



SCHEDULE OF BANK CHARGES

July 1st, 2022 to December 31st, 2022

بینک چارجز کا جدول
یکم جولائی 2022 تا 31 دسمبر 2022



0800-33322



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**Schedule of Bank Charges
Effective July 01, 2022 to December 31, 2022**

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INTERNATIONAL BANKING

PART- A IMPORTS

i)	a)	Letters of Credit	First Quarter	<u>Subsequent Quarters</u>
		Upto Rs.10M	0.40%	0.20%
		Above Rs.10M upto Rs.50M	0.30%	0.20%
		Above Rs.50M upto Rs.150M	0.15%	0.10%
		Above Rs.150M	0.10%	0.10%
				Minimum Rs.1,200/-
	ai)	L/C upto Rs.30M against lien / pledge over profit bearing deposit with Sindh Bank (LCY/FCY)	0.10%	0.05% Minimum Rs.1,000/-
	aii)	L/C against 100% Cash Margin OR Lien/Pledge over PKR return free Sindh Bank deposits.	NIL against 100% cash margin to be held in separate trade margin account Rs.1,000/- only	
		NOTE: The above commission is subject to adjustment after obtaining approval of competent authority based on annual volumes / values & arrangements with customer.		
	b)	Revalidation Commission of expired L/Cs	As applicable for opening fresh Letter of Credit, as in (i-a) above.	
	c)	Transfer Commission	As applicable in case of fresh Letter of Credit, as in (i-a) above.	
	d)	L/C Cancellation Charges	Rs.1,000/= Plus SWIFT Charges	
ii)	a)	Non-reimbursable Letter of Credit under Barter / AID / Loans	1% per quarter or part thereof. 0.30% for each subsequent quarter or part thereof. Minimum Rs.300/-.	



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	b)	L/C under Suppliers/Buyers Credit, Pay As You Earn Scheme (PAYES) and Deferred Payment L/Cs for the period over one year. If bills are drawn under Usance and Deferred L/Cs other than Pay As You Earn Scheme (PAYES), Suppliers Buyers and Credit on yearly basis.	Commission @ 0.50% per quarter or part thereof. (To be charged at the time of opening of L/C on full amount of L/C liability plus interest payable thereon for the period from the date of opening of L/C till the expiry of L/C. Thereafter commission is to be recovered on six monthly basis on reducing liability). 0.50% per quarter flat till the date of maturity of acceptance and no commission will be charged for the overdue acceptance period.
iii)		Amendments	Minimum Rs.1,500/- flat, or commission to be charged (a) or (ai) if amendment involves increase in amount / extension in period of shipment/validity plus SWIFT charges / Courier charges
iv)		For each application / revalidation made to the Export Promotion Bureau / any other Govt. Agency on behalf of customer.	Rs.500/- flat, in case of subsequent transfer of Import authorization to another Bank Rs.125/-
v)	a)	Mark-up on import bills under L/C overdue mark-up from PAD lodgment/ negotiation date to the date of payment.	Sight L/C 1) 20% p.a. plus other charges if any as per SOC
	ai)		Usance / Deferred Payment L/C 2) 20% p.a. plus charges if any as per SOC in case of non payment by Importer at maturity, to be charged till final settlement
	b)	Overdue commission if documents are not retired within 20 days from date of negotiation / remittance	30 Paisas per Rs.100/- on outstanding amount beyond a period of 20 days. Minimum Rs.1,000/-
	c)	Commission on Usance Bills drawn under Letter of Credit	Rs.750/- flat at the time of retirement of bills.
	d)	Acceptance Commission on Usance Bills beyond validity of Letter of Credit.	0.5% per quarter as detailed above.
NOTE : - No Mark-up to be charged from the date of negotiation till the date of Lodgment if 100% cost / return free cash margin is provided before the date of negotiation of documents.			



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		<ul style="list-style-type: none"> - Where value date of debit to our Account is mentioned on the covering Schedule / SWIFT intimation, mark-up to be charged from such effective value date. - Rates are subject to adjustment after obtaining approval of competent authority in consideration of business volumes / values & arrangements with customer. - When reimbursement is made upon receipt of documents, mark-up to be charged from the date of remittance.
e)	Overdue FIM & FATR / FE 25 etc.	For LCY: As per sanction advice otherwise Markup@ 55Paisas per Rs.1,000/- per day For FCY: Markup@LIBOR Plus 5% per annum for FCY (FE 25) Accounts from due date till adjustment.
vi)	Import Bills returned unpaid	US\$.100/- (flat) from collecting Bank plus courier charges / other charges if any
vii)	a) Documentary Collections	Rs.750/- flat per collection all import bills including open account & advance payment
	b) Registration of Import Contracts	1) 0.15% flat, minimum Rs.800/- 2) Rs.350/- flat on each amendment
	c) Amendment in Import Contract	In case of increase in amount / period charges to be recovered 0.15%, minimum Rs.350/-
		NOTE: The above commission is subject to adjustment after obtaining approval of competent authority based on annual volumes/values & arrangements with customer.
d)	Remittance against Import without L/C / Registering of Contract and/or handling of documents thereunder.	Rs.1,000/- flat plus SWIFT charges
viii)	Service charges against Import Transaction i-e PAD/collection/ contract payment/advance payment & Open collection remittance with or without L/C	0.13% minimum Rs.150/- per transaction
ix)	Re-imburement charges (payable to reimbursing Banks).	At actual.
x)	Obtaining credit reports on foreign supplier.	Rs.1,000/- plus Foreign Bank / Agency charges at actual plus SWIFT charges.
xi)	Discrepancy fee if discrepant documents are presented.	US\$ 100/- flat (to be recovered from the presenting Bank or from Applicant's Account) plus SWIFT charges.



