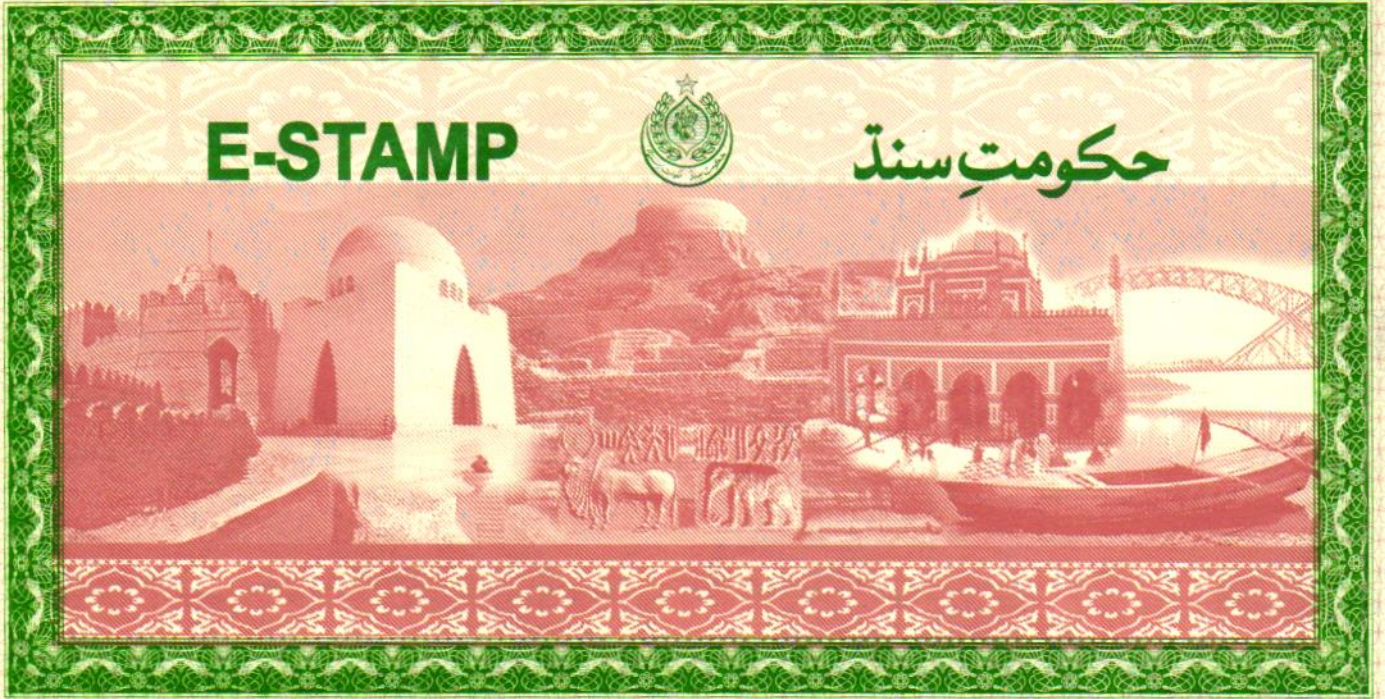
Name: MEHMOOD ALAM Proprietor

For and On Behalf Of

Sindh Bank Limited

Signature: [Signature]

Name: Head of Branch



NBP-0002-2507180008134081

GoS-KHI-D2172F47E2079AA4

Non-Judicial**Rs 3,573/-**

Description	: Contract - 15(a)
Principal	: Sindh Bank [00000000]
Contractor	: M/s SAAM Printers [00000000]
Applicant	: Anas [42301-9154366-1]
Stamp Duty Paid by	: M/s SAAM Printers [00000000]
Issue Date	: 18-Jul-2025, 04:50:59 PM
Paid Through Challan	: 2025C1120E263361
Amount in Words	: Three Thousand Five Hundred and Seventy Three Rupees Only

Please Write Below This Line

You can verify your e-Stamp paper by scanning the QR code or online at www.estamps.gos.pk using the 'Verification Through Web' option.

AGREEMENT FOR SUPPLY & PRINTING OF QUARTERLY AND HALF YEARLY REPORTS OF SINDH BANK LTD

THIS AGREEMENT is entered into at Karachi
on this the 22 day of July, 2025

**BETWEEN**

M/S.SAAM Printers, a sole proprietorship concern having its principal place of business at **Office No.G-3,Hina Apartments, A.M Behind Sindh Secretariat, Burns Road Karachi** (hereinafter referred to as "Supplier", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the First Part;

AND

SINDH BANK LIMITED, a banking company incorporated under the laws of Pakistan and having its Head office at 3rd Floor, Federation House, Abdullah Shah Ghazi Road, Clifton, Karachi-75600, Pakistan. (here in after referred to as "THE BANK", which expression shall be deemed to mean and include its successors-in-interest and assigns) of the Second Part.