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PART-B EXPORTS:			
i)		LETTERS OF CREDIT:	
	a)	L/C Advising	Rs.2,000/- from own Customer Rs.2,500/- from non-Customer US\$.50/- from Beneficiary Plus SWIFT or courier charges, whichever is applicable
	b)	L/C Amendment	Rs.1,250/- flat from Bank customer plus Courier/ SWIFT charges Rs.2,000/- flat from non-customer of Sindh Bank plus Courier / SWIFT Charges
	c)	Confirmation	To be referred to Financial Institutions & International Division on a case to case basis.
	d)	Transferable L/C established in lieu of Original L/C	Rs.3,000/- plus SWIFT charges.
	e)	Negotiation of Rupee Bill under Export L/Cs	0.20% flat minimum Rs.500/- OR subject to negotiation and approval from the competent authority.
ii)		If documents are sent to other Banks for negotiation under restricted letters of credit.	Rs.500/- flat handling charges
iii)		Negotiation of Foreign Currency Bills under Sight/DA Letter of Credit.	OD Buying / relative rate for DA Bills to be applied. If proceeds are not realized within 12 days then 45 Paisas per day per Rs.1,000/- to be charged for any delay beyond 12 days.
iv)		Export Refinance	a) EE Certification / Verification Rs 1,000/- b) NOC to other Banks for EE/E Form verified by the Bank Rs.1,000/-
v)		COLLECTIONS:	
	a)	Clean / Cheques	Rs.200/- per collection plus Courier & SWIFT charges.
	b)	Documentary collection handling charges	0.13% minimum Rs.650/- or as approved by respective authority plus SWIFT charges
	c)	Service charges against Export documents sent on collection basis / Advance Payment of Export	@0.13% minimum Rs.1,000/- per collection
vi)		Handling of Duty Draw Back claims	0.25% minimum Rs.1,000/- per claim



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vii)	Handling of Research & Development Support Claims with SBP.	0.25% minimum Rs.1,000/- per claim
viii)	Collection of Export Development Surcharge (EDS)	Rs.80/- per transaction, to be charged to the Exporter
	Overdue - Export Refinance / FAFB / FAPC-Own source / FDBP / IDBP / FE-25, etc.	a) Mark-up @22% till final settlement or as per special approval from competent authority b) Mark-up @ LIBOR plus 5% p.a. for FCY (FE25) account from due date till adjustment
ix)	Handling & service charges in lieu of exchange earning where Export proceeds are transferred to other Bank.	Rs.1,000/- plus SWIFT charges.

PART-C REMITTANCES

i)	OUTWARD	
a)	Remittance against Pak Rupees	0.13% minimum Rs.500/- plus SWIFT charges
b)	Service Charges against Remittance	@ Paisa 13 per Rs.100/-
c)	DD/TT (for remittances abroad through Foreign Currency Account)	@ US\$ 1/- per US\$ 1,000/- or part thereof minimum US\$ 10/- Maximum US\$ 25/- or equivalent in other Foreign Currencies plus SWIFT Charges US\$ 10/- in case of Telegraphic Transfers.
d)	Remittances/Encashment from FCY Account within 10 days after deposit of FCY Notes.	i) 0.25% flat at Karachi Branches ii) 0.50% flat at upcountry Branches (Minimum US\$ 10/- or equivalent currency) Above charges are not applicable in case of FCY Cash being withdrawn against Deposit in FCY account. Important: Deposit of cash FC in the Account of Exchange Company is restricted to US\$10,000/- or equivalent per day.
e)	Deposit of Euro, Pound Sterling & UAE Dirhams in Foreign Currency Accounts of Exchange Companies.	i) At upcountry Branches 0.50% minimum Rs.200/- ii) At Karachi Branches 0.25% minimum Rs.200/-
f)	Deposit of Foreign Currency notes in smaller denomination: GBP less than 20 and less than 50 in US\$ and equivalent denomination in other currencies	1% handling charges minimum GBP.1/- or US\$.1/- or equivalent, as the case may be.



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	g)	Service charges on other Outward Remittances require SBP approval.	Rs.1,500/- plus SWIFT charges.
ii)		<u>INWARD</u>	
	a)	Foreign Currency Remittances	Nil, if proceeds are credited into Account. Service charges will be Rs.200/- flat in case of transfer to another Bank
	b)	Indenting Commissions	Service charges @ 0.13% minimum Rs.200/-
iii)		Purchase of clean Instruments like TCs, Bank Drafts, etc.	Rs.300/- Handling Charges. OD Buying rate to be applied. If proceeds are not realised within 12 days, then paisa 45 per day per Rs.1,000/- to be charged for any delay beyond 12 days.
PART-D MISCELLANEOUS CHARGES			
i)		Handling Charges in lieu of exchange earnings where Importer buys Foreign Exchange from other Bank for L/C opened / contract registered with Sindh Bank.	0.50% minimum Rs.1,000/-
ii)		Correspondent Bank's Charges	At actual
iii)		POSTAGE / COURIER / SWIFT CHARGES:	
	a)	Postage Inland Postage Overseas (Ordinary) Postage Overseas (Registered)	Rs.75/- minimum or at Actual Rs.200/- ----- as above ----- Rs.250/- ----- as above -----
	b)	Courier Inland Courier Foreign	Rs.250/- Rs.5,000/- or actual to above range
	c)	SWIFT Charges a) Short SWIFT b) Full SWIFT	Rs.1,200/- Rs.2,000/- for full text of L/C / L/G, etc.
iv)		Inward Collections (including Foreign Currency Accounts received from abroad or local Banks where payment is demanded in Foreign Currency)	US\$.1/- per US\$.1,000/- or part thereof Minimum US\$.3/- Maximum US\$.6/-



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v)		Inward cheques received from upcountry or local Banks for payment in Pak Rupee (Converting relevant Foreign Currency into Pak Rupee at the T.T. Buying Rate)	0.15% Commission
vi)		Handling of transactions of indirect Exporters (SPO)	Rs.1,000/- per transaction
vii)		COLLECTIONS:	
	a)	For credit into Pak Rupee Account	Service charges @ paisas 10 per Rs.100/- minimum Rs.100/- per collection.
	b)	For credit into Foreign Currency Account	i) US\$ 2/- or equivalent per Foreign Currency instrument. ii) In case of Travelers Cheques US\$ 2/- per collection iii) For Collection through Local U.S. Dollar Collection Service and Cheque return charges. Rs.300/- per instrument.
	c)	Foreign Bills for Collection returned unpaid	Rs.250/- plus courier charges/other charges at actual.
viii)		Standing Instructions in Foreign Currency Account	US\$1/- per transaction
ix)		Issuance of Proceeds Certificate of remittance dated beyond one year	Rs.300/- per certificate
x)		Submission of Application for freight subsidy	0.10% per case minimum Rs.300/-
xi)		Issuance of Realization Certificate (Annex: A or B) for rebate claims	Rs.100/- per certificate
xii)		Stop Payment of cheques (Foreign Currency Account)	US\$ 2/- or equivalent
xiii)		Any other out of pocket expenses on any transaction not covered under the Schedule.	At Actual



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DOMESTIC BANKING			
PART-A REMITTANCES:			
i)	a)	Issuance of Pay Orders For Sindh Bank Account holders	Rs.100/- For Account holders with Current Account Average Balance Rs.200,000/- or above & Savings Account Average Balance Rs.500,000/- or above (at rack rate). Maximum 10 Free Pay Orders per week.
		For Non-Account Holders (up to Rs.100,000/-) Pay Orders not to be issued for amount exceeding Rs.100,000/- to walk-in customers.	Rs.500/- up to Rs.25,000/- Rs.1,000/- from Rs.25,001/- up to Rs.50,000/- Rs.1,500/- from Rs.50,001/- up to Rs.100,000/- No limit and charges for issuance of Pay Orders in case of Home Remittance beneficiaries
		Cancellation of Pay Order	Rs.200/-
		Pay Orders favouring Educational Institutions, Higher Education Comm., Board, etc. for fee/dues – (SBP BPRD Circular No.21 dated 10/8/2009)	Rs.25/- or 0.50% per instrument, whichever is less.
	b)	Issuance of Call Deposit Receipt (CDR)	For Rs.10,000/- or less, Rs.100/- Above Rs.10,000/-, free
	c)	Duplicate PO/CDR/TDR Issuance	Rs.300/- per instrument.
ii)		<u>RTGS (on request of customer)</u> <u>Amount of Funds Transfer</u> (a) Rs 100,000 to 999,999 (Monday to Friday) (MT-102)	<u>Transaction Timings</u> 9:00 am to 4:00 pm <u>Per Transaction Charges</u> Rs.50/-
		(b) Rs 1.000 Million & above (Monday to Friday) (MT-103)	9:00 am to 1:30 pm 1:30 pm to 3:00 pm 3:00 pm to 4:00 pm Rs.220/- Rs.330/- Rs.550/-
iii)		<u>On Line Cash /Cheque Transfer:</u> On Line Transfer Within City On Line Transfer Outside City On Line Cash Deposit :	No charges. No charges. No charges.
iv)		Same Day Outward Clearing	Rs.300/- for Current Account holders Rs.500/- for other Account holders
		Return of Same Day Clearing	Rs.300/-