WHEREAS:

"THE BANK" intends to acquire the services of "Supplier" for **Supply & Printing of Quarterly and Half Yearly Reports of Sindh Bank** (goods) for its Head Office and countrywide branches and Supplier agrees to provide the following services to the bank, as per tender opening date **07-07-2025** along with Price Schedule mentioned in Financial Proposal at a total tender amount of **Rs.1,020,723.60**.

The terms and conditions are as follows:

Terms & Conditions:

- 1) All terms and conditions of the tender document will remain part of this agreement.

SAAM Printers
Mehruddin
Proprietor



- 2) A prior notice of 10 days will be given for the supply of requisite supplies and it will be expected within 05 days of issue of the purchase order, the said supplies will be made available at the site.
- 3) A fine of Rs 1,000/- per day will be charged, if the demanded items has not been supplied after 5 days of issuance of purchase order.
- 4) In the event of the default on the part of the Supplier, in the performance of any condition of the contract/tender or delay in supply of the items even after a lapse of 15 days of the issuance of the purchase order, it shall be lawful for the Bank to forfeit the performance security and cancel the whole part of the supply order or cancel the contract. Decision of the Bank will be final and will be legal binding on the Supplier.
- 5) Supplier agrees to maintain adequate inventory of the goods so that the replacement is available within 24 hours, if any fault arises in the goods supplied during the warranty period. In case the effected part is not available, then the Supplier will provide the backup of the same item or better till the resolution of the fault is met, without any extra cost to the Bank.
- 6) The Supplier also undertakes to bear all kind of taxes i.e. Stamp duty/ Services Charges/Professional Tax / Sales Tax Invoice, Income Tax, Zila / Octroi Tax (if any) and all other incidental charges etc, up to the place of destination.
- 7) The Bank reserves the right to test/check the goods to ensure that it is provided as per specification in the tender document. For any discrepancies, at the time of supply or later, the Bank reserve the right to forfeit full performance security and cancel the tender and initiate the process for blacklisting of the Supplier. The decision of the Bank shall be final and binding upon the Supplier.
- 8) Delivery will be made by the Supplier as prescribed by the Bank.
- 9) Supplier binds/undertakes that in case of any observation arising in respect of quality/performance of the goods within the warranty period, the supplier will be liable to address it at his own cost within 24 hours. Non-compliance of the same will result into initiation of a case against the company for non-commitment and forfeiting of performance security or any other action as deemed necessary.
- 10) Any notice, request or consent required or permitted to be given or made pursuant to this agreement shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the Party to whom the communication is addressed, or when sent to such Party at the given address.
- 11) A party may change its address for notice by giving a notice to the other Party in writing of such change.
- 12) The contractor will not assign their job to anyone, except prior written permission of the bank.
- 13) This agreement is valid for a period of one year commencing from 22/7/25 to 22/7/26. This agreement is extendable for a period of two years on the same rates and terms & conditions of tender document.
- 14) Payment Schedule: 100 % of the total amount for the Supply & Printing of Quarterly and Half Yearly Reports will be paid within one month of invoice submission by the supplier. If the obligation of warranty period/ conditions of the tender are not met or delayed, the supply etc. requirement on this account will be carried out by the bank & the billed amount will be deducted from the performance security/ upcoming payment due to supplier. Risk & subsequent cost to this effect if any will be liability of the vendor and any subsequent expenses on the Supply & Printing of Quarterly and Half Yearly Reports will also be borne by the supplier.
- 15) Performance Guarantee: 5% of the total tender amount will be retained by the Bank as "Performance Security" and will be returned to the supplier after 90 days of supply of complete tender items, including satisfactory confirmation by the branch managers, where the items have been supplied. Before release of performance security a technical team of the Bank will check to confirm the specifications of the supplied items as provided in offered items by the supplier. Any variation if found will disqualify the supplier along with forfeiting of the performance security and will ultimate recommendations to SPPRA authority for blacklisting of the firm.
- 16) Authorized Representative: Any action required or permitted to be taken, and any document required or permitted to be executed under this agreement by the Bank or the Supplier may be taken or executed by the officials.
- 17) Termination of Agreement by the Bank:
 - a) If the Supplier, in the judgment of the Bank has engaged in corrupt or fraudulent practices in competing for or in executing the Agreement.
 - b) If, as the result of Force Majeure, the Supplier is unable to perform a material portion of the Services for a period of not less than thirty (30) days; and
 - c) If the Bank, in its sole discretion and for any reason whatsoever, decided to terminate this Agreement.
 - d) If two (2) unsatisfactory letters/emails are issued by the Bank for unsatisfactory performance to the supplier.



SAAM Printers
Mohamed Ali
Proprietor

18) Goods Faith:

The Parties undertake to act in good faith with respect to each other's rights under this agreement and to adopt all reasonable measures to ensure the realization of the objectives of this agreement.