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PART-B INLAND LETTERS OF CREDIT		
a)	Opening Commission	0.40% per quarter or part thereof Minimum Rs 1,000/= for the first quarter. For each subsequent quarter or part thereof 0.20%
b)	Amendments	Rs.1,000/- flat or commission as at (a) above if amendment involves increase in amount or extension in validity.
c)	Advising	Flat Rs.700/-
d)	Amendment Advising	Flat Rs.500/-
	NOTE : i. The above commissions at (a) & (b) are subject to adjustment after obtaining approval of competent authority based on annual volumes / values & arrangements with customer. ii. In case commission is for account of beneficiary, it should be recovered upfront at the time of opening the L/C. On receipt of proceeds plus L/C opening commission, L/C commission so received should be credited into L/C opener's account.	
	BILLS :	
i)	COLLECTIONS:	
a)	Documentary	0.35% minimum Rs.200/- (plus postage/courier charges)
b)	Clean/OBC/NIFT Intercity (Direct through Branches of other Banks)	Flat Rs.250/- plus courier charges at actual, where applicable.
c)	Foreign Currency Collection Foreign Currency Collection return	Rs.400/- Rs.400/-
ii)	PURCHASE OF BILLS, CHEQUES, ETC	
a)	Documentary Bills other than those drawn against Letters of Credit and Clean Bills / Trade Cheques.	Same charges as for collection as indicated at (i) (a) and (b) above plus mark-up from date of purchase to the date of payment plus postage/courier charges from drawer or drawee as per arrangement between them.
b)	Other Cheques / Demand instruments (like dividend warrants, etc.)	0.40% Minimum Rs.15/- plus postage / courier charges
	NOTE : Collection Agent's charges, if collecting Bank is other than Sindh Bank Limited will also be applicable.	
c)	Purchase of Bills/Cheques, etc.	
(i)	If retired up to 21 st day from the date of purchase	40 paisas per Rs.1,000/- on daily product
(ii)	If retired after 21 days	45 paisas per Rs.1,000/- on daily product



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	(iii)	If retired after 35 days	55 paisas per Rs.1,000/- on daily product
	d)	Storage Charges After 3 Days	i) No charges, if cleared within 3 days of its receipt by the Branch ii) Rs.50/- per packet per day Minimum Rs.100/-
	iii)	<u>Returning Charges</u> Returning Charges for Documentary and Clean Collections in case instruments are returned unpaid	Documentary Rs.100/- plus postage / courier charges Clean Rs.100/- plus postage/courier charges
	iv)	DOCUMENTARY BILLS DRAWN AGAINST INLAND LETTERS OF CREDIT	
	1)	Sight Bills	
	i)	Negotiating End	
	a)	Negotiation Commission.	As per sanction advice or 0.43% flat minimum Rs.500/- plus courier charges. If Bill is not realized within 12 days, then overdue Markup @55 Paisas / Rs.1,000/- day will be charged for any delay beyond 12 days. Subject to FID allocation in exposure.
	b)	Collection charges for restricted L/Cs (where negotiation is restricted to some other Bank and presented to Sindh Bank for onward submission)	Flat Rs.450/- per bill.
	ii)	At opening end (at the time of retirement) rates of Mark-up	
	a)	If retired within 3 days from the date of lodgment	Mark-up @ 45 paisa per Rs.1,000/- daily product from the date of negotiation or as per approval
	b)	If retired after 3 days of lodgment but within 20 days from the date of negotiation.	Mark-up @ 50 paisa per Rs.1,000/- daily product or as per approval.
	c)	If retired after 20 days from the date of negotiation.	Mark-up @ 55 paisa per Rs.1,000/- daily product or as per approval.

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2)	Usance Bills	
i)	<u>At Negotiating End</u>	
a)	Negotiation Commission	0.35% Minimum Rs.500/-
b)	In case of purchase	Usual Commission as mentioned on point (a) above and paisa 45 per day per Rs.1,000/- from the date of purchase till the date of maturity
ii)	<u>At Opening End</u>	
a)	If bill matures after expiry of L/C	DA commission 0.12% per month on bill amount for any period beyond validity of L/C
b)	If bill remains unpaid after due date	Mark-up 55 paises per Rs.1,000/- per day from due date till date of payment
PART-C ADVANCES:		
i)	Legal Advice	i) In-House: a) Rs.3,000/- for vetting of property documents for loans upto Rs.1million b) Rs.5,000/- for vetting of property documents for loans above Rs.1million to Rs.10 million c) Rs.10,000/- for vetting of property documents for loans above Rs.10 million ii) Outside: At actual
ii)	Legal Documentation cost	Cost at actual plus any out of pocket expenses.
iii)	Fee & Charges in respect of Project Financing / Long Term Loans etc.	
a)	Application / Project Appraisal fee	a) Negotiable on case to case basis.
b)	Commitment fee	b) As per sanction advice otherwise 0.5% per quarter of the undisbursed amount till the end of availability period or as agreed otherwise.
c)	Legal documentation fee	c) At actual
d)	Project Monitoring fee	d, e, f & g.) As negotiated and agreed with customer.
e)	Trusteeship fee	
f)	Participation fee	
g)	Advisory fee	
		In case of financing under consortium / syndication, charges will be recovered as per agreed terms & conditions.