19) Settlement of Disputes:

- a) The Parties agree that the avoidance or early resolution of disputes is crucial for a smooth execution of the Agreement and the success of the assignment. The Parties shall use their best efforts to settle amicably all disputes arising out of or in connection with the Agreement or its interpretation.
- b) If Parties fail to amicably settle any dispute arising out of or in connection with the Agreement within (10) days of commencement of such informal negotiations, the dispute shall first complaint redressal committee of the bank and if parties could not reach at amicable situation, then the matter will be referred to the grievance committee of Bank and if matter could not be resolved the matter will be referred for arbitration of two arbitrators, one to be appointed by each party, in accordance with the Arbitration Act, 1940. Venue of arbitration shall be Karachi, Pakistan and proceedings of arbitration shall be conducted in English.

20) Conflict of Interest:

The Supplier shall hold the Bank's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their own corporate interests.

21) CONFIDENTIALITY

- a) Confidential Information. For the purposes of the Agreement, the term "Confidential Information" shall mean any information comes in possession of SAAM Printers and its personnel during normal course of business / Services shall be the property of the BANK at all times and / or any of the BANK's communications, whether in oral, written, graphic, magnetic, electronic, or other form, that is either conspicuously marked "confidential" or "proprietary," or is known to be confidential or proprietary, or is of a confidential or proprietary nature, and that is made in the course of discussions, studies, or other work undertaken shall be kept confidential by SAAM Printers .
- b) SAAM Printers acknowledges that BANK is under strict confidentiality obligations with regard to all the information and affairs of its Customers. Therefore, SAAM Printers shall not disclose any data, information or other affairs of BANK's customers which may come to the knowledge of SAAM Printers in providing the above services. SAAM Printers undertakes to obtain from its employees involved in the Services written undertakings to maintain the confidentiality obligations of SAAM Printers under this Agreement.

22) Indemnity

- a) SAAM Printers (the "Indemnifier") agrees that it shall indemnify, defend, and hold harmless the BANK and its parent, subsidiaries, affiliates, successors, and assigns and their respective directors, officers, employees and agents (collectively, the "Indemnities") from and against any and all liabilities, claims, suits, actions, demands, settlements, losses, judgments, costs, damages and expenses (including, without limitation, reasonable attorneys', accountants' and experts' fees) arising out of or resulting from, in whole or in part: (i) any act, error or omission, whether intentional or unintentional, by the Indemnifier or its officers, directors, employees, or sub-administrators, related to or arising out of the business covered by this Agreement, or (ii) an actual or alleged breach by the Indemnifier of any of its representations, warranties or covenants contained in this Agreement (including, without limitation, any failure of Indemnifier to comply with applicable local, state, provincial or federal regulations concerning Indemnifier's performance under this Agreement).
- b) This Article shall survive after termination of this Agreement.

- 23) Ensuring Access to SBP SAAM Printers and BANK agree to provide to State Bank of Pakistan necessary access to the documentation and accounting records in relation to the activities and right to conduct on-site to SAAM Printers, if required.

- 24) Anti – Money Laundering. "Supplier" acknowledge that they do not violate any statutory / prudential requirement on anti-money laundering or record keeping procedure as per existing laws / rules and regulations of locals as well as foreign jurisdiction."

SAAM Printers
Mehrooz Khan
Proprietor

Support Escalation Matrix:

For timely addressing of complaints given support escalation matrix will be utilized/followed:-

LEVEL-1	Name/Designation (support staff)	SAAD
First complain if the call is not resolved " within specified response time " (12 hours)	Landline Phone	N/A
	Email	
	Cell	0333-3174706
LEVEL-2	Name/Designation (Regional Head/Manager/GM)	M. ANAS
Second complain, if the call is attended within " Specified Response Time " and not attended / or the problem still unresolved even after complaining at Level-1 (24 hours)	Landline Phone	N/A
	Email	
	Cell	0323-2918871
LEVEL-3	Name/Designation (CEO of the firm)	MEHMOOD ALAM
Third complain, if the call is attended within " Specified Response Time " and not attended /or the problem still unresolved even after complaining at Level-2	Landline Phone	N/A
	Email	cp.printer@yahoo.com
	Cell	0333-2191383
Note: Ensure that no column above is left blank		

In witnesses hereunder both the parties have set their hands on the day and year above first mentioned.

Supplier Signature *SAAM Printers*
Mehmood Alam
Name MEHMOOD ALAM
Designation OWNER
Company Name SAAM PRINTERS
Address 9A/1, NORTH CENTRAL AVENUE,
DHA, PHASE 1, KARACHI

Witness:
Signature *Amir*
Name MUHAMMAD ANAS
Designation ACCOUNTANT
Address 9A/1, NORTH CENTRAL AVENUE
PHASE 1, DHA, KARACHI

Stamp

Customer Signature _____
Name Arshad Arshad Sami
Designation Head of Admin
Company Name Sindh Bank Limited
Address Federation House, Sindh Bank
Ltd. Head Office Karachi

Signature *Arshad*
Name Arshad Arshad Sami
Designation INTERIOR DESIGNER
Company Name Sindh Bank Limited
Address Federation House, Sindh Bank
Ltd. Head Office, Karachi

Stamp

Witness:

Signature _____
Name _____
Designation _____
Address _____