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iv)	<p>a) Processing fee for a fresh Proposal / Renewal / Enhancement under SME, Commercial and Corporate</p> <p>Up to Rs.2 million Above Rs.2 million to Rs.10 million Above Rs.10 million to Rs.25 million Above Rs.25 million to Rs.50 million</p> <p>Facilities over Rs.50 million Facilities secured by Sindh Bank Deposits (interest free)</p> <p>Facilities secured by Sindh Bank Deposits at rack rate</p> <p>Interim enhancement</p> <p>Interim extension / amendment without enhancement during currency of limit Excess over limit One Off Transaction Temporary Extension</p> <p>b) Commitment fee for non-compliance of agreed terms of approval / grant of facilities, etc.</p>	<p>Rs.2,500/- Rs.5,000/- Rs.10,000/- Rs.15,000/-</p> <p>0.02%, Minimum Rs.25,000/- NIL</p> <p>Rs.2,000/- Flat</p> <p>As mentioned above on the enhanced amount only.</p> <p>Rs.5,000/- Flat</p> <p>0.10% of the EOL amount Minimum Rs.1,000/- Rs.5,000/- Flat Rs.3,000/- Flat</p> <p>As per approval</p> <p>Note:- 1. Charges to be recovered after acceptance of offer letter and before issuance of DAC. 2. These charges may be waived / negotiated with approval from relevant Credit Committee / authority considering business reciprocity, overall performance, etc. 3. No charges on review of long term funded facilities and open ended guarantees for interim / annual review.</p>
	(Note : Processing fees / other charges may be adjusted subject to approval of Competent Authority / Credit Committee).	
v)	AGRICULTURE FINANCE:	
	One time processing fee for all amounts.	Rs.500/- for loan amount Rs.500,000/- or less. 0.10% for loan amount above Rs.500,000/-.



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vi)	FOR ADVANCES AGAINST PLEDGE / HYPOTHECATION		
	a)	Delivery order charges on pledged Goods	Rs.500/- Per delivery
	b)	Godown Rent	Actual
	c)	Movement of shares pledged	Rs.500/- per transactions plus actual CDC charges.
	d)	<u>Godown Staff Salaries:</u> Salaries of Muccadams	Actual
	e)	Godown / Stocks Inspection Charges	a) Rs.1,000/- for facility up to Rs.5M b) Rs.2,000/- for facility over Rs.5M up to Rs.10M c) Rs.5,000/- for facility over Rs.10M up to Rs.100M plus out of pocket expenses at actual d) Rs.10,000/- for facility over Rs.100M plus out of pocket expenses at actual
	f)	Inspection of vessels for scrapping/ inspection of stock of scrap of vessels.	Same as above.
	g)	<u>Other Incidental expenses:</u> Insurance Premium, Legal charges etc.	Actual
	h)	Forced FIM Commission	0.50% Minimum Rs.500/-
		Forced FIM Markup	As per approval otherwise 55 Paisas / Rs.1,000/- day from the date of creation till adjustment.
	i)	For issuance of No Objection Certificate (NOC) on the request of customers / clients for creating additional / pari-passu charge / second charge on their fixed assets / current assets for acquiring further financing from other Banks / Financial Institutions.	Rs.10,000/- flat
	j)	Redemption fee to be recovered from party when bank officers are required to go before Registrar for redemption of mortgage.	Flat Rs.2,500/- plus expenses at actual, if any
	k)	Obtaining report from e-CIB, SBP	Rs.150/- per Report
vii)		Export Refinance Application handling charges.	Rs.500/- per Application



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viii)	LTF (Long Term Facility under SBP Scheme) handling charges in addition to usual processing charges.	Rs.1,000/- per case
	NOTE: Miscellaneous charges should be levied as per actual and should not become source of profit to the Bank.	
PART-D CONSUMER FINANCING:		
i)	House Finance :	
a)	Processing fee	Salaried individuals / self-employed persons Rs.8,000/- Others Rs.10,000/-
b)	Legal / Documentation / Valuation / Income Estimation charges	At actual
c)	Enhancement Charges	Rs.5,000/-
d)	Late payment Charges	Rs.1,000/- or Rs.1/- per thousand per day of installment amount after 07 days from due date till actual payment date, whichever is higher. The late / non-payment charges shall be calculated from due date.
e)	Cheque return charges	Rs.1,000/- per cheque
f)	Premature termination charges	3% on outstanding principal amount.
g)	Balloon Payment	Minimum 20% each balloon payment is allowed on outstanding amount for maximum 2 times in a year. a) Nil charges on 1st payment. b) 5% on paid amount in case of 2nd balloon payment.
ii)	Personal Finance / Advance Salary Loan/ Ready Line:	
a)	Processing fee including FED	Salaried individuals: 1.5% with minimum Rs.2,500/- Self-employed persons / businessmen: 1.5% with minimum Rs.5,000/-
b)	Renewal fee for Ready Line	Rs.3,000/- (Annual)
c)	Documentation charges	At actual
d)	Late payment charges.	Rs.1/Rs.1,000/- per day of each delayed installment amount (Principal + markup) till payment with minimum of Rs.250/-



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	e)	Pre-payment Penalty	5% with FED, if paid within 12 months Nil, if paid after 12 months
	f)	Balloon Payment charges	3% on balloon amount. Maximum two balloon payments allowed during the tenure of facility. Balloon payment amount should not be less than 5 installments amount.
iii)		Auto Finance	
	a)	Processing fee	Rs.5,000/- (Non-Refundable if down payment is received)
	b)	Legal Documentation charges	At actual
	c)	Valuation / Income Estimation charges	At actual
	d)	Premature Termination charges	Within one year, 5% of the total outstanding being paid. After one year, 3% of the total outstanding being paid.
	e)	Cheque Return charges	Rs.1,000/- per cheque
	f)	Late payment charges	Rs.1,000/- or 8% of the installment amount per month, whichever is higher.
	g)	Tracker charges	Rs.12,000/- or at actual, to be built in monthly installment.
	h)	Litigation charges (If any)	At actual
	i)	Comprehensive Insurance Charges	At actual
	j)	Repossession charges	At actual, up to maximum Rs.100,000/-.
	k)	Warehouse Charges	Max Rs.500/- per day plus applicable tax

Note: Charges may be adjusted subject to approval of the competent authority.

PART-E STANDING INSTRUCTIONS

i)	Standing instructions fee will be recovered in addition to usual charges on remittance, if any.	Rs.100/- per transaction plus postage / courier charges, if any.
ii)	If funds transfer is in same Branch from one Account to another Account.	Rs.100/- per transaction

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PART-F		SALE AND PURCHASE OF SECURITIES, SAFE CUSTODY ARTICLES IN SAFE DEPOSIT AND SAFE DEPOSIT LOCKERS:	
i)		Sale and purchase of shares and securities	0.15% upto Rs.10,000/- of purchase price or cost thereof. Minimum Rs.100/- 0.10% on amount exceeding Rs.10,000/- minimum: Rs.100/-
		NOTE: a) Above charges are in addition to brokerage. b) Commission is not to be recovered on purchase of newly floated securities, where it is payable by the Government / Government Agencies, and from the subscribers to the new share floatation. c) When orders for purchase or sale of shared / securities are executed through Bank's Other offices, all incidental expenses, such as postage, insurance charges etc., incurred will be recovered in addition to the commission/brokerage charges.	
ii)		Withdrawal fee on shares and securities held in safe custody (to be recovered at the time of withdrawal)	0.25% upto Rs.10,000/- of the paid-up or face value minimum Rs.50/- 0.125% on amount exceeding Rs.10,000/- minimum Rs.100/-
iii)		Withdrawal fee on Government Securities	Rs.10/- per scrip.
		Where shares and / or securities sold are from those held in safe custody, either commission on sale of shares and securities, as shown against item (i) or withdrawal fee as shown against item (ii) and (iii) whichever is higher will be charged.	Minimum Rs.50/-
iv)	a)	Sale of Government Securities like Special Savings Certificates / Defence Savings Certificates, etc.	Handling charges Rs.500/- per sale per customer.
	b)	Encashment of profit coupons / Special Savings Certificates / Defence Savings Certificates, etc.	Handling charges Rs.500/- per sale per customer



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	c)	Articles in Safe Deposit: (fee for Articles in Safe Deposit to be recovered in advance at the time of deposit or at the commencement of each quarter).	
		(a)Boxes and Packages Minimum Charges	Up to Rs.5/- per 100 cubic inch or part thereof Up to Rs.400/- per quarter
		(b)Envelopes Minimum Charges	Up to Rs.5/- per 25 square inch Up to Rs.350/- per quarter
v)	a)	Safe Deposit Lockers fee for Safe Deposit Lockers: (to be recovered in advance)	
		<u>Annual Rent</u> 1) Small Rs.1,500 per annum 2) Medium Rs.2,000 per annum 3) Large Rs.3,000 per annum Penalty in case of Overdue Rent (above 1 month)	<u>No Rent against Refundable Key Deposit</u> Rs.20,000/- Rs.30,000/- Rs.50,000/- This amount shall be posted in Key Deposit Account of customer. Flat 10% (of annual rent)
	b)	Key Deposit (in advance and to be refunded upon termination of agreement)	Rs.2,000/- per Locker
	c)	Breaking charges	Rs.5,000/- per Locker or actual (whichever is higher)
PART-G GUARANTEES :			
i)		Shipping Guarantees issued to shipping company/Airline in lieu of bill of lading/endorsement of airway bill, etc.	Rs.1,200/- flat
ii)		All Guarantees (Issuance, renewal & extension)	0.40% per quarter or part thereof minimum Rs.1,000/-
iii)		Guarantees in favour of beneficiaries outside Pakistan	0.40% per quarter or part thereof minimum Rs.1,000/- Plus correspondent Bank's and full SWIFT charges or as per special approval of competent authority.



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a)	<u>Amendments</u> Amendment in text not involving change in amount and tenor	Rs.750/- per amendment
iv)	Consortium Guarantee	As per Agreement
v)	Guarantees issued in Pakistan against 100% cash margin (non interest bearing account)	Rs.1,000/- flat regardless of amount
	Guarantees against 100% cash margin to be held in separate LG account	NIL
	Guarantees against lien / pledge over 100% deposit (rack rate) with Sindh Bank Ltd.	0.20% per quarter
	Guarantees against lien / pledge over 100% deposits (special rate) with Sindh Bank Ltd.	As per approval.
	Forced Finance under Guarantee	If claim under any guarantee is called on and paid by the Bank, it will be considered as an event of default and amount shall be paid by creating forced demand on which markup / charges @60 Paisas / Rs.1,000/- per day shall be applied / charged / recovered till full & final payment is made to the Bank by the customer.
vi)	Guarantees issued against approval from SBP	Rs.1,000/-
vii)	Stamp Duty	At actual
viii)	Vetting of Bank Guarantee-Legal	Rs.1,000/- per case
ix)	Re-Issuance / duplicate issuance of Guarantee	Rs.1,000/- per case
x)	Assignment of Guarantee to other Bank	Rs.1,000/- plus SWIFT charges
NOTE: a) All Guarantees issued by the Bank must contain specific amount, expiry date and a date by which the claims are to be lodged. Commission would be charged for the period inclusive of the claim period.		



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- b) For issuance of Guarantees on Counter Guarantee of Foreign Correspondents / Banks, varying rates can be offered based on volume of business received.
- c) Guarantee commission will continue to be charged for expired Guarantees until return of original Guarantee / release.
- d) For Letters of Guarantee issued up to 1 year, validity commission shall be recovered up front for the full period at the time of issuance of the Guarantee.
- e) For letter of Guarantee with validity of more than 1 year, it should be endeavored to recover commission for the full period upfront. However, if customer is valued and not willing to pay commission for the full period, commission for the first year shall be recovered up front at the time of issuance of Guarantee & subsequently for the second full year / broken period, as the case may be at the expiry of first year.

PART-H ALTERNATIVE DELIVERY CHANNELS

a) VISA / UnionPay ATM & Debit Card	Visa Classic Card	Visa Gold Card	Visa Platinum Card	Visa Card for Staff	UnionPay Card for Customers	UnionPay Card for Staff
Per Transaction Charges :						
ATM Withdrawal / Point of Sale (POS) (International)	4% or Minimum Rs.400/-	4% or Minimum Rs.400/-	4% or Minimum Rs.400/-	3% or Minimum Rs.200/-	4% or Minimum Rs.400/-	2.5% or Minimum Rs.200/-
Balance Inquiry (International)	Rs.200/-	Rs.200/-	Rs.200/-	Rs.50/-	Rs.100/-	Rs.50/-
Annual Fee (To be recovered upfront):						
Basic Card	Rs.1,000/-	Rs.1,500/-	Rs.2,400/-	Classic Nil Others 50%	Rs.1,000/-	Nil
Supplementary	Rs.1,000/-	Rs.1,500/-	Rs.2,400/-	50%	N/A	N/A
Replacement	Rs.1,000/-	Rs.1,500/-	Rs.2,400/-	50%	Rs.1,000/-	Nil
Initial Deposit Requirement for Issuance of Card	Rs.1,000/-	Rs.1,000/-	Rs.1,000/-	Rs.1,000/-	Rs.500/-	Rs.500/-
Average Balance / Min. Balance	Rs.1,000/-	Rs.1,000/-	Rs.1,000/-	Nil	Nil	Nil

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	Visa Classic Card	Visa Gold Card	Visa Platinum Card	Visa Card for Staff	Union Pay Card for Customers	Union Pay Card for Staff
Transaction Limit Amount per Day (24 Hours)						
Cash Withdrawal	Rs.50,000/-	Rs.75,000/-	Rs.100,000/-	Same	Rs.50,000/-	Rs.50,000/-
POS	Rs.100,000/-	Rs.200,000/-	Rs.500,000/-	Same	Rs.100,000/-	Rs.100,000/-
IBFT	Rs.200,000/-	Rs.300,000/-	Rs.500,000/-	Same	Rs.200,000/-	Rs.200,000/-
Transaction Retrieval / Charge Back (Disputed Transactions)						
Local		Minimum Rs.500/- or Actual (whichever is higher)				
International		Minimum US\$ 20/- or Actual (whichever is higher)				
Arbitration Charge Back		Minimum US\$ 500/- or Actual (whichever is higher)				
b)	<u>PayPak Classic Card:</u> a) Cash withdrawal limit Rs.50,000/- b) Limit for transactions through POS Rs.100,000/- c) Limit for IBFT Rs.200,000/- d) Annual Charges Rs.500/- e) No charges for Sindh Bank Staff			<u>PayPak Gold Card:</u> a) Cash withdrawal limit Rs.75,000/- b) Limit for transactions through POS Rs.100,000/- c) Limit for IBFT Rs.200,000/- d) Annual Charges Rs.800/- e) No charges for Sindh Bank Staff		
c) Co-Badge Card: Issuance / Annual Charges Rs.1,100/-						
d) <u>Funds Transfer through Visa / UnionPay / PayPak / Co-Badge Card / SMS under IBFT</u> a) Funds Transfer within Sindh Bank Branches : Free b) Inter Bank Funds Transfer (IBFT) : (i) Up to Rs.25,000/- per month per account - Free (ii) Above Rs. 25,000/- per month per account 0.1% of the transaction amount or Rs.200/- whichever is lower will be charged						
e) <u>Other Charges</u> : SMS Charges for Alerts / Information : Rs.50/- per month plus applicable Federal Excise Duty. Cash withdrawal through Swipe Machine : Free						
PART-I MISCELLANEOUS CHARGES						
i)	Cost of Cheque Book If average monthly Balance Rs.300,000/- is maintained in a Current Account or Rs.1,000,000/- in Savings Account at rack rate.		Rs.10/- per cheque 1 free Cheque Book in a month (containing 25 leafs) in addition to free issuance of 10 Pay Orders a week.			

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ii)	a)	Duplicate Statement of Account	Rs.35/- flat (inclusive of Federal Excise Duty)
	b)	Duplicate Advice older than 1 year	Rs.50/- per Advice
iii)		Return of Cheques presented to us in case of insufficient funds in Account	Rs.500/- to be recovered from drawer's Account in all cases i.e. cash, Inward Clearing and transfer.
iv)		Stop Payment of cheque	Rs.300/- per cheque maximum Rs.1,000/-
v)		Hold Mail Instructions	Rs.1,000/- p.a. (for existing hold mail customers).
vi)		<u>Inland Courier & Postal Charges</u> a) Postage b) Courier c) Telephone Charges	Rs.75/- minimum or at actual, whichever is higher. Rs.100/- ----- as above ----- Rs.100/- ----- as above -----
vii)		Confirmation of Balance to Auditors	Rs.500/- per confirmation
viii)		Any type of certificate issued on the request of the customer including Balance / Account Maintenance Certificate	Rs.250/- per certificate (except withholding tax deduction certificate, which is free)
ix)		Any out of pocket expenses or any transaction not covered under this Schedule.	At actual
x)		Delivery of photocopy of paid cheque	Rs.50/- per cheque
xi)		Issuance of Credit Report	Rs.500/- per report
xii)		Cash Collection Services	Rs.500/- or actual (whichever is higher) plus cost of security arrangement
xiii)		Corporate Salary Disbursement	Rs.50/- per employee's salary or as per agreement or as per Group Business Head's / Head of IBD approval
xiv)		Collection of Prize Money on National Prize Bonds	1% of Prize Money minimum Rs.100/- & maximum Rs.1,000/- plus cash in transit charges (at actual)

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PART-J SINDH BANK DEPOSIT PRODUCTS

(1) Women Empowerment Account

Minimum Balance requirement to avail following free facilities is Rs.25,000/-

- i) One Union Pay ATM / Debit Card
- ii) Two Cheque Book of 25 leafs every year
- iii) Pay Orders upto Rs.100,000/- cumulative in one month
- iv) Online Cash Deposit & Withdrawal (excluding taxes and duties, if applicable)
- v) One small locker with insurance of Rs.500,000/- (subject to availability)

(2) Young Talent Account

Minimum Balance requirement to avail following free facilities is Rs.10,000/-

- i) Four Cheque Books of 10 leafs in one year
- ii) Pay Orders upto Rs.50,000/- cumulative in one month
- iii) Online Cash Deposit & Withdrawal (excluding taxes and duties, if applicable)

(3) Sukoon Current Account (Minimum Balance Requirement is Rs.10,000/-)

Minimum Balance requirement to avail following free facilities is Rs.50,000/-

- i) Two Cheque Books of 25 leafs in one year
- ii) Ten Pay Orders per week
- iii) One Union Pay ATM / Debit Card
- iv) ATM insurance coverage for any eventuality of snatching cash after withdrawal from ATM up to Rs.40,000/- in one year
- v) Online Cash Deposit & Withdrawal (excluding taxes and duties, if applicable)
- vi) Top up through mobile phone
- vii) Payment of utility bills through registered mobile phone number

(4) Mohtarma Account (Minimum Balance Requirement to open account is Rs.500/-)

Minimum Balance requirement to avail following free facilities is Rs.25,000/- in Current Account and Rs.100,000/- in Savings Account

- i) Online Cash Deposit & Withdrawal (excluding taxes and duties, if applicable)
- ii) Two Pay Orders in one month
- iii) Two Cheque Books in one year
- iv) One small Locker (subject to availability)
- v) One Pay Pak Classic Card
- vi) 90% loan facility against deposit amount in Account
- vii) Priority in processing of Consumer Financing



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GENERAL:

- (i) All collection accounts i.e. non-chequing accounts from where balances / funds as per Standing Instructions, are transferred to customers' main collection account whether daily or on periodical basis, shall be exempted from levy of charges (Standing Instructions).
- (ii) Accounts maintained by (a) Students (b) Mustahiqeen of Zakat (c) Employees of Government / Semi-Government Institutions for salary and pension purposes including widows / children of deceased employees eligible for family pension / benevolent fund, grant, etc. shall be exempted from (a) charges on opening, maintaining and closure of account (b) recovery of pension collection charges.
- (iii) No charges to be recovered from Dormant Account.
- (iv) Charges to be waived in case of Cooperative Societies, Benevolent Funds, Charitable & Welfare Organizations and School Management Committees.
- (v) No charges to be recovered from students depositing amount of fee directly in fee collecting account of Educational Institution.
- (vi) No charges / commission on remittances (issuance only) (maximum 5 Pay Orders per week), Statement of Account, one cheque book of 50 leafs, Account Maintenance Certificate will be recovered from Account holder maintaining average monthly balance of Rs.400,000/- in Non-Profit bearing Accounts.
- (vii) Free full featured SMS service to customers maintaining average balance of Rs.100,000/- per month in their Business Account.
- (viii) Staff of Sindh Bank including outsourced staff is exempted from payment of charges on remittances, cheque books & statement of account. However, they will be liable to pay all applicable Govt. taxes / duties, etc.
- (ix) For Sindh Bank staff:
 Locker charges and key deposit on one small Locker: 50% Charges are waived
 SVP and Above, one small Locker and key deposit are free
 President & CEO, one large Locker and key deposit are free
- (x) Courier charges / postages, wherever used are to be recovered at actual.
- (xi) FED / Sales Tax / Provincial Tax on services must be recovered in all cases, wherever applicable.